



Textbook Assistance Request Form (Pickup Only)

To receive textbook assistance for up to \$1,000, this form must be completed to purchase required course materials (i.e., textbooks, lab manuals, and access codes) available through the MVSU Bookstore. For any required course materials exceeding \$1,000, students can use their MVSU Campus Card. To use the MVSU Campus Card, students must fill out the Campus Card Consent Form.

Student Name: \_\_\_\_\_ MVSU ID#: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Table with 5 columns: Course #, Sect#, Course Title, Textbook/eBook/Access Code Title, Cost\*. Includes a Total row at the bottom.

\*To maximize savings, select the more affordable course materials such as used books, eBooks, loose-leaf or access codes.

- For pickup from the MVSU Bookstore, this form along with your Student ID must be presented at the time you visit the Bookstore for purchase/pickup of your course materials.
➤ If a student drops/adds a class, an updated form must be completed and include all course materials required for the updated class schedule.

By submitting this form, I understand and accept the following terms and conditions:

- ✓ MVSU will provide up to \$1,000 to cover required course materials only.
✓ This program adheres to the MVSU Bookstore Policies and Procedures.
✓ I will be financially responsible for any costs exceeding \$1,000.
✓ I will be financially responsible for duplicate purchases of any course materials, including lost/stolen/damaged course materials.
✓ I will be financially responsible for any course materials for classes that do not appear on my class schedule.

Student Signature: \_\_\_\_\_

Space Below Reserved for Bookstore Use Only

Bookstore Staff (print name): \_\_\_\_\_ Bookstore Staff Signature: \_\_\_\_\_



MISSISSIPPI VALLEY STATE  
UNIVERSITY™

**Textbook Assistance Program  
Campus Card Consent Form  
(Pickup Only)**

Student Name: \_\_\_\_\_ MVSU ID#: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

By checking the box below, I agree to the following:

I give Mississippi Valley State University, Office of Business and Finance permission to charge my MVSU Campus Card the amount exceeding \$1,000 to pay for required course materials listed on the Textbook Assistance Request Form.

**Notes:**

- This form must be completed and submitted to the MVSU Bookstore to receive textbook assistance.
- If approved, the available funds in excess of the \$1,000 textbook assistance will be credited to your account. Once funds have been credited, the remaining balance will be charged to the Campus Card.
- If funds are not available, you will receive an email and/or phone call regarding the status and the option to use other acceptable payment methods.