

**Mississippi Valley State University
Engineering Technology**

Course Number - AT 192

**Course Name: Seminar
Seminar**

Instructor: Antonio Brownlow

Class Meeting: R 11:00a.m. – 11:50a.m.

Telephone Number: 254-3411

E-mail Address: abrownlow @mvsu.edu

Office Hours:

Monday, Wednesday & Friday: 8:00a.m. – 9:00 a.m. and 1:00 – 5:00 p.m.-5p.m.

Tuesday & Thursday: 8:00a.m. – 10:30 a.m. and 1:00 p.m. – 4:00 p.m.

COURSE DESCRIPTION

This freshman Seminar (AT 192) is designed to orientate students to the department and course offerings. It will aid in the opportunity for enhancement of student career goals, job values and job expectations and to introduce students to professional organizations and contemporary industries as they stand today.

COURSE CONTENT

Major area of study will include:

1. Students will continue to learn about University service areas, library, and good study habits.
2. Students will learn the Department's Purpose
3. Understanding of Basic Technology area of industry
4. Understanding of Curriculum Pattern (Purpose, How it is used)
5. Understanding each concentration and relative information

COURSE OBJECTIVE

Upon completion of the AT 192 Seminar, students will be knowledgeable of the following:

1. General university information and activities
2. The Engineering Technology department at MVSU
3. Difference between engineering and engineering technology
4. Different professions within the Engineering Technology field
5. Departmental academic map
6. Understand each departmental concentration and their effectiveness

TEXTS

None

TEACHING/LEARNING METHODS

The following methods will be used:

- Discussions
- Group work
- Homework
- Lecture
- Guest Speakers
- Exams

EVALUATION AND GROUP PROCEDURES

Grades for the seminar will be calculated based on the following:

Homework	10%
Class participation	10%
Convocations	10%
Attendance	10%
Quizzes	20%
Midterm	20%
Final Exam	<u>20%</u>
Total	100%

Grading Scale

A	90 - 100
B	80 - 89
C	70 - 79
D	60 - 69
F	59 - 0

CLASS ATTENDANCE

Regular attendance is expected. It is a sign of maturity, self-discipline, and a key to being successful. Only students with excused absence can make up graded work. Students with two un-excused absences, upon returning to class, will have to confer with the instructor regarding further participation in the course. Students with three un-excused absences will have to confer with the instructor and will be advised to drop the course and take it again.

PUNCTUALITY

Every student is expected to practice professional time management skills and report to class on time. Students who arrive within the first two (2) minutes are considered to be on time. All students who show up after the two (2) minute allotted time are considered late. A student who accumulates two (2) late arrivals will be assigned one (1) absentee. All students who show up (10) ten minutes late are considered absent, but are allowed to stay in the class. Individual students who exhibit a pattern of habitual tardiness may be refused entrance to the class on the occasion of a late entrance.

DISRUPTIVE BEHAVIOR

1. The use of cell phones or smart watches during class is considered disruptive behavior. Students caught using cell phones will have points deducted from that next test or presentation (*also see electronic devices below*).
2. Effective learning environments require the attention and positive contribution of both student and teacher. Sidebar or loud conversations, jokes, laughter, pranks, etc., between and among students in the classroom while class is in session are disruptive to the learning environment.
3. No food or drinks are allowed in this classroom.
4. Students smelling like marijuana or alcohol is also considered disruptive behavior. If students enter the class reeking of one of these smells they will be asked to leave the class and marked absent.
5. Wearing durags, hoodies (on your head), or bonnets is not permitted in this class. Also, habitually wearing hats is prohibited.

PROFESSIONAL CONDUCT

Professional language, conduct, and respect for peers, the instructor, and the learning process are a basic requirement.

ELECTRONIC DEVICES

All **cell phones** placed on silent prior to entering the class. Habitual failure to follow the rule regarding **cell phones** may result in a student being asked to leave class.

MAKE-UP WORK

Make-up work/tests are not routinely available. **No make-ups will be given for tests or assignments unless an official documented excuse is received.**

Emergencies do occur. In the event of an emergency such as illness, family responsibilities, or death in the immediate family, documentation of the situation may be requested. Upon receipt/approval of the excuse, the instructor will schedule a date to complete the test or allow an assignment Rescheduled exams may contain different types and numbers of questions. The same material content will be covered.

Assignments will only be accepted as called for by the instructor, on the date due. If an assignment is delivered late, a scoring penalty will be applied.

HONOR CODE

Any work submitted is expected to be yours. Dishonesty (cheating) in any form will not be tolerated and will be handled by your instructor. This means that anyone or allowing another students to cheat may have points taken off or receive a zero for the assignment. Plagiarizing is also prohibited. Any student caught plagiarizing will receive a zero on their assignment.

ACCOMMODATING SPECIAL NEEDS STUDENTS

Mississippi Valley State University is committed to providing reasonable accommodations for students with a documented disability. If you feel you are eligible to receive accommodations for a covered disability (medical, physical, psychiatric, learning, vision, hearing, etc.) and would like to request it for this course, you must be registered with the Services for Students with Disabilities (SSD) program administered by University College. It is recommended that you visit the Disabilities Office located in the Social Science Building Office 105 to register for the program at the beginning of each semester. For more information or to schedule an appointment, please contact Mrs. Kathy Brownlow, via phone or email at 662-254-3443 or kbrownlow@mvsu.edu