



MISSISSIPPI VALLEY STATE
UNIVERSITY®



SAFETY *IN MOTION* >>

MISSISSIPPI VALLEY STATE UNIVERSITY
FALL 2020 HEALTH & SAFETY PLAN

LIVE

FOR

SERVICE

This guide will be updated as we monitor data and information related to the COVID-19 pandemic. We will continue to keep the campus community and MVSU stakeholders informed as developments occur.



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MESSAGE FROM PRESIDENT DR. JERRYL BRIGGS, SR.

MVSU Family,

Since the inception of the COVID-19 pandemic, our Mississippi Valley State University community has been resilient and dedicated to continuing our commitment to academic excellence and student success while maintaining a safe and healthy campus environment.

In line with direction from the Mississippi Institutions of Higher Learning, we recently announced plans to resume traditional operations, including the return to face-to-face instruction, during the Fall 2020 semester. As we prepare to usher in the new semester, we are proceeding cautiously while adapting to the behavioral changes and operational modifications necessitated by our “new normal”. Although the way we will interact with each other this fall will look different, we remain dedicated to providing our students with a high-quality MVSU experience that is second to none.

To help ease this transition, we have developed our “Safety in Motion” MVSU Fall 2020 Health and Safety Plan as a resource for faculty, staff, and students as they prepare to return to campus. Within this working document, you will find information on how we’ve been preparing for your safe return as well as information on how you can do your part to ensure we maintain a healthy campus environment by mitigating the spread of COVID-19. As we continue to monitor this evolving pandemic, some information in this plan is subject to change. However, we will communicate all pertinent updates to you as soon as possible through your University e-mail, text messages, and our MVSU website.

I know that you may be feeling some level of fear and uncertainty around resuming traditional operations. I, too, share your concern. Please know that while no one has all of the answers, we are committed to keeping each and every employee, student, and visitor safe to the best of our ability. As we move forward through these unprecedented times, we will continue to adjust and plan by adhering to guidance and direction for our governing bodies, including the Mississippi Institutions of Higher Learning, Centers for Disease Control and Prevention, and Mississippi State Department of Health. We also ask that you continue to do your part, which includes wearing a mask, practicing good hygiene, and following social distancing guidelines.

I sincerely appreciate the hard work and dedication of our faculty and staff who have worked tirelessly to assure that we can continue our commitment to student success. Your willingness to adjust to and take the necessary actions to mitigate risks to our MVSU community illustrates your genuine commitment to our institution and our students. We would not have made it to this point without you.

Again, thank you for your patience, understanding, and flexibility. I’m looking forward to another great academic year as we continue to safely keep “Valley in Motion” and as we systematically move forward together.

Sincerely,
Dr. Jerryl Briggs, Sr.



MS IHL SAFE START TASKFORCE

In response to the evolving COVID-19 pandemic, Commissioner of Higher Education Dr. Alfred Rankins Jr. established the Mississippi Institution for Higher Learning Safe Start Task Force. The task force was established to craft a system-level plan for starting and completing the fall 2020 semester in the safest and most effective way. The overarching goal was to ensure that students and universities can achieve the best possible outcomes, regardless of the challenging circumstances.

Representing Mississippi Valley State University on the taskforce were Chief of Staff and Legislative Liaison Dr. La Shon F. Brooks and Chief Financial Officer Joyce A. Dixon.

The Safe Start Task Force recently released a plan outlining its recommendations for the policies, practices and protocols necessary for opening the campuses for the Fall semester.

The report addresses Academic Continuity, Finance and Business Operations, Health and Safety Considerations, Campus Life, Research Continuity, Athletics and Communications and provides baseline practices and recommendations for IHL actions needed on each segment.

The full document with baseline practices and recommendations can be accessed on the Mississippi Public University System Guidance for University COVID-19 Action Plans page at <http://www.mississippi.edu/pr/covid-19.asp>.

A green banner with white text that reads "MISSISSIPPI VALLEY STATE UNIVERSITY" is hanging from a dark blue pole. The banner is oriented vertically, with the words "MISSISSIPPI VALLEY STATE" stacked vertically and "UNIVERSITY" written horizontally below them. The background shows a clear blue sky and some greenery at the bottom.

GUIDING PRINCIPLES FOR REOPENING MISSISSIPPI VALLEY STATE UNIVERSITY

As we work through these unprecedented times, the health and safety of Mississippi Valley State University (MVSU) students, employees, and the campus community remains our top priority. MVSU's plan for returning to our traditional campus operations during the Fall 2020 semester guided by the direction from the Mississippi Institution of Higher Learning's Safe Start Task Force and the MVSU COVID-19 Recovery Committee through adherence of guidelines from the Centers for Disease Control and Prevention (CDC), Mississippi State Department of Health (MSDH) and local health officials. The following principles will guide us as we resume traditional operations:

- Provide clear and consistent communication to all University stakeholders.
- Adherence to public health guidelines while enhancing cleaning efforts, educating stakeholders and encouraging everyone to practice prevention measures.
- Committing to keeping ourselves and others safe.
- Tracking and monitoring of efforts to reopen and to determine efficiency and effectiveness.
- Promote innovation of our "New Normal" with a positive impact on academic advising.
- Continuation of intentional and strategic planning through the COVID-19 committee and all stakeholders to guide the safe reopening of campus.
- Development of protocols concerning the reopening of MVSU and the adherence to institutional policies and external laws and regulations.

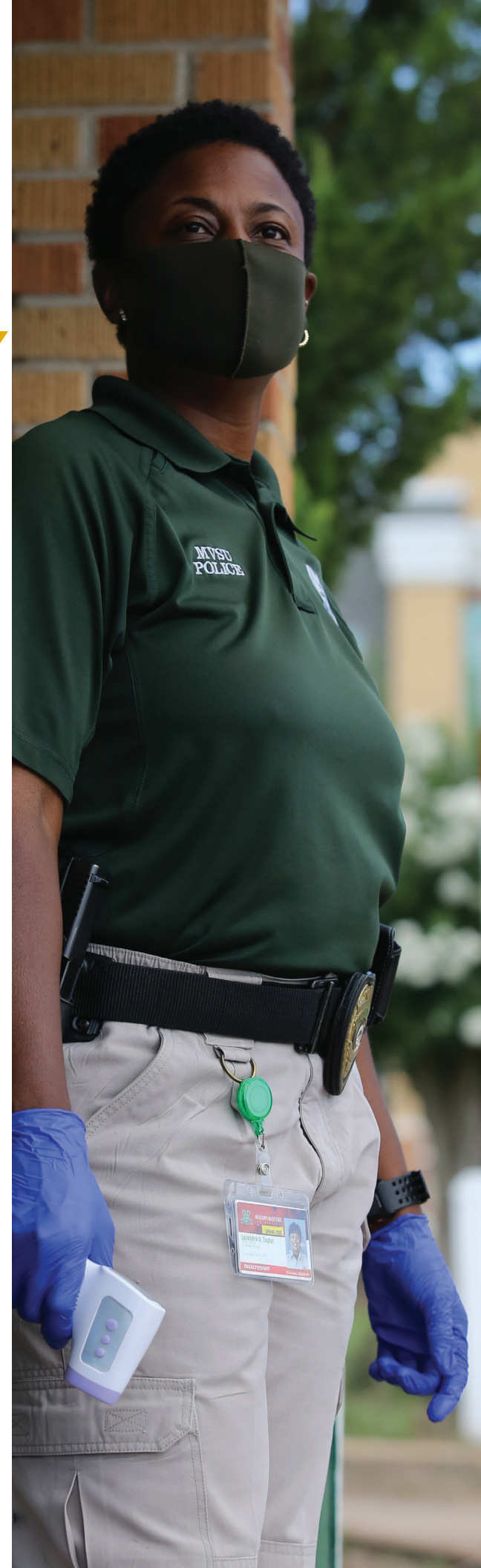
Mississippi Valley State University is driven by its commitment to excellence in teaching, learning, service, and research--a commitment resulting in a student-centered environment that prepares critical thinkers, exceptional communicators, and service-oriented, engaged, and productive citizens. While the University mission, vision, and goals will remain at the forefront of all decisions, we are dedicated to providing stakeholders with plans for the following: (1) accessing the campus, (2) health and safety, (3) campus enhancements, (4) communication, (5) evaluation and (6) protocols to ensure efficiency and effectiveness of our return to campus.



ONE GOAL.

MISSISSIPPI VALLEY STATE UNIVERSITY HEALTH AND SAFETY STRATEGIES

The health and safety of our campus community remains priority. As we continue to enhance our protective measures, temperatures checks will be enforced at the front entrance of campus. Trained personnel will conduct the temperature checks using non-contact thermometers. All employees, on-campus relatives of employees, students, visitors, contractors and vendors will be subject to temperature checks. Additional temperature checkpoints and touchless kiosks will be available in select areas on campus.





A MASK MANDATORY CAMPUS

In accordance with guidance from the Centers for Disease Control and Prevention and Mississippi State Department of Health, all MVSU employees, students and visitors are required to wear face coverings. Acceptable face coverings include surgical masks, N95 masks, cloth masks or face shields and are required in all campus buildings. Masks should be worn in these locations regardless of physical distancing:

- HALLWAYS • ELEVATORS • STAIRWELLS • BATHROOMS
- WORK SITES • CONFINED WORKSPACES
- CLASSROOMS/LABS • STUDY AREAS • FACE-TO-FACE MEETINGS

In addition, all students, faculty, staff members are required to obtain the Fall 2020 edition of the University identification card and have it on display at all times. Vehicle decals are also required for all motor vehicles.



Current CDC guidelines state that a cloth face covering may protect the wearer and prevent the spread of the virus to others. the goal is to protect yourselves and others. let's stay safe together!

Scan the code to learn more about CDC Guidelines on the use of face coverings.

“ONE GOAL. ONE TEAM. ONE VALLEY...IN MOTION!”



 SCAN ME

MISSISSIPPI VALLEY STATE UNIVERSITY RESUMPTION OF NORMAL OPERATIONS

As we cautiously move toward resuming full operations, we will continue to monitor the COVID-19 pandemic and follow all guidance and direction from the IHL, CDC, MSDH and other government agencies. The institution has established three phases for resuming normal University operation. MVSU administrative staff employees who have been primarily working remotely began returning to campus in phases on June 1, 2020.

The following are general guidelines of each phase and is subject to change as we continue to navigate through this evolving pandemic.



PHASE ONE

- Essential personnel and select non-instructional staff members will return to campus.
- Divisions vice presidents and department directors will specify return dates for employees in their area. They will also establish guidelines for social distancing and other parameters necessary for the safety and welfare of returning employees.
- MVSU is a mask mandatory campus which requires a mask or face covering be worn by all individuals on-campus.
- Employees will receive one care package containing PPE and hand sanitizers.
- MVSU issued identification/badge is required to be worn by all returning employees.
- University Police will conduct temperature checks of all incoming visitors, employees, students, and vendors.
- Self-monitoring of temperature and COVID-19 symptoms will be required of all employees.
- Sanitizing stations will be available in central locations throughout the campus.
- All entry to buildings will be controlled by limiting access points.
- Social Distancing guidelines should be followed and virtual meetings utilized as much as possible.
- Visitors accessing the campus will be limited and subject to approval.
- No public events will be held on campus during this phase of reopening.



PHASE TWO

- All non-instructional staff members will return to campus at the discretion of their area vice president and/or department head.
- University Police will conduct temperature checks of all incoming visitors, employees, students, and vendors.
- MVSU issued identification/badge is required to be worn by all returning employees. All employees will be required to receive an updated University ID.
- MVSU is a mask mandatory campus which requires a mask or face covering be worn by all individuals on-campus.
- Employees will receive one care package which contains PPE and hand sanitizers.
- Self-monitoring of temperature and COVID-19 symptoms will be required of all employees.
- Sanitizing stations will be available in central locations throughout the campus.
- Visitors accessing the campus will be limited and are subject to approval.
- No public events will be held on campus during this phase of reopening.

PHASE THREE

- All faculty and staff members will return to campus with guidance from their area vice president and/or department head.
- Residential students will return to residence halls through guidance communicated by the Office of Residential Life and Student Housing.
- Instructions will be provided for students through the following delivery methods: virtual, hybrid and face-to-face.
- University Police will conduct temperature checks on all incoming employees, students, visitors and vendors.
- MVSU Fall 2020 issued Identification/badge is required to be worn by all returning employees and students. All employees and students will be required to receive an updated University ID.
- MVSU is a mask mandatory campus which requires a mask or face covering be worn by all individuals on-campus.
- Employees and students will receive one care package which contains PPE and sanitizers.
- Self-monitoring of temperature and COVID-19 symptoms will be required of all employees and students.
- Classrooms and common spaces will reflect new COVID-19 capacity guidelines.
- Sanitizing stations will be available in central locations throughout the campus.
- Visitors accessing the campus will be limited and are subject to approval.
- Limited public events and student activities will be held on campus during this phase of reopening and will be approved on a case-by-case basis.





THE FOLLOWING ARE GUIDELINES ESTABLISHED FOR MVSU EMPLOYEES TO HELP ENSURE A SAFE RETURN TO THE WORKPLACE:

- Ensure your vehicle decal is displayed upon approaching the campus entrance gates.
- Wear a face covering in public spaces in accordance with local, state and national guidelines.
- Wash your hands often with soap and water for at least 20 seconds. Use hand sanitizer with at least 60% alcohol if soap and water are not available.
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Practice social distancing by maintaining a distance of at least 6 feet from other individuals at all times.
- Clean and disinfect frequently touched objects and surfaces in your work area, including keyboards, phones, handrails and doorknobs.
- Stay home if you are sick and get medical care, as needed.
- Inform your supervisor if you have a sick family member at home with COVID-19.
- Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. If necessary, clean and disinfect them before and after use.
- Lock office doors to better manage access and traffic in offices.
- Limit visits to buildings and offices that are not your own.
- Know what to expect of yourself. You may experience a variety of emotions after returning to work, which is normal. Talking about your feelings with someone you trust is a healthy way to process this evolving situation.
- Continue to take care of yourself. Eat well, get plenty of rest and exercise, spend time with those closest to you.
- Take care of your children and your family. Parents could be concerned about their children's well-being when they must return to work. Make sure your children know proper hygiene practices and let them talk about what is going on to help reassure them.
- Seek help if you need to. If your feelings are too much to bear, seeking help is a sign of strength, not weakness. Mental health problems—in general and in response to a major event such as the pandemic—are real, diagnosable and treatable.
- Contact Human Resources for the latest guidance on personal and medical leave, if needed.

DAILY SELF-ASSESSMENT

All MVSU employees are to conduct a self-assessment daily prior to reporting to work. This should include an “at home” temperature check as well as a review of identified symptoms of COVID-19, which includes: cough, shortness of breath/difficulty breathing, chills, muscle pains, sore throat and loss of taste or smell. As a daily self-assessment tool, MVSU employees should answer the following questions:

QUESTIONS	RESPONSE	
	YES	NO
Have you been in close contact with a confirmed case of COVID-19 in the past 14 days or placed in quarantine?		
Have you had a fever in the past 48 hours?		
Have you had a recent loss of taste or smell?		
Have you had vomiting or diarrhea in the last 24 hours?		
Have you experienced a (new) cough, shortness of breath, muscle aches, or chills?		
Have you or anyone you have been in close contact with been diagnosed with COVID-19 or placed on quarantine?		
Have you been asked to self-isolate or quarantine by a medical professional or local public health official?		

PLEASE NOTE: If you answer “yes” to any of these questions you should contact your supervisor and Human Resources BEFORE reporting to the office.

GET THE FACTS ABOUT CORONAVIRUS

Visit the CDC's website to learn more about steps to care for yourself and help protect others in your home and community



EMPLOYEES TAKE ACTION

Employees who exhibit COVID-19 symptoms and/or receive a positive COVID-19 test result should follow the established Mississippi Valley State University Guidelines for Temporary Telecommuting including:

- Work expected hours at the telecommuting site and be accessible during normal operating hours of the University (Monday – Thursday 8:00 a.m. – 5:00 p.m., and Friday 8:00 a.m. – 4:00 p.m.)
- Inform supervisor if you're not able to work a full workday.
- Provide method(s) of contact (such as personal cell phone, voice mail, email, videoconference, text, etc.);
- Ensure protection of information accessible from their temporary work site (e.g. passwords).
- Maintain equipment and supplies required for remote work;
- Maintain a safe work environment;
- Provide a secure location for university-owned equipment and materials, and not use, or allow others to use, such equipment for purposes other than university business; and that the university is entitled to reasonable access to its equipment and materials (follow University established protocol for checking out equipment);

Employees who are tested for COVID-19 are required to alert the Human Resources Department immediately. Please email the following to ejhurssey@mvsu.edu: Name, Position, Department, Date and Location where the test was conducted, Results (if available), and a Contact Phone Number.

Employees exposed to individuals with COVID-19 are expected to quarantine for 14 days or until testing results verifying their status are received.

STUDENTS TAKE ACTION

Students who exhibit COVID-19 symptoms or have been tested for COVID-19 are required to contact the MVSU Health Center at (662) 254-3331.

- For students living in residence halls who test positive, MVSU has protocols in place to quarantine and fully support students, separate from the campus population, should the need arise.
- Students who reside off campus and exhibit COVID-19 symptoms should self-quarantine as prescribed under the guidance of MVSU's Health Center staff that will follow protocols established by the CDC and MSDH.
- Students exposed to individuals with COVID-19 will be required to quarantine for 14 days.

HELP IS AVAILABLE

Employees who are experiencing anxiety and stress because of COVID-19 should contact the Office of Human Resources at (662) 254-3531 or e-mail ejhurssey@mvsu.edu for information on resources available to employees.

Students who are experiencing anxiety and stress because of COVID-19 should contact the Student Counseling Center at (662) 254-3331 or visit the Student Health Center.

HUMAN RESOURCES

The following have been implemented to ensure a safe return for MVSU employees:

- Administrative buildings and office spaces have been cleaned and sanitized.
- Hand sanitizer dispensers have been placed in most buildings.
- Hot running water and soap dispensers are operational in most buildings.
- A care package (mask, hand sanitizer, etc.) is available for all employees beginning June 1. MVSU employees can pick up their care package from the Office of Facilities Management, located in the Willie L. Malone Physical Plant. Each employee must sign at the time of pickup and will receive one bag per employee.

COVID-19 TESTING & RESULTS

Employees who are tested for COVID-19, during normal operations and beyond, are required to notify the Office of Human Resources. Tested employees are to email the following information to ejhurssey@mvsu.edu: Name; Position; Department/Unit; Date of and place where the test was conducted; Results (if available); and Contact phone number. Upon receipt, Human Resources will notify the MVSU Health Center.

CONTACT TRACING

MVSU is committed to alerting individuals who may have been in close contact with a person who has reported a positive for a COVID-19 test. This effort will be conducted in compliance with the Mississippi State Department of Health and other federal and state guidelines.

In an effort to ensure we are able to quickly and reliably provide information to health officials, MVSU is currently exploring the implementation of a contact tracking and notification platform. Information regarding the platform will be made available once plans are solidified.

EMPLOYEES IN HIGH RISK CATEGORIES

Employees at high risk of contracting COVID-19 should contact the Office of Human Resources to discuss possible accommodations. For a list of those individuals that the CDC considers at higher risk, please see the following website: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html>. Other medical conditions may also be declared high risk by an employee's physician.

EMPLOYEE ASSISTANCE

In order to help reduce the spread of the Coronavirus (COVID-19), the State and School Employees' Health Insurance Plan has made temporary benefit enhancements. Some of which includes:

- Medically necessary diagnostic testing for COVID-19, consistent with Center for Disease Control (CDC) guidelines, is covered with no cost sharing (deductible, copay, coinsurance) to you.
- Medically necessary telemedicine (online provider) visits, including telephone-only services, with network providers are covered at no cost sharing (deductible, copay, coinsurance) to you. Plan participants are encouraged to contact their local network provider to determine if the needed service is available via telemedicine. Participants may also access online provider services 24/7 by contacting AmWell at <https://mssehip.Amwell.com>, or call 844.SEE.DOCS (844-733-3627).

For additional information, visit <https://knowyourbenefits.dfa.ms.gov/>

AMWELL – Behavior Health Therapy

For more information, visit <https://knowyourbenefits.dfa.ms.gov/online-provider-visits/>

SABC FLEX NEWS

Over the Counter Drugs (OTC) Status Changes due to the influx of COVID-19.

For more information, visit: <https://www.sabcflex.com/content/>

**STAY UPDATED
with MVSU
Human Resources'
"Return to Work"
webpage**



TRAVEL

The University will not authorize international travel for faculty, staff or students. Domestic travel on behalf of the University will be limited and reviewed on a case-by-case basis. If you do not receive a fully approved travel authorization, do not book hotels, registrations or flights. Employees or students who travel internationally for personal reasons should notify their supervisors or the Health Center and self-quarantine for 14 days upon their return.

MVSU is requesting that employees and students register their travel—even if they are traveling or have traveled within the United States. Local, state and federal travel regulations and health guidelines are changing rapidly, and we want to be as responsive and supportive as possible should more changes occur. Your registration information, travel location and all details will be kept confidential. Visit www.mvsu.edu/register-your-travel to complete the form.



COVID-19 ALGORITHM FOR MVSU STUDENT HEALTH CENTER

*No COVID-19 Disease/No Positive Test/ No Contact
No signs and symptoms of COVID-19*

DO THE FOLLOWING:

1. Wear face mask at all times
2. Avoid touching eyes, nose and mouth after touching others or surfaces
3. Proper handwashing for 20 seconds
4. Stay at home if you're sick
5. Call your doctor if you're sick or go to the ER if you are short of breath, having difficulty breathing
6. Sneeze or cough into a disposable tissue; cover your coughs and sneezes
7. Social Distancing of at least 6 feet
8. Avoid gatherings of more than 10 people inside or 20 people outside
9. Avoid traveling or going to "hot spots". Stay away from areas where active cases are reported
10. Practice routine cleaning/disinfecting of living environment, practice healthy living habits, eat healthy, exercise, rest, take meds, etc.

*Positive COVID-19 Test Result/Identified Contact/Probable Contact
Signs and Symptoms of COVID-19 are present or possible*

DO THE FOLLOWING:

1. Isolate for 14 days. This should be in a room with individual bathroom. Meals, medications, supplies, etc., should be brought to the door and left at the door on a tray or container. There should be no person to person contact at all.
2. Stay at home if you're sick. Call your doctor for advice.
3. Monitor your signs and symptoms. If they worsen or you have difficulty breathing, short of breath, loss of appetite, extremely high temperature, weakness, severe diarrhea, severe nausea or vomiting, chest pain/discomfort, GO TO THE EMERGENCY ROOM!!
4. If you're an identified or probable contact, self-quarantine for 14 days. There should be no person to person contact at all. This should be in a room with individual bathroom. Meals, medications, supplies, etc. should be left at the door on a tray or container.
5. If you have a temperature, you should use Tylenol, Advil or Motrin to treat it. Your temperature must be gone for 72 hours without having to use medicine before it is considered to be gone.
6. If faculty or Staff, self-report immediately to Human Resources
7. Students should self-report to Student Affairs.
8. Get a Covid-19 test after isolation or quarantine.

**REMEMBER TO ALWAYS WEAR A FACE MASK, PROPERLY WASH HANDS,
AND AVOID PERSON-TO-PERSON CONTACT!**

CAMPUS OUTBREAK CONTINGENCY PLAN

Despite all our best efforts, we must prepare for the possibility of infection within our MVSU Community. If a residential student or staff member is identified with a positive case of COVID-19, or are exposed and awaiting test results, we will follow a course of action, including conducting contact tracing to notify the necessary parties on campus. In addition, pre-determined on-campus location has been identified for self-isolation and quarantining.

If the confirmed individual had close contact outside other areas, then all students or staff with whom the confirmed individual had close contact shall be self-isolated for two weeks. Campus dining services will be notified to ensure residential students who are asked to self-isolate will receive meals during the self-isolation period.

In a circumstance where there is a confirmed COVID-19 case that has been on campus, it is critical to maintain the confidentiality of the student, faculty or staff member as required by the Americans with Disabilities Act and the Family Education Rights and Privacy Act, as applicable.

SANITATION

MVSU custodial staff will clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the COVID-19 patient following guidelines from the Centers for Disease Control and EPA-approved products. Areas used by the patient will be closed off to the public.

If cases of COVID-19 have not been identified among residents of on-campus housing

- Residents will be educated on the precautions they should take to help protect themselves when there is community spread of COVID-19.
- Residents should follow more specific recommendations provided by public health officials.
- Any on-campus resident who may have been in close contact with a confirmed case of COVID-19 should follow instructions provided by public health officials, including possible temporary relocation to alternate housing for self-quarantine and monitoring for symptoms.

If cases of COVID-19 have been identified among residents of on-campus housing, the MVSU Office of Housing and Residential Life will coordinate with public health officials to take additional precautions.

- Individuals with COVID-19 will be moved to temporary housing locations. These individuals will need to self-isolate and monitor for worsening symptoms according to public health officials' guidance.
- Individuals in close contact with COVID-19 may be relocated to temporary housing to self-quarantine and monitor for symptoms. Housing and Residential Life staff will consult with health officials to determine when, how, and where to move ill residents.

Residents identified with COVID-19 or identified as individuals in close contact with COVID-19 should not necessarily be sent to their permanent homes off-campus.

- MVSU understands that sending sick residents to their permanent homes could be unfeasible, pose logistical challenges, and/or increase possible risk of transmission to others.
- MVSU will work with public health officials to determine appropriate housing for the period in which residents need to self-isolate and monitor for symptoms or worsening symptoms.



ONE VALLEY.

MISSISSIPPI VALLEY STATE UNIVERSITY CAMPUS ENHANCEMENTS

The Department of Facilities Management is responsible for facilitating daily cleaning of all administrative, academic and residence halls. The department will continue to adhere to its cleaning enhancement plan that began in March of 2020. This plan includes using CDC- approved disinfectants, enhanced campus cleaning and increased daily wipe downs of high touch point areas in buildings, including but not limited to, door-knobs, light switches, hand-rails and faucet handles.

Facilities Management has made the following additions to their normal cleaning efforts due to the COVID-19 pandemic:

CLEANING AND SANITIZATION

- Increased Custodial Support.
- After- hours deep cleanings.
- Monthly training covering standard practices as well as emerging trends.
- Use of enhanced levels of disinfectants.
- Spot-checking heavily used restrooms and cleaning with a CDC approved disinfectant.
- Misting and fogging classroom spaces, weight rooms and other appropriate high-use areas.
- Installing and maintaining hand-sanitizer dispensers in public spaces.
- Disinfecting door knobs, hand rails and other common area touch points throughout the day.
- Following CDC guidelines for cleaning non-health facilities in response to the identification of a COVID-19 symptomatic individual.
- Campus water fountains will be inoperable to limit the spread of bacteria and viruses.



SIGNAGE & EDUCATION

- Signage providing instructions on enhanced safety and health measures will be displayed across campus.
- Floor signage will be placed in buildings in an effort to assist with directing traffic flow. We ask that you please stay on the right side when passing others.
- Floor decals will be placed where needed to identify social distancing guideline of 6-feet of spacing between individuals
- Signs will be posted indicating the number of individuals that can safely social distance in each classroom or lab, and other common spaces.
- Plexi-glass barriers (sneeze guards) will be added to service desks, help counters or other areas of high walk-up traffic to ensure employee protection.
- Specific doors for entry and exits will be identified for each building.
- Employees, students and visitors are asked to self-regulate number of people in an elevator to allow for social distancing (no more than two is recommended).
- Where possible, Facilities Management will restrict the direction of travel on stairways which will be consistent with entry and exit protocols.



EMPLOYEES AND STUDENTS CLEANLINESS RESPONSIBILITIES

Employees and students are responsible for sanitizing their work, study and living areas in between custodial cleanings. Employees and students should disinfect all shared items before and after use. Examples include, but are not limited to the following commonly shared items:

- Printers, copiers, plotters, etc.
- Personal mobile devices, tablets, laptops, keyboards and computer mouse, and paper cutters.
- Any other tools, machines, materials and resources that are shared.

Users of common areas such as supply and copy rooms, kitchenettes or breakrooms, study areas and labs share a responsibility to disinfect and sanitize high-touch surfaces in between the formal cleanings completed by Custodial Services. High-touch surfaces to be disinfected and sanitized include:

- Front desks, counters, service windows, pens and pencils set out for shared use.
- Conference room mouse and keyboards, chair armrests, table surfaces and other shared supplies.
- Kitchenette sinks, soap and paper towel dispensers, refrigerator handles.
- Door handles, light switches, handrails, push plates, drawer and cabinet handles.



...IN MOTION!

STUDENT RESOURCES & SERVICES

At MVSU, we understand that a critical part of college life occurs outside of the classroom. As such, our goal is to ensure the health and safety of students, faculty and staff during these interactions as well. The following protocols will be in place for student support offices, such as the Offices of Admissions, Financial Aid, Student Accounts, Student Records as well as Academic Labs, Academic Advising, Career Services, etc.

Whenever possible, meetings between students and staff and meetings among staff members should occur virtually.

- Please contact the offices by phone or email and schedule a virtual meeting. A list of office phone numbers is located on page 32.
- MVSU offices are working to transition all paper forms to digital fillable forms so that processing can be completed virtually.

If a virtual meeting is not possible, MVSU faculty, staff and students must follow the institutional protocols:

- Make an appointment to meet with someone in person to minimize the number of people waiting in line.
- Wear a face mask or covering and abide by the 6-feet social distancing guideline.



Please note the following office-specific information:

ADMISSIONS AND RECRUITMENT

- Schedule an appointment by contacting the Office of Admissions and Recruitment at (662) 254-3342 or by e-mailing admsn@mvsu.edu.
- Graduate student admission questions and concerns can be emailed to shearra.hardwick@mvsu.edu.
- Campus Tours will continue virtually until further notice.
- Recruitment events will occur virtually until further notice. In the event of in-person recruitment efforts, health and safety protocols will be enforced.

FINANCIAL AID

- Schedule an appointment by contacting the Office of Financial Aid at (662) 254-3335 or by e-mailing mvsufinaid@mvsu.edu.

STUDENT RECORDS

- Schedule an appointment by contacting the Office of Student Records at (662) 254-3326 or by e-mailing registrar.office@mvsu.edu.

UNIVERSITY COLLEGE

- To schedule an appointment with a representative from University College, please call (662) 254-8376, or e-mail university.college@mvsu.edu.

DISABILITY SERVICES

- For assistance or additional information about Disability Services, please e-mail kbrownlow@mvsu.edu.

ONLINE/DISTANCE EDUCATION

- The Office of Online/Distance Education is available to assist students with Canvas and the transition to online courses. Tutorials and other helpful resources such as login information are available at www.mvsu.edu/academics/academic-programs/office-onlinedistance-education.
- For additional assistance, please call (662) 254-3114 or (662) 254-3624.
- The Online/Distance Education staff can be reached by e-mail at: George Hunt, hunt@mvsu.edu; Mack Pendleton mack.pendleton@mvsu.edu; or Dr. Kenneth Done kenneth.done@mvsu.edu.

J.H. WHITE LIBRARY

- MVSU's J.H. White Library will enforce University COVID-19 protocols, including wearing a face mask, practicing social distancing and reduced computer lab capacity limits.
- Virtual access to the MVSU Library can be reached at Library Guides. You may also use the following for library research assistance:

Visit <https://libguides.mvsu.edu>, <http://www.mvsu.edu/library>,

Text (862) 621-2454, or

Email jhwhitelibrary@mvsu.edu or mlhenderson@mvsu.edu.

INTERNATIONAL PROGRAMS

- To schedule an appointment with a representative from International Programs, please call (662) 254-3092, or e-mail Dr. Lokesh Shivakumaraiah at Lokesh@mvsu.edu.

OFFICE OF INFORMATION TECHNOLOGY

- Please e-mail the Information Technology Helpdesk at helpdesk@mvsu.edu to submit any requests for support with MVSU computers, internet, email address and other IT related issues.
- Virtual or in-person meetings will be available by appointment only. Call (662) 254-3744 for more information.

STUDENT AFFAIRS

- For all matters related to student affairs, you may contact the Division of Student Affairs by calling (662) 254-3636 or by emailing studentaffairs@mvsu.edu.
- A list of the units that are part of this division can be found by visiting Student Affairs' webpage at www.mvsu.edu/student-affairs.

COUNSELING CENTER

- Students who desire counseling services should contact the MVSU Counseling Center at (662) 254-3331 or e-mail Dr. Yolanda Jones at yjones@mvsu.edu.



RESIDENTIAL LIFE & STUDENT HOUSING

The Office of Residential Life and Student Housing will be implementing a system for all students residing in on-campus housing to return with staggered move-in dates and times. Freshmen and Transfer Move-in will begin on August 10-12, 2020, while move-in for returning students will be held August 13-16, 2020. This will allow students to check in and go through the move-in process without a large number of people on campus. Residential students will receive an e-mail confirmation from the Office of Residential Life & Student Housing that will include their room assignment and roommate (if applicable) and their specific move-in date & time (ex: Aug. 4 @ 8 a.m.)

STEPS FOR MOVE-IN DAY:

1. Report to campus at your scheduled move-in day and time.
2. Students and their guest(s) will be screened at designated entrance checkpoints (including temperature checks).
3. Students and guests must wear masks at all times while on the MVSU campus.
4. Drive to your assigned residence hall.
5. Stay in your car, then call your hall staff (contact information will be provided).
6. All guests should remain in the car until the check-in process has been completed.
7. Unload.

PLEASE NOTE THE FOLLOWING:

- Each resident will be allowed to have only two (2) guests to assist with move-in.
- Unload (one (1) hour max).
- In the case that the student needs to address other MVSU business, they must park in the Lackey Parking Lot.

REQUIREMENTS FOR MOVE -IN

- Registered full-time for Fall 2020
- Proof of mattress cover/pad
- Face mask/covering
- New & Transfer Residents must also show proof of \$75.00 payment of Housing Application Fee

RESIDENT ASSISTANTS (RA) TRAINING

Resident Assistants shall participate in extensive training focusing on safety within the residence halls relative to COVID-19, programming and professional development/

CUSTODIAL SERVICES WILL:

- Enhance sanitizing of common areas daily

RESIDENT ASSISTANTS SHOULD:

- Ensure that hand sanitizer dispensers are filled in the Residence Halls
- Ensure that signage is posted regarding the new normal related to COVID-19.
- Clean and sanitize office space

STUDENTS SHOULD:

- Ensure that rooms are cleaned and sanitized daily
- Wear mask or face covering
- Wash their hands frequently





ACADEMIC CONTINUITY

The Office of Academic Affairs is committed to providing a positive learning environment, while protecting the health and safety of MVSU students, faculty and staff. During the Fall 2020 semester, we will provide students with high-quality instruction using multiple modes of delivery, when possible.

INSTRUCTION FOR FALL 2020

Mississippi Valley State University's overarching guidance on the delivery of Fall 2020 course is in alignment with the Mississippi Board of Trustees of State Institutions of Higher Learning Resolution, passed on May 21, 2020. It reads:

The Board of Trustees of State Institutions of Higher Learning hereby declares that it is the Board's intent that all of the universities under the governance of the Board shall make plans to resume traditional operations on their campuses in the Fall of 2020, to include the offering of as many in-person classes as possible, while taking into consideration the applicable guidance from the Federal Government and the Mississippi Department of Health, and while complying with any Executive Order of the Governor then in effect. The Board urges the universities to take prudent precautions in planning for resuming traditional operations and the Board recognizes that adjustments may be needed to align with changes in recommendations from health professionals.

MVSU joins the Mississippi Board of Trustees of State Institutions of Higher Learning in recognizing the importance of face-to-face instruction and is committed to offering in-person instruction, to the extent possible, without compromising the health safety of our faculty, staff and students.

FALL 2020 MODES OF INSTRUCTIONS

MVSU faculty have been encouraged utilize creative approaches using blended modes of instruction to maximize safety while also providing an element of in-person instruction and interaction with students. The following are possible instruction delivery modes:

FACE-TO-FACE

- Scheduled class time on campus
- Limited student class size to accommodate 6 feet social distancing.

VIRTUAL FACE-TO-FACE

- Sessions meet online at scheduled days and times
- Interactive with instructor and classmates in virtual environment
- Online assignments with due dates utilizing Canvas
- Continued class experiences such as usual lectures/labs

HYBRID

- Part online without a set time to attend the online portion
- Scheduled Face-to-Face instructions will be on campus

ONLINE

- Instruction delivered exclusively through Canvas
- No scheduled class meet times
- Assignments, activities and all course materials will be on Canvas with a noted due date

CLASSROOM DENSITY

A survey of all instructional space on campus has been completed. No more than 50% of room capacity will be used for in-person instruction to accommodate social distancing guidelines.



ACADEMIC ADVISING

Academic advising is available via email and/or arranged meetings with advisors. All continuing students should contact their faculty advisors or respective academic department for assistance with academic advising. First-time freshmen and transfer students are encouraged to contact University College for advising assistance at (662) 254-8376, or by e-mailing university.college@mvsu.edu.

ACADEMIC CALENDAR

MVSU is continuing to monitor data and information regarding the COVID-19 pandemic. If modifications to the academic calendar are warranted, those changes will be communicated through official University channels, including the MVSU website (www.mvsu.edu) and your University e-mail.

FALL 2020 REVISED ACADEMIC CALENDAR

August 10	Monday	Faculty Returns – VIRTUAL
August 10-12	Monday-Wednesday	Residence Halls Open to New and Transfer Students as scheduled
August 12	Wednesday	Online Registration and Academic Advisement Continues – VIRTUAL
August 13-16	Thursday –Sunday	Freshman Academy/Transition
August 13-16	Thursday-Sunday	Residence Halls Open to Returning Students as scheduled
August 17	Monday	Classes Begin Late Registration Fee \$100.00 Assessed
August 21	Friday	Weekend College Session I Begins
September 7	Monday	Labor Day Holiday
September 8	Tuesday	Classes Resume Last Day to Drop/Add ClassesRegistration Closes
September 9	Wednesday	Financial Clearance
September 11	Friday	Report of Non-Attendance Due FallGraduation Applications Due
September 19	Saturday	Weekend College Session I Ends
September 25	Friday	Weekend College Session II Begins
October 5-7	Monday-Wednesday	MID-TERM EXAMS (Note: Shortened by Two Days)
October 9	Friday	Deadline to Submit Mid-Term Grades
October 12-14	Monday-Wednesday	Academic Advisement– VIRTUAL
October 15	Thursday	Online Registration begins for Spring 2021- VIRTUAL
October 24	Saturday	Weekend College Session II Ends
October 30	Friday	Weekend College Session III Begins
October 30	Friday	Last Day to Withdraw from a Class
November 6	Friday	Last Day to Withdraw from the University
November 11-13	Wednesday-Friday	SENIOR FINAL EXAMS
November 17	Tuesday	Senior Final Grades Due
November 18-21 & 23	Wednesday-Saturday & Monday	FINAL EXAMS
November 21	Saturday	Weekend College Session III Ends
November 24	Tuesday	COMMENCEMENT
November 24	Tuesday	Residence Halls Close @ 5:00 p.m.
November 30	Monday	Deadline to Submit Final Grades

*Updated: July 24, 2020



ATHLETICS

The MVSU Athletics “Return to Play” protocols include the requirement to stay home if specified symptoms are present, daily wellness self-screenings, pre-return training for coaches, staff and student-athletes, continuation of virtual meetings, social distancing when face-to-face interactions do occur, face coverings required in Athletics facilities, and enhanced cleaning focused on frequent touch points, restrooms and common areas. In addition, MVSU Athletics will implement the following protocols:

- All athletic facilities will remain locked, and a single point of entry will be designated to manage building access and administer the on-campus wellness screening process for student-athletes, coaches and staff.
- Student-athletes will be grouped into small cohorts for activities to minimize potential for cross-contamination.
- Workout schedules (including cardio and weightlifting sessions) will be staggered to promote physical distancing.
- Coaches and support staff will wear masks during indoor training sessions when physical distancing cannot be maintained.

Decisions regarding how athletic events will be managed during Spring 2021 are forthcoming and will be in keeping with guidance from the Mississippi Department of Health, the NCAA and the Southwestern Athletic Conference (SWAC).

CAMPUS SERVICES

FOOD SERVICE OPERATIONS

As students faculty and staff return to our dining facilities, safety is our first priority. Thompson Hospitality, MVSU's food service provider, is closely following CDC recommendations as well as state, city, and county health department requirements to ensure MVSU's campus dining program remains safe. This includes requiring masks for entry, observing social distancing guidelines, decreasing capacity in locations, re-imaging serving stations and removing self-service items. Students, faculty and staff will be encouraged to utilize to-go meal options.

BOOKSTORE

The University's bookstore will follow COVID-19 procedures that are aligned with the campus reopening guidelines and are applicable to all customers and vendors.

MAIL SERVICES

Social distancing, strategic queuing and a comprehensive communications plan are being developed to ensure efficient operations. In addition, there will be no campus mail route until further notice. If a department has mail that needs to be mailed out, they must deliver it the Post Office. Receiving of mail and packages will continue through safe and proper hygienic practices. Vendors will be required to wear masks and maintain social distancing.

PRINT SHOP

Pickup and delivery will be managed by adhering to social distancing guidelines. Faculty and staff are required to adhere to COVID-19 guidelines.

UNIVERSITY POLICE

University Police continues to ensure the safety and security of the MVSU campus community 24 hours day, 7 days a week. Students and employees should call University Police at (662) 254-3478 or (662) 254-3107 if they have an emergency or would like a courtesy escort at night from a building, residence hall or car. Students and employees should ask all visitors to check in at the University Police Guardhouse, prior to entering campus.

COMMUNICATIONS

MVSU is committed to ensuring the health and safety of its stakeholders. To accomplish this goal, new campus behaviors and expectations will be conveyed with transparency and participatory communication during all phases of reopening. We want faculty, staff, students and alumni to stay in- the-know. It is imperative, as well as expected, that all stakeholders employ the following strategies in all phases of reopening the campus.

- Read all email notifications and reminders sent by the MVSU Office of Communications & Marketing.
- Visit the MVSU's COVID-19 website frequently to stay updated on changes that may impact students, faculty, staff and visitors to ensure compliance with the latest guidelines and protocols
- Participate in University surveys to provide your feedback on our progress in reopening the campus
- Report health concerns to the appropriate MVSU offices.
- Official communication about COVID-10 and other University business will be updated on the University's webpage and e-mail. Students and employees should ensure they can access their e-mail and regularly check the website for updates. Contact the Office of Information Technology with e-mail access issues at helpdesk@mvsu.edu.

EVALUATIONS

Assessment and evaluation efforts are ongoing to promote continuous improvement for the reopening of MVSU. The following mechanisms will be utilized for data collection, analysis and utilization of results.

- Tracking and monitoring.
- Survey of effectiveness and satisfaction.
- Counts of services and reports of concerns.
- Gathering of qualitative feedback from all stakeholder.

STAY CONNECTED

Visit MVSU's COVID-19 webpage for the latest coronavirus related information
Also, follow MVSU's official social media channels to stay connected!



@MVSUDEVILS



@mvsu1950



@mississippivalleystate



SCAN ME

IMPORTANT CAMPUS NUMBERS

Academic Affairs	3800	Human Resources	3531
Admissions and Recruitment	3342	Information Technology	3744
Alumni Relations	3575	Institutional Research & Effectiveness	3437
Athletic Administration	3550	International Programs	3092
Band Hall	3435	Laundry	3626
Bioinformatics	3036	Library	3494
Bookstore	3532	Mass Communication Department	3593
Boys & Girls Club	0101	Mass Transit	3348
Business Administration Department	8374	MCIS	3422
Business & Finance	3300	Military Science	3597
Campus Violence Prevention	3107	Natural Science & Environmental Health Department	3377
Career Services Center	3441	Operator	254-9041
Childhood Development Center	3375	Payroll - Bi-weekly	3763
Communications & Marketing	3578	Payroll - Monthly	3307
Community Service/Service Learning	3921/3922	Post Office	3537
Counseling	3331	President's Office	3425
Continuing Education	3625	Print Shop	3750
Criminal Justice	3364	Property Accountability	3587
Delta Devils Gazette Student Newspaper	3460	Purchasing	3319
Development Office	3790	Residential Life	3590
Disability Services	3443	Social Science Department	3352
Distance Education	3114/3624	Social Work Department	3365
Education Department	3918	Sponsored Programs/Title III	3882
Engineering Technology Department	3410	Student Affairs	3636
English & Foreign Languages Department	3451	Student Government Association	3528
Facilities Management	3583	Student Health Center	3331
Financial Aid	3335	Student Records	3326
Fine Arts Department	3482	Student Support Services	3838
Fiscal Affairs	3300	University College	8376
Food Service (Thompson Hospitality)	3542	University Police	3478/3479
Graduate Studies	3439	Upward Bound	3633
Greenville Center	(662) 332-8389	Writing Center	3456
High School Equivalency Program	3468, 3469	WVSD-FM Radio Station	3612
Health, Physical Education & Recreation (HPER)	3553		

*All extension begin with (662) 254-XXXX unless otherwise noted

SING THE MVSU FIGHT SONG TO HELP YOU WASH FOR AT LEAST TWENTY SECONDS



Rinse water

FEE FIE



Use soap

FO FUM



Wash your palms

WE'RE LOOKING DOWN



Scrub each finger

THE BARREL



Finger interlaced

OF THE DEVIL'S GUN



Base of thumbs

NOWHERE



Scrub nails

TO



Wash your wrist

RUN



Rinse off soap
with water

WE'VE GOTTA



Dry hands with towel, tissue or dryer

MAKE THE STAND AGAINST DEVIL'S GUN



Hands are clean

CORONAVIRUS

HOW TO PROTECT YOURSELF

KNOW HOW IT SPREADS



- There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19).

- The best way to prevent illness is to avoid being exposed to this virus.

- The virus is thought to spread mainly from person-to-person.

- * Between people who are in close contact with one another (within about 6 feet).

- * Through respiratory droplets produced when an infected person coughs or sneezes.

These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.

TAKE STEPS TO PROTECT YOURSELF



CLEAN YOUR HANDS OFTEN

- Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.

- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.

- Avoid touching your eyes, nose, and mouth with unwashed hands.



AVOID CLOSE CONTACT

- Avoid close contact with people who are sick

- Put distance between yourself and other people by practicing social distancing. Wear a face mask or covering in public. This is especially important for people who are at higher risk of getting very sick.

TAKE STEPS TO PROTECT YOURSELF

STAY HOME IF YOU'RE SICK

- Stay home if you are sick, except to get medical care. Learn what to do if you are sick.

COVER COUGHS AND SNEEZES

- Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.

- Throw used tissues in the trash.

- Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.



MISSISSIPPI VALLEY STATE
UNIVERSITY®

