

OUTSIDE/SECONDARY EMPLOYMENT POLICY

In accordance with University policy and regulations established by the Board of Trustees of State Institutions of Higher Learning, faculty and staff are permitted to engage in outside employment, provided prior approval is granted by the President of the University; and if such employment in no way interferes with the employee's duties at the University.

The policy further states that individuals may not engage in any business or profession that would in any manner compete with a similar business or profession over which the employee would have supervision, inspection, or purchasing authority with the University, since that would create a conflict of interest.

Employment with the University shall be deemed primary.

Persons who do not receive prior approval are in violation of the University's policy and subject to corrective action.

An application requesting approval for outside employment is attached and may also be obtained at http://www.mvsu.edu/human_resources/employees/forms.php.

Deadlines for submitting applications for the new fiscal year are July 15, 2017 (staff) and September 15, 2017 (faculty).