

Student's Name: _____
Student ID#: _____
Email: _____

Instructor: _____
Dept: _____ Phone: _____
Email: _____



Mississippi Valley State University

SERVICE-LEARNING PLACEMENT CONFIRMATION AGREEMENT (TO BE COMPLETED JOINTLY BY STUDENT AND AGENCY SUPERVISOR)

Dear Agency Supervisor,

On behalf of the Mississippi Valley State University we would like to thank you for entering into an educational partnership with our students. By accepting and supervising service-learners, you are helping these students join classroom theory with real-life experience. By encouraging and allowing these students to perform meaningful service, you are also contributing to the education mission of promoting civic responsibility. The critical role you play as a mentor and educator for our students cannot be underestimated. We appreciate your commitment to making our service-learners feel welcome and ensuring that they have a productive and educational experience.

Name of Agency: _____

Agency Address: _____

Contact Number: _____ Email: _____

Supervisor or Coordinator Name: _____ Title: _____

Describe the service-learning project, including expectations, requirements, and responsibilities

Days/hours to work _____ Total number of hours to begin _____

Student will begin _____ Student will end _____

The student expects to gain the following kinds of learning from this experience

The agency agrees to provide the student with orientation and training:

Yes _____ No _____ Approximate date _____

The agency agrees to provide the student with the following resources: (Check as applicable).

_____ On-site supervisor _____ Space to work _____ Critique of student's work
_____ Materials (please specify) _____ Other (please specify)

I agree to, and will uphold, the terms of this placement.

Student's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____