

Mississippi Valley State University
Salaried Payroll Schedule
2020 - 2021

Month & Employees to be Paid	*Due Dates to Submit PC05 to HR	Database Update by HR (Thursday)	Calling of Time by Payroll Clerk (Monday)	Pay Dates
July Faculty & Staff (Prorated 12 Months)	7/15/2020	7/16/2020	7/20/2020	7/31/2020
August Faculty & Staff (Prorated 12 Months)	8/17/2020	8/20/2020	8/24/2020	8/31/2020
September Faculty & Staff	9/15/2020	9/17/2020	9/21/2020	9/30/2020
October Faculty & Staff	10/15/2020	10/22/2020	10/26/2020	10/30/2020
November Faculty & Staff	11/16/2020	11/19/2020	11/23/2020	11/30/2020
December Faculty - Prorated (Grades must be reported) & Staff ***Regular 9 month faculty (Grades must be reported)	12/15/2020 11/16/2020	12/17/2020 11/19/2020	12/21/2020 11/23/2020	12/22/2020 12/18/2020
January Faculty & Staff	1/15/2021	1/21/2021	1/25/2021	1/29/2021
February Faculty & Staff	2/15/2021	2/18/2021	2/22/2021	2/26/2021
March Faculty & Staff	3/15/2021	3/18/2021	3/22/2021	3/31/2021
April Faculty & Staff	4/15/2021	4/22/2021	4/26/2021	4/30/2021
May Faculty - Prorated (Grades must be reported) & Staff (10 & 12 months) ***Regular 9 month faculty (Grades must be reported)	05/17/2021 04/19/2021	05/20/2021 04/22/2021	05/24/2021 04/26/2021	05/28/2021 05/07/2021
June Staff (Faculty Prorated)	6/15/2021	6/17/2021	6/21/2021	6/30/2021

PC-05s not fully processed and in the Office of Human Resources by this date will be processed and paid with the next monthly payroll.
Alternate Dates for December payroll.

