R - 5.4

Qualified Administrative/Academic Officers
The institution employs and regularly evaluates administrative and academic officers with appropriate experience and qualifications to lead the institution.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

MVSU employs and regularly evaluates administrative and academic officers with appropriate experience and qualifications to lead the institution.

The President and Executive Cabinet
Mississippi Valley State University has qualified administrators and academic officers to lead the institution. The President, Dr. Jerryl Briggs, holds an Ed.D. in Educational Policy, Planning and Leadership-Higher Education from the College of William and Mary and has 30 years of experience in higher education. Dr. Briggs works with an executive cabinet consisting of four vice presidents and other administrators who help execute the mission of the university. All members of the executive cabinet hold appropriate degrees and have experience working in their respective fields. When examining their credentials, it is clear they have the backgrounds necessary to lead the institution. The table below provides a summary of the job responsibilities, educational backgrounds, and related work experience of the executive cabinet at Mississippi Valley State University.

Table 1. The President and Executive Cabinet

Executive Cabinet	Qualifications and Experience
Dr. Jerryl Briggs President	**Summary of Responsibilities:** Provides leadership and oversight of all divisions and departments within and related to the university **Education:** Master of Arts, Human Relations and Supervision, Louisiana Tech University; Doctorate of Education Educational Policy, Planning and Leadership-Higher Education, College of William and Mary **Summary of Related Experience:** 30 years of experience in higher education; Has served as Vice president for Student Affairs and Enrollment Management at Central State University; Vice president for Student Affairs and Enrollment Management, and Dean of Students at Lincoln University in Pennsylvania; Vice President for Student Affairs and Enrollment Management, and Dean of students; various positions at Clark Atlanta University, the College of William and Mary, Georgia Institute of Technology and the University of Illinois Detailed Experience

Dr. Constance G. Bland Vice President for Academic Affairs	**Summary of Responsibilities:** Provides leadership in the Division of Academic Affairs that includes undergraduate studies, graduate studies, distance and online education, faculty development, library services, international studies, institutional research and effectiveness, and sponsored programs **Education:** Master's degree, Computer Science, University of Mississippi; Doctoral degree, Computer Engineering, University of Mississippi **Summary of Related Experience:** 34 years of experience in higher education; Instructor of mathematics and computer science at Coahoma Junior College; Professor of computer science, Chair of Department of Mathematics, Computer and Information Sciences, Grant writer and principle investigator at Mississippi Valley State University Detailed Experience
Ms. Joyce Dixon Vice President for Business and Finance/Chief Fiscal Officer	**Summary of Responsibilities:** Provides leadership in the Division of Business and Finance that includes accounting, budgeting, human resources, administrative services, and auxiliary services **Education:** Associate of Arts, Business Administration, Coahoma Community College; Bachelor's degree, Business Administration, Mississippi Valley State University; Master's in Business Administration, Mississippi State University; Management Certification, University of Kentucky **Summary of Related Experience:** 33 years of experience in higher education; Accounts payable clerk, accountant at Mary Holmes College; Director of Accounts Payable, Director of Accounting/Comptroller, Assistant Vice President of Business and Finance, Vice President of Business and Finance at Mississippi Valley State University Detailed Experience

Dr. Jacqueline Gibson Vice President for Student Affairs	**Summary of Responsibilities:** Provides oversight in the areas of student life that include residential life, student leadership and engagement, TRIO programs, student counseling, health and fitness, University Band, career services, community service, religious life, university police and judicial affairs **Education:** Master's degree, Communication; Ed. D., Higher Education, University of Akron **Summary of Related Experience:** 17 years of experience in higher education;Teaches English, Speech and Communication courses, expertise in emergency/crisis management and compliance in Higher Education areas, such as Title IX, diversity and inclusion, sexual assault, domestic violence intervention, and mental health concerns. served as Director of McNair TRIO Program at Georgia State University; Director of Learning Resource Center, Student Life and Development, Associate Dean of Students and Dean of Students at Lincoln University; Assistant Vice President of Student Engagement and Leadership Development at Kentucky State University Detailed Experience
Mrs. La Shon Brooks Chief of Staff & Legislative Liaison	**Summary of Responsibilities:** Provides oversight to the President's office, internal auditing, Title III coordination, external relations, and legislative affairs **Education:** Bachelor's and Master's degrees, Business Administration, Mississippi Valley State University **Summary of Related Experience:** 11 years of experience in higher education;Project management, automotive and banking industries; community engagement, federal compliance in higher education, student financial aid, corporate relations, Mississippi Valley State University Detailed Experience

Mr. Dameon Shaw Interim Vice President for University Advancement	**Summary of Responsibilities:** Provides oversight in the areas of communications, marketing, broadcasting, special events, alumni affairs, and university advancement **Education:** Bachelor's degree, Computer Information Systems, Delta State University; Bachelor's degree, Office Administration, Delta State University; Master's in Business Administration, Delta State University **Summary of Related Experience:** 12 years of experience in higher education; Alumni Secretary, Assistant Director of Annual Giving, Director of Advancement Services, Delta State University; Assistant Vice President of Institutional Advancement, Alcorn State University; Executive Director of Development, Assistant Vice President for University Advancement, Interim Vice President for University Advancement, Mississippi Valley State University Detailed Experience
Mrs. Dianthia Ford-Kee Athletic Director	**Summary of Responsibilities:** Provides oversight of athletic programs, NCAA compliance, sports information, and student athlete affairs **Education:** Bachelor of Arts in Business Administration, Fayetteville State University; Masters in Public Affairs, Northern Illinois University **Summary of Related Experience:** 27 years of experience in higher education;Taught Public Administration,Shaw University,North Carolina;Director of Athletics, Lincoln University, Pennsylvania; Associate Athletic Director, Coach and Senior Women's Administrator, Shaw University, North Carolina Detailed Experience

Other Administrative Officers

Other administrators include an associate vice president, assistant vice presidents, and other administrators who report directly to the President or a Vice President. These individuals also hold appropriate degrees and have adequate experience working in their respective fields. When evaluating each position and the qualifications of the position holder, there is evidence that these administrators are qualified for their assigned responsibilities and duties. The table below provides a summary of the job responsibilities, educational backgrounds, and related work experience of other administrators at Mississippi Valley State University.

Table 2. Other Administrative Officers

Other Administrators	Experience
Dr. Elizabeth Evans Associate Vice President for Academic Affairs	**Summary of Responsibilities:** Provides leadership in the Division of Academic Affairs that includes international programs, undergraduate studies, graduate studies, distance and online education, faculty development, library services, institutional research and effectiveness, and sponsored programs **Education:** Bachelor of Science, Mathematics, Mississippi Valley State University, Itta Bena, MS; Master of Arts, Public Management, University of Houston–Clear Lake, Houston, TX: Doctor of Philosophy, Public Policy and Administration, Mississippi State University, Mississippi State, MS. **Summary of Related Experience:** 14 years of teaching and advising in higher education; online instructor for over 10 years; membership in and leadership of various university and departmental committees; academic program coordinator; academic program internship coordinator; member, vice president, and president of the MVSU faculty senate; acting department chair; Associate Vice President for Academic Affairs. Detailed Experience
Dr. Kathie Golden Special Assistant to the President/Director of International Programs	**Summary of Responsibilities:** Provides leadership in international programs and assists the President's Office with current initiatives **Education:** Bachelor of Arts, Political Science, Master of Arts, Social Science, Southern University, Baton Rouge, LA; Doctor of Political Science, University of Kentucky **Summary of Related Experience:** 42 years of experience in higher education;Project Director for the Mississippi Consortium for International Development's Higher Education and Developmental Project for Iraq; Fulbright Lecturer/Researcher at The Academy for Public Administration, Azerbaijan Republic; Professor of political science and director of international programs at Mississippi Valley State University, MS Detailed Experience

Dr. Kenneth Done Assistant Vice President for Distance and Online Education	**Summary of Responsibilities:** Provides oversight of off-campus, online, dual enrollment, continuing education, winter term and high school equivalency programs **Education:** Ph.D. in Community College Leadership, Mississippi State University **Summary of Related Experience:** Has 21 years of experience in Higher Education in both the community college and university settings. Has 18 years of extensive experience teaching online on both the community college and university levels. Has professional certification with the Mississippi Virtual Community College as a certified online instructor (2008). Additionally, has professional experience in higher education that includes Interim Chair and Chief Recruitment Officer at Coahoma Community College and Director of Winter Term and Assistant Vice President for Distance and Online Education at Mississippi Valley State University. Detailed Experience
Dr. Sharon Freeman Assistant Vice President for Institutional Research and Effectiveness	**Summary of Responsibilities:** Provides oversight in the areas of institutional research, effectiveness, assessment, academic support, SACSCOC accreditation, and university testing **Education:** Ed.D. in Professional Studies/Higher Education, Delta State University **Summary of Related Experience:** Has over 21 years of experience in higher education with 18 years of experience working in Institutional Research and Effectiveness as Senior Researcher, Assistant Director, Associate Director, Director at Mississippi Valley State University, Director of Institutional Research and Effectiveness, Mississippi Delta Community College; Taught graduate courses in Research Methods and Statistics at Delta State University Detailed Experience

Mr. Raynaldo Gillus Executive Director Residential Life & Student Conduct	**Summary of Responsibilities:** Provides leadership and oversight of Residential Life, Student Housing, Student Activities, Community Service and Intramural departments within and related to the university, also provides leadership and oversight of all aspects of student conduct within and related to the university; **Education:** Bachelor of Science, Accounting, Central State University **Summary of Related Experience:** Has over 30 years of experience in higher education, 27 years at Central State University as the Director of Residence Life & Judicial Affairs, and Residence Hall Director and 3 years at Mississippi Valley State University as the Executive Director of Residential Life and Student Conduct Detailed Experience
Ms. Mantra Henderson Director of Library Services	**Summary of Responsibilities:** Provides coordination, fiscal, physical management of the James H. White Library. Plans and evaluates library programs and initiatives. Participates in the collection development of print and non-print resources, staff meetings, and library instruction. Serves as a liaison to an academic department. Supervision of all library personnel: 5 professional librarians, 13 paraprofessional staff members and 3 work study assistance and 1 community volunteer. **Education:** Bachelor of Science, Computer Science, Jackson State University, Jackson, MS; Master of Library and Information Science (MLIS), University of Southern MS, Hattiesburg, MS; currently pursuing Doctor of Education, Higher Education, Delta State University, Cleveland, MS **Summary of Related Experience:** 22 years of library experience (15 as a professional librarian and 7 as a paraprofessional);16 years of experience in higher education;experience in academic (16 years) and public (6 years) libraries; Acquired Title III funding for library; Renovated James H. White Library; membership in and leadership of various university and library committees; Board Chair of HBCU Library Alliance, President MS Library Association-Black Caucus Roundtable, Received *Business Insider's* Most Beautiful Library-Mississippi Award Detailed Experience

Academic Department Chairs

All permanently assigned academic department chairs have doctoral degrees in their respective disciplines. Some have longevity in their positions which leads to improved continuity in the academic units and provides sound leadership in the areas of teaching, research, and service. Many of our academic programs maintain discipline-specific accreditation due to their leadership. The table below provides a summary of the job responsibilities, educational backgrounds, and related work experience of academic department chairs at Mississippi Valley State University.

Table 3. Academic Department Chairs

Academic Department Chairs	Experience
Dr. Curressia Brown Acting Chair, Department of Business Administration	**Summary of Responsibilities:** Provides oversight of faculty, staff and students in Business Administration, Accounting and Master of Business Administration programs **Education:** Master of Education, Educational Psychology; University of Mississippi School of Education, (Additional Course work); Master of Education, Higher Education/Student Personnel Service, University of Mississippi; Juris Doctor,University of Mississippi School of Law **Summary of Related Experience:** 26 years of experience in higher education; Interim Chair of Business Administration Department, Dean of College of Professional Studies/Education, Dean of Graduate Studies, Mississippi Valley State University; Instructor of business law and communication law at Rust College and East Central Community College; Assistant professor of business law, Business Ethics, Business Communication, American National Government, Administrative Law, Legal Advocacy, and Constitutional Law I and II at Mississippi Valley State University Detailed Experience

Dr. Emmanuel Amadi Chair, Department of Criminal Justice	**Summary of Responsibilities:** Provides oversight of faculty, staff and students in undergraduate and graduate criminal justice programs **Education:** Ph.D., Political Science, Binghamton University, Binghamton, New York; MPPA, Jackson State University; M.S., Criminal Justice, University of Wisconsin-Platteville **Summary of Related Experience:** 23 years of experience in higher education;Professor, Department Chair, Graduate Coordinator, Acting Chair, Department of Criminal Justice, Mississippi Valley State University; Visiting Assistant Professor, University of Mississippi; Visiting Assistant Professor, Weber State University, Ogden, Utah; Lecturer, Binghamton University, Binghamton, New York; Published various journal articles, book reviews, and conference papers, engages in grant writing Detailed Experience
Dr. Chukwuma Ahanonu Acting Chair, Department of Teacher Education	**Summary of Responsibilities:** Provides oversight of faculty, staff and students in Early Childhood Education, Elementary Education, Secondary Education, Special Education, and MAT programs **Education:** Ph.D., Special Education, Teacher Education (K-12) and Educational Research, Utah State University, Logan, Utah; M.S., Special Education, Teacher Education (K-12) and Educational Research, Utah State University, Logan, Utah; B.S., Special Education (K-12) (Educational Psychology minor), Learning Disabilities, Behavior Disorders, and Severely Handicapped, Utah State University, Logan, Utah; Professional Administrative and Supervisory Endorsement, Utah State University, Logan, Utah **Summary of Related Experience:** 29 years of experience in higher education; Professor of Teacher Education, Special Education; Twice Acting Chair and Interim Chair of Teacher Education Department at Mississippi Valley State University (MVSU); Coordinator of Graduate Studies, Teacher Education Department, MVSU; Visiting Professor, Abia State University, Uturu, Abia State, Nigeria; Associate Professor and Coordinator of Special Education, Weber State University; Assistant Professor, Coordinator of Multicultural Education, Weber State University; Coordinator of Special Education, Logan High School, Logan School District, Logan, Utah; Detailed Experience

Mr. Antonio Brownlow Acting Chair, Department of Engineering Technology	**Summary of Responsibilities:** Provides oversight of faculty, staff and students in the Engineering program and concentrations **Education:** Currently pursuingDoctor of Philosophy, Engineering and Technology Management Northcentral University, Scottsdale, AZ 85255, (July 2016 – Present) Master of Science, Technology, Mississippi State University **Summary of Related Experience:** 14 years of experience in higher education; Acting Chair of the Department of Engineering Technology for 3 years; Instructor of Technology Management courses at Mississippi Valley State University (MVSU); Automated Identification Technology (AIT) Project Coordinator (MVSU); Member of Epsilon Pi Tau International Honor Society for Profession in Technology; Military training and supervisory role as Computer Information Systems Analyst; Adjunct faculty Coahoma Community College Detailed Experience
Dr. John Zheng Chair, Department of English and Foreign Languages	**Summary of Responsibilities:** Provides oversight of faculty, staff and students in English program **Education:** Ph.D. and MA in English, University of Southern Mississippi; Master in Library Science,University of Southern Mississippi **Summary of Related Experience:** 32 years of experience in higher education;Professor of English, Chair of Department of English and Foreign Languages for 15 years at Mississippi Valley State University;32 years in Higher Education,Editorial Services to Journal of Ethnic American Literature and Valley Voices-A Literary Review; Authored and edited various publications Detailed Experience

Dr. Alphonso Sanders Chair, Department of Fine Arts	**Summary of Responsibilities:** Provides oversight of faculty, staff and students in Art, Music, and Music Education programs **Education:** D.A. Music Education, University of Mississippi, Oxford, MS **Summary of Related Experience:** 23 years of experience in higher education; Has served as department chair, faculty, Director of the B. B. King Recording Studio at Mississippi Valley State University; Executive Director of Delta Music Institute, Core Arts Music Coordinator, Director of Jazz Studies, Assistant Director of Bands at Delta State University; Instructor at Mississippi School of Music and Mississippi University for Women Detailed Experience
Dr. Gloria Ross Chair, Department of Health, Physical Education and Recreation	**Summary of Responsibilities:** Provides oversight of faculty, staff and students in Sport Administration and Health, Physical Education and Recreation programs **Education:** Ph.D., Education Administration and Supervision with Health, Physical Education and Recreation (HPER) Cognate, Jackson State University **Summary of Related Experience:** 12 years of experience in higher education; Department Chair and Assistant Professor, Health, Physical Education and Recreation Department, Mississippi Valley State University; Assistant Principal, Murphy High School, Mobile, AL; Principal, Threadgill Elementary School, Greenwood, MS; Assistant Principal, W.C. Williams Elementary School, Greenwood, MS Detailed Experience

Dr. Samuel Osunde Chair, Department of Mass Communications	**Summary of Responsibilities:** Provides oversight of faculty, staff and students in Speech, Communications, and Convergent Media programs **Education:** Ph. D., Mass Communication, Howard University **Summary of Related Experience:** 30 years of experience in higher education;Department Chair and associate professor at Mississippi Valley State University; Special Assistant to the President for special projects at Southern University, Baton Rouge, Louisiana; Creative Director/Senior Copywriter for Partnership Advertising and Ampoule Advertising Companies Detailed Experience
Dr. Latonya Garner Chair, Department of Mathematics, Computer and Information Sciences	**Summary of Responsibilities:** Provides oversight of faculty, staff and students in Mathematics, Mathematics Education and Computer Science programs **Education:** Ph.D., Mathematics, University of Mississippi **Summary of Related Experience:** Has over 15 years of experience in higher education working as Chair, assistant professor, and grant writer at Mississippi Valley State University; Instructor at University of Mississippi and Northwest Community College; QEM Research Fellow, Center for Embedded Networked Sensing (CENS) at University of California at Los Angeles; Research Intern, National Center for Toxicology Research at Division of Biometry and Risk Assessment, and 2 years of experience as a Secondary Math Teacher in Pulaski County School District, Little Rock, Arkansas Detailed Experience

Dr. Julius Ikenga Chair, Department of Natural Science and Environmental Health	**Summary of Responsibilities:** Provides oversight of faculty, staff and students in Biology, Chemistry, Environmental Health, Science Education, and Bioinformatics programs **Education**: Ph.D. Biology, Georgetown University. **Summary of Related Experience**: 28 years of experience in higher education;Professor of Biology, Chair of Department of Natural Sciences and Environmental Health at Mississippi Valley State University; Chair, Vice Chair of Division of Zoology & Entomology of Mississippi Academy of Sciences; Coordinator, Louis Stokes Mississippi Alliance for Minority Participation at Mississippi Valley State University; President, Vice President Faculty Senate, Mississippi Valley State University; Coordinator, Biology Program and Biology Assessment at Mississippi Valley State University; Coordinator: Pre-medicine, Pre-dental and Pre-allied health at Mississippi Valley State University; Member, Mississippi Valley State University HBCU-UP III Internal Advisory Board; Book reviewer and author of various scientific publications. Detailed Experience

Dr. Richard Mushi Chair, Department of Social Sciences	**Summary of Responsibilities:** Provides oversight of faculty, staff and students in History, General Studies, Government and Politics, Pre-Law/Legal Studies, Sociology, and Rural Public Policy and Planning programs **Education:** Ph.D., Public Policy Analysis and Administration,Jackson State University **Summary of Related Experience:**16 years of experience in higher education;Chair, Acting Chair, Department of Social Sciences, Mississippi Valley State University; Associate Professor and Coordinator of the Master of Arts in Rural Public Policy & Planning Program (MRPP), Mississippi Valley State University; Adjunct Professor, Jackson State University, School of Policy and Planning; Program Training Manager, Training Coordinator, Mississippi Center for Technology Transfer (MCT2) LTAP Program; Productivity Analyst, Personnel & Administrative Officer, National Productivity Council, Tanzania Detailed Experience
Dr. Catherine Singleton-Walker Chair, Department of Social Work	**Summary of Responsibilities:** Provides oversight of faculty, staff and students in Bachelor of Social Work and Master of Social Work programs **Education:** Ph.D., Micro Social Work, Jackson State University; Licensed Master Social Worker (LMSW) **Summary of Related Experience:** 14 years of experience in higher education; Chair/Associate Professor, Interim Chair, MSW Program Director/Assistant Professor at Mississippi Valley State University; Adjunct faculty at Jackson State University; Social Work Supervisor at Mississippi State Department of Health; School Social Worker at Piney Woods School; Geropsychiatric Social Worker at Senior Life Solution in Yazoo City, MS; Social Services Coordinator at Charter Behavioral Health Systems of Mississippi, LLC; Intake Advocate at Alabama Disabilities Advocacy Program; Institutional Social Worker at Mississippi State Hospital Detailed Experience

Regular Evaluation of Administrators

MVSU evaluates administrative and academic officers on an annual basis. Although the President is evaluated by the Commissioner of the Mississippi Institutions of Higher Learning (IHL), the Vice Presidents on the Executive Cabinet are evaluated by the President. Assistant Vice Presidents, Directors, and other administrators are evaluated by the Vice Presidents to whom they directly report. Academic Department Chairs are evaluated by the Vice President of Academic Affairs. A sampling of evaluations over the past two years for the Executive Cabinet (1, 2), Other Administrators (1, 2), and Academic Department Chairs (1, 2) are provided in this narrative.

Distance Learning Programs
MVSU has one online degree program, the Master of Business Administration (MBA). It is housed and administered in the Business Education Building on the main campus in Itta Bena, Mississippi. The MBA program is one of three academic programs in the Department of Business Administration with oversight by the Vice President for Academic Affairs and the Interim Chair of the Business Administration Department. The MBA program is also coordinated by an academically qualified faculty member. Each individual has the appropriate experience to lead academics in their respective positions. Their qualifications are described below.

Dr. Constance G. Bland**,** Vice President for Academic Affairs, provides leadership in the Division of Academic Affairs that includes undergraduate studies, graduate studies, distance and online education, faculty development, library services, international studies, institutional research and effectiveness, and sponsored programs. She has a Master's degree in Computer Science and a Doctoral degree in Computer Engineering from the University of Mississippi. She also has 34 years of experience in higher education as Chair of Department of Mathematics, Computer and Information Sciences, Professor of computer science, grant writer, and principle investigator at Mississippi Valley State University. She has also served as an Instructor of mathematics and computer science at Coahoma Junior College. Dr. Bland provides administrative oversight to all degree programs at MVSU, including the MBA program.

Dr. Curressia Brown, Acting Chair of the Department of Business Administration, provides oversight of faculty, staff and students in Business Administration Department. She is the departmental administrator for the the Bachelor of Science in Business Administration, Bachelor of Science in Accounting, and Master of Business Administration programs. Dr. Brown has 26 years of experience in higher education as former Interim Chair of the Business Administration Department, Dean of College of Professional Studies and Education, and Dean of Graduate Studies at Mississippi Valley State University. She has also served as Assistant professor of business law, Business Ethics, Business Communication, American National Government, Administrative Law, Legal Advocacy, and Constitutional Law I and II at Mississippi Valley State University. She has also served as Instructor of business law and communication law at Rust College and East Central Community College. Dr. Brown has oversight of the MBA program and works closely with Dr. Jimmie Warren, the Academic Program Coordinator to ensure the quality and integrity of the MBA program.

Dr. Jimmie Warren, Academic Program Coordinator and Assistant Professor in the Master of Business Administration Program, serves as the primary point of contact for matters related to the MBA. Those matters include academic degree program coordination, curriculum development, and review. He has a Doctor of Management in Organizational Leadership and Master of Business Administration in Global Management from the University of Phoenix. Dr. Warren works directly with program faculty and the Department Chair to ensure the quality and integrity of the MBA program.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. The number and types of courses offered at each site are based on program resources and student interest as determined by the department chair. The department chairs for each department have appropriate experience and qualifications to lead their departments as presented in Table 3 (Academic Department Chairs) above. Department Chairs work closely with academically qualified Academic Program Coordinators to determine courses offerings at the off-campus sites.

The academic department chairs are evaluated by the Vice President of Academic Affairs on an annual basis. Academic program coordinators are evaluated by the Department Chairs each year as well.

Sources

- 1 Bland Constance
- 1 Briggs Jerryl
- 1 Brooks La Shon
- 1 Dixon Joyce
- 1 Ford Kee Dianthia
- 1 Gibson Jacqueline
- 1 Shaw Dameon
- 2 Done Kenneth
- 2 Evans Elizabeth
- 2 Freeman Sharon
- 2 Gillus Raynaldo
- 2 Golden Kathie
- 2 Henderson, Mantra
- 3 Ahanonu Chukwuma
- 3 Amadi Emmanuel
- 3 Brown Curressia
- 3 Brownlow Antonio
- 3 Garner Latonya
- 3 Ikenga Julius
- 3 Mushi Richard
- 3 Osunde Samuel
- 3 Ross Gloria
- 3 Sanders Alphonso
- 3 Singleton_Walker Catherine
- 3 Zheng John
- Evaluation Chair 1516
- Evaluation Chair 1617
- Evaluation Executive Cabinet 1516
- Evaluation Executive Cabinet 1617
- Evaluation Other Administrator 1516
- Evaluation Other Administrator 1617
- IEO Evaluation

CR - 6.1

Full-Time Faculty
The institution employs an adequate number of full-time faculty members to support the mission and goals of the institution.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

The number of full-time faculty members at MVSU is adequate to support the mission of the institution and to ensure the quality and integrity of each of its academic programs. The MVSU mission statement indicates a commitment to teaching in a learner-centered environment. MVSU achieves its learner-centered environment through the use of full-time faculty, moderate class sizes and faculty-to-student ratios, and teaching loads that create greater opportunities for student interactions.

Full-time Faculty
At MVSU, the Faculty Handbook (Policy 2.1) defines faculty as the teaching staff and those members of the administrative staff having academic rank in a department. Full-time faculty are those faculty members whose primary appointment is within an instructional department within the university and carry either the minimum number of credit hours designated by the university for full-time faculty or an equivalent number of hours in teaching, research, and/or service activities.

The teaching load policy (Policy 2.13.02) indicates that in addition to the primary responsibility of providing instruction for courses assigned to them, faculty members have further professional responsibilities which consist of service on University Committees and academic advisement to students. The full-time teaching load is defined by the following guidelines which apply to each regular academic semester: 1. For teaching assignments entirely of undergraduate classes the full-time teaching load shall be twelve (12) credit hours. 2. For assignments consisting of graduate classes or a combination of graduate and undergraduate classes, the full-time teaching load shall be nine (9) credit hours. Under certain circumstances, workloads may be adjusted. Per the MVSU Faculty Handbook Overload Policy (Policy 4.20.4), the normal teaching load is 12 hours per semester (13 if teaching a 1 hour course).

In Fall 2017, MVSU had 116 full-time faculty teaching in 36 degree programs serving 2,385 students. This is enough full-time faculty to create a learner-centered environment where 95.38% of class sizes are small to medium (Table 1), the overall faculty-to-student ratio is 1:13 (Table 2), full-time faculty teach 81.6% of all credit hours (Table 3), and only 5% of all full-time faculty credit hours are taught as overloads (Table 4). These factors create an environment for greater student interactions.

Full-Time Faculty and Research
MVSU is not classified as a formal research institution. Instead, it is a teaching institution founded to produce teachers in the Mississippi Delta. Although the MVSU mission statement mentions a commitment to research, this commitment is only in the context of the traditional role of faculty in higher education. All full-time faculty with rank participate in, and are evaluated on, some form of research or scholarly activity each year. This is how individual faculty remain current in their disciplines and contribute to the body of knowledge in their fields. To support faculty in this role, MVSU provides a teaching and learning environment that allows time for faculty research and scholarly activities.

Class Sizes
MVSU has adapted a framework used by the Individual Development and Educational Assessment (IDEA) Center for class sizes. IDEA groups classes into categories ranging from small (1 to 14 students) to very large (50 or more students) and studies the impact of class size on student progress and motivation. IDEA research shows how small to medium class sizes resulted in better student ratings on selected items than large and very classes.

In order to achieve a learner-centered environment where opportunities for student engagement are more favorable, each program strives to minimize the number of large (35 to 49 students) and very large (50 or more students) course sections. The Fall 2017 Class Sizes Table (Table 1) shows the number of program course sections that fell within each range for each degree program. Over 95% of all program course sections are considered small or medium. Less than 5% of program course sections are large or very large. By keeping the majority of class sizes down to small or medium, full-time faculty have more time to engage with students.

Table 1. Fall 2017 Class Sizes

Degree Programs	Small (1 To 14)	Medium (15 To 34)	Large (35 To 39)	Very Large (50+)
Accounting, BS	5	3	0	0
Art, BA	11	0	0	0
Business Administration, BS	16	17	2	0
Bioinformatics, MS	6	0	0	0
Biology, BS	2	26	0	0
Chemistry, BS	5	23	2	0
Criminal Justice, BS	9	10	0	0
Criminal Justice, MS	5	3	0	0
Convergent Media, MA	7	1	0	0
Communications, BA	10	7	0	0
Computer Science, BS	11	4	0	0
Early Childhood Education, BS	12	11	0	0
Elementary Education, BS	10	3	0	0
Elementary Education, MS	5	1	0	0
Environmental Health, BS	4	3	0	0
Environmental Health, MS	5	0	0	0
English, BA	12	11	0	0
Engineering Technology, BS	16	8	1	0
General Studies, BA	*	*	*	*
Government and Politics, BA	2	4	3	0
History, BS	3	2	3	0
HPER (Non-Teaching), BS	5	17	4	0
Mathematics, BS	11	4	1	0
Master of Arts in Teaching, MAT	5	0	0	0
Business Administration, MBA	2	6	0	0
Music, BA; Music Education, BMEd	70	7	0	0
Pre-Law/Legal Studies	1	2	0	0
Rural Public Policy& Planning, MA	7	0	0	0
Secondary Education, BSEd	5	7	0	0
Sociology, BA	2	2	3	0
Speech, BA	4	11	0	0
Sport Administration, MS	1	2	3	0
Special Education, MS	4	3	0	0
Social Work, BSW	3	17	2	0
Social Work, MSW	5	7	0	0
Total	280	215	24	0

*The General Studies degree is composed of classes from other degree programs.

Full-Time Faculty and Program Assignments
MVSU has 116 full-time faculty. Many of these full-time faculty teach in more than one program. For instance, full-time faculty in the Criminal Justice Department teach in both the Bachelor of Science in Criminal Justice program and also the Master of Science in Criminal Justice program. They also advise students across the programs in which they teach. In order to avoid duplicating the number of full-time faculty teaching in each program they are only counted once across combined programs. All subsequent data tables in the response to this standard will include the number of full-time faculty within combined programs as appropriate.

Full-time Faculty-to-Student Ratios
Full-time faculty at MVSU are expected to provide instruction and academic advising services to students in each program. A reasonable ratio of full-time faculty-to-students improves the faculty member's ability to teach and advise effectively. In reviewing the Fall 2017 Full-time Faculty-to-Student Ratios (Table 2), very few full-time faculty in any program would be responsible for advising more than 26 students. In fact, over 75% of programs have faculty-to-student ratios of 1:20 or less, while 58% have faculty-to-student ratios of 1:10 or less.

The M.S. in Sport Administration is the only program with a ratio exceeding all other programs. It is a new program that started in Fall 2016. Enrollment in the M.S. in Sport Administration has more than doubled what was anticipated. As a result, MVSU has already committed to hiring another full-time faculty member for that program and will continue to monitor the program's growth. A second faculty member is on track to complete a terminal degree over the next year and will be eligible to teach in the M.S. in Sport Administration program. Adding those two faculty members will lower the ratio to 1:21, a proportion that aligns with all other programs.

Table 2. Fall 2017 Full-time Faculty-to-Student Ratios

Degree Programs	*Advisees	Full-Time Faculty	Full-Time Faculty-To Advisees
Accounting, BS	20	2	1:10
Art, BA	5	3	1:02
Business Administration, BS, MBA	211	10	1:21
Bioinformatics, MS	6	2	1:03
Biology, BS	114	5	1:23
Chemistry, BS	5	3	1:02
Criminal Justice, BS, MS	156	6	1:26
Communications, BA; Speech, BA; Convergent Media, MA	92	9	1:10
Computer Science, BS	37	6	1:06
Early Childhood Education, BS	87	5	1:17
Elementary Education, BS, MS; Secondary Education, BSEd; Teaching, MAT	112	8	1:14
Environmental Health, BS, MS	19	3	1:06
English, BA	20	10	1:02
Engineering Technology, BS	62	4	1:16
General Studies, BA	**	**	**
Government and Politics BA; Pre-Law/Legal Studies; BA, Rural Public Policy and Planning, MA	40	5	1:08
History, BS	7	3	1:02
HPER (Non-Teaching), BS	143	6	1:24
Mathematics, BS	18	6	1:03
Music, BA; Music Education, BMEd	27	9	1:03
Sociology, BA	10	2	1:05
Sport Administration, MS	84	2	1:42
Special Education, MS	3	1	1:03
Social Work, BSW, MSW	208	8	1:26
Total	1483	116	1:13

*Advisees are sophomore, junior, and senior level students. Freshmen are advised by full-time academic advisors in the University College division.

**General Studies students are enrolled in multiple program concentrations and are advised by the appropriate program faculty.

Full-time Faculty Credit Hours

MVSU maintains a learner-centered environment where the majority of credit hours in each degree program are taught by full-time faculty. This creates opportunities for high levels of faculty-student interactions. Because full-time faculty members at MVSU teach 82% (Table 3) of all credit hours, they have more contact with students than part-time/adjunct faculty. The only exception is the M.S. in Sport Administration program where a little over half the credit hours are taught by part-time faculty. It is a new program whose enrollment has grown far beyond what was anticipated. MVSU has already committed to hiring another full-time faculty member to that program and will continue to monitor the program's growth. A second faculty member is on track to complete a terminal degree over the next year and will be eligible to teach in the M.S. in Sport Administration program. Adding those two faculty members will increase the proportion of courses taught by full-time faculty.

Table 3. Fall 2017 Full-Time Faculty Credit Hours

Degree Programs	Full-Time Faculty Credit Hours	Part-Time Faculty Credit Hours	% Full-Time Faculty Credit Hours	% Part-Time Faculty Credit Hours
Accounting, BS	21	3	87.50%	12.50%
Art, BA	34	0	100.00%	0.00%
Business Administration, BS, MBA	108	21	83.70%	16.30%
Bioinformatics, MS	18	0	100.00%	0.00%
Biology, BS	59	7	89.40%	10.60%
Chemistry, BS	48	7	87.30%	12.70%
Criminal Justice, BS, MS	61	21	74.40%	25.60%
Communications, BA; Speech, BA; Convergent Media, MA	91	12	88.30%	11.70%
Computer Science, BS	62	3	95.40%	4.60%
Early Childhood Education, BS	39	30	56.50%	43.50%
Elementary Education, BS, MS; Secondary Education, BSEd; Teaching, MAT	76	12	86.40%	13.60%
Environmental Health, BS, MS	27	3	90.00%	10.00%
English, BA	118	36	76.60%	23.40%
Engineering Technology, BS	51	12	81.00%	19.00%
General Studies, BA	*	*	*	*
Government and Politics BA;Pre-Law/Legal Studies, BA;Rural Public Policy and Planning, MA	33	27	55.00%	45.00%
History, BS	39	6	86.70%	13.30%
HPER (Non-Teaching), BS	80	13	86.00%	14.00%
Mathematics, BS	73	21	77.70%	22.30%
Music, BA, Music Education, BMEd	92.94	6	93.90%	6.10%
Sociology, BA	21	0	100.00%	0.00%
Sport Administration, MS	9	12	42.90%	57.10%
Special Education, MS	6	6	50.00%	50.00%
Social Work, BSW, MSW	85	24	78.00%	22.00%
Grand Total	1251.9	282	81.60%	18.40%

*The General Studies degree is composed of credit hours from other degree programs.

Full-Time Faculty Overload Assignments
Full-time faculty members adhere to the full-time teaching load policy to ensure teaching loads do not negatively impact opportunities for faculty-student interactions. The Fall 2017 Full-Time Faculty Overload Assignments (Table 4) shows that overall only 5% of full-time faculty credit hours were taught as overloads by full-time faculty. By adhering to the faculty load policy, full-time faculty have adequate time for teaching, advising, and office hours.

Table 4. Fall 2017 Full-Time Faculty Overload Assignments

Degree Programs	Credit Hours Assigned To Full-Time Faculty	Overload Credit Hours Assigned To Full-Time Faculty	% Credit Hours Assigned To Full-Time Faculty	% Overload Credit Hours Assigned To Full-Time Faculty
Accounting, BS	21	0	100.0%	0.0%
Art, BA	34	1	97.1%	2.9%

Business Administration, BS, MBA	111	6	94.9%	5.1%
Bioinformatics, MBA	18	0	100.0%	0.0%
Biology, BS	59	0	100.0%	0.0%
Chemistry, BS	48	5	90.6%	9.4%
Criminal Justice, BS, MS	37	3	92.5%	7.5%
Communications, BA; Speech, BA; Convergent Media, MA	76	3	96.2%	3.8%
Computer Science, BS	62	0	100.0%	0.0%
Early Childhood Education, BS	39	0	100.0%	0.0%
Elementary Education, BS, MS; Secondary Education, BSEd; Teaching, MAT	76	3	96.2%	3.8%
Environmental Health, BS, MS	23	0	100.0%	0.0%
English, BA	118	12	90.8%	9.2%
Engineering Technology, BS	51	7	87.9%	12.1%
General Studies, BA *	*	*	*	*
Government and Politics BA; Pre-Law/Legal Studies; BA, Rural Public Policy and Planning, MA	33	3	91.7%	8.3%
History, BS	39	3	92.9%	7.1%
HPER (Non-Teaching), BS	80	0	100.0%	0.0%
Mathematics, BS	73	4	94.8%	5.2%
Music, BA, Music Education, BMEd	93	8	91.4%	8.6%
Sociology, BA	21	0	100.0%	0.0%
Sport Administration, MS	9	3	81.8%	18.2%
Special Education, MS	6	0	100.0%	0.0%
Social Work, BSW, MSW	85	3	96.6%	3.4%
Total	1212	63	95.0%	5.0%

*The General Studies degree is composed of credit hours from other degree programs.

Full-Time Faculty Office Hours

In order to create a learner-centered environment where student advising and student interaction are maximized, each full-time faculty member is required to hold a minimum of 10 flexibly scheduled office hours to advise and assist students.

Adequacy of Full-Time Faculty
Through moderate class sizes, full-time faculty-to-student ratios, credit hour assignments, and minimal overload assignments, MVSU's full-time faculty are able to maximize their interactions with students. This demonstrates that MVSU has an adequate number of full-time faculty to support the mission statement and ensure the quality and integrity of each academic program.

Distance Learning Programs
MVSU has only one online degree program, the Master of Business Administration (MBA). The number of faculty members teaching in the MBA program is adequate to support the mission of the institution and to ensure quality and integrity in the program. The MVSU mission statement indicates a commitment to teaching in a learner-centered environment. The MBA program achieves its learner-centered environment through the use of full-time faculty with teaching loads and assignments that promote high levels of student interaction. There are 6 full-time faculty members that teach across both the undergraduate and graduate programs in Business Administration. All class sizes in the program are categorized as small to medium. Full-time faculty teach over 80% of credit hours in the programs and overload assignments are minimal. Class sizes and courses assignments in the MBA program allow time for meaningful student interactions and ultimately a learner-centered environment.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. The number and types of courses offered at each site are based on program availability and student interest. Courses at GHEC and CCC are taught by a mixture of full-time faculty and adjuncts. Credit hours taught by full-time faculty are included in their regular faculty loads. Data on class sizes (Table 1), faculty-to-student ratios (Table 2), full-time faculty credit hours (Table 3), and overload assignments (Table 4) indicate MVSU has adequate full-time faculty to support its educational programs, even at off-campus sites.

Sources

- Faculty Handbook policies
- Faculty Handbook policies (Page 1)
- Faculty Handbook policies (Page 3)
- Faculty Handbook policies (Page 4)
- IDEA Center example
- Research and Scholarly Activities
- Research evaluation

R - 6.2.b

Program Faculty

For each of its educational programs, the institution:

b. employs a sufficient number of full-time faculty members to ensure curriculum and program quality, integrity, and review.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

MVSU has a sufficient number of full-time faculty to members to ensure curriculum and program quality, integrity, and review.

CURRICULUM QUALITY, INTEGRITY, AND REVIEW
MVSU has a sufficient number of full-time faculty to ensure that each academic program has a quality curriculum. To insure integrity in the curricula, the University upholds its commitment to shared governance (Faculty Handbook Policy 1.1.5.1 Shared Governance) by assigning curricular oversight and direction to full-time faculty. To ensure curricular quality, full-time faculty with appropriate academic backgrounds develop, teach, review, and improve the curricula.

Faculty teaching undergraduate courses have reasonable course loads of 12 credit hours per semester (Faculty Handbook Policy 2.1 Full-Time Faculty). This teaching load allows time for participation in curriculum review activities such as serving on curriculum-related committees, conducting research, performing scholarly activities, assessing student learning outcomes, and taking the lead in other curriculum-related matters. Faculty teaching in graduate programs have reasonable course loads of 9 credit hours that allow for the same level of participation in curriculum review activities.

There are enough full-time faculty to allow for the assignment of Academic Program Coordinators for each degree program. Academic Program Coordinators (Faculty Handbook Policy 1.1.4.5 Academic Degree Program Coordinators) lead the process of curriculum development and review, thereby contributing to curricular quality.

Each academic department has its own curriculum committee where Academic Program Coordinators, along with program faculty, engage in a continuous curriculum review process. All full-time faculty participate in curriculum review by applying their knowledge from research, scholarly activities, program-level assessment, course-level assessment, and professional affiliations. These curriculum changes are initiated by full-time faculty in each program and are then forwarded to the University Curriculum Committee for approval. The participation of all full-time faculty in curriculum review keeps the curriculum current. Examples of curriculum changes are provided. The matrix below demonstrates full-time faculty participation in curriculum review.

Full-Time Faculty Participation in Curriculum Quality, Integrity, and Review Processes

Degree Programs	APC	DPCC	UCC	SLOs	R&S
Accounting, BS	x	x		x	x
Art, BA	x	x		x	x
Business Administration, BS	x	x	x	x	x
Bioinformatics, MS	x	x		x	x
Biology, BS	x	x		x	x
Chemistry, BS	x	x		x	x
Criminal Justice, BS	x	x		x	x
Criminal Justice, MS	x	x	x	x	x
Convergent Media, MA	x	x		x	x
Communications, BA	x	x		x	x
Computer Science, BS	x	x		x	x
Early Childhood Education, BS	x	x	x	x	x
Elementary Education, BS	x	x		x	x
Elementary Education, MS	x	x		x	x
Environmental Health, BS	x	x		x	x

Environmental Health, MS	x	x	x	x	x
English, BA	x	x	x	x	x
Engineering Technology, BS	x	x		x	x
General Studies, BA	*	*	*	*	*
Government and Politics	x	x		x	x
History, BS	x	x		x	x
HPER (Non-Teaching), BS	x	x		x	x
Mathematics, BS	x	x	x	x	x
Master of Arts in Teaching, MAT	x	x		x	x
Business Administration, MBA	x	x		x	x
Music, BA; Music Education, BMEd	x	x		x	x
Pre-Law/Legal Studies	x	x		x	x
Rural Public Policy and Planning, MA	x	x		x	x
Secondary Education, BSEd	x	x		x	x
Sociology, BA	x	x		x	x
Speech, BA	x	x		x	x
Sport Administration, MS	x	x		x	x
Special Education, MS	x	x	x	x	x
Social Work, BSW	x	x		x	x
Social Work, MSW	x	x		x	x

Legend: **APC**=Academic Program Coordinator; **DPCC**= Departmental Program Curriculum Committee Participation; **UCC**=University Curriculum Committee (Revolving Faculty Members);**SLOs**=Assessment of Student Learning Outcomes; **R&S**=Participation in Research and/or Scholarly Work

*The General Studies degree concentrations are coordinated by degree program coordinators who are full-time faculty.

PROGRAM QUALITY, INTEGRITY, AND REVIEW

MVSU has a sufficient number of full-time faculty to ensure the quality of each academic program. In order to ensure integrity of programs, the University upholds its commitment to shared governance (Faculty Handbook Policy 1.1.5.1 Shared Governance) by including full-time faculty in program oversight and direction. Faculty serve on the University's Program Review and Assessment Committee, assist with program-level accreditation, and also participate in program review processes within their departments. Participation in research and scholarly activities in the discipline as well as the assessment of student learning outcomes also help to improve program quality.

While curriculum review is ongoing, program review is periodic. MVSU seeks program accreditation through external agencies that require periodic program reviews to measure on-going quality. MVSU, through the participation of full-time faculty, has obtained external program accreditation for 17 programs. For programs that do not have external program accreditation, full-time faculty participate in an internal program review process on a 4-year staggered cycle. Examples of internal program review for Mathematics and Bioinformatics are provided.

Full-Time Faculty Participation in Program Quality, Integrity, and Review Processes

Degree Programs	APC	ACCR	IPR	PRAC	SLOs	R&S
Accounting, BS	x	x			x	x
Art, BA	x	x			x	x
Business Administration, BS	x	x			x	x
Bioinformatics, MS	x		x		x	x
Biology, BS	x		x	x	x	x
Chemistry, BS	x		x		x	x
Criminal Justice, BS	x		x	x	x	x
Criminal Justice, MS	x		x	x	x	x
Convergent Media, MA	x		x		x	x
Communications, BA	x		x		x	x
Computer Science, BS	x	x			x	x
Early Childhood Education, BS	x	x		x	x	x
Elementary Education, BS	x	x			x	x

Elementary Education, MS	x	x			x	x
Environmental Health, BS	x	x			x	x
Environmental Health, MS	x	x			x	x
English, BA	x		x	x	x	x
Engineering Technology, BS	x		x	x	x	x
General Studies, BA	*	*	*	*	*	*
Government and Politics	x		x		x	x
History, BS	x		x		x	x
HPER (Non-Teaching), BS	x		x		x	x
Mathematics, BS	x		x		x	x
Master of Arts in Teaching, MAT	x	x			x	x
Business Administration, MBA	x	x		x	x	x
Music, BA; Music Education, BMEd	x	x			x	x
Pre-Law/Legal Studies	x		x	x	x	x
Rural Public Policy and Planning, MA	x		x		x	x
Secondary Education, BSEd	x	x		x	x	x
Sociology, BA	x		x		x	x
Speech, BA	x		x		x	x
Sport Administration, MS	x		x		x	x
Special Education, MS	x	x			x	x
Social Work, BSW	x	x			x	x
Social Work, MSW	x	x			x	

Legend: **APC**=Academic Program Coordinator; **ACCR**= Program accreditation by an external accrediting body; **IPR**=Internal Program Review; **PRAC**=Program Review and Assessment Committee (Revolving Faculty Members); **SLOs**=Assessment of Student Learning Outcomes; **R&S**=Participation in Research and/or Scholarly Work

*The General Studies degree concentrations undergo program review associated with full degree programs. Full-time faculty lead participation in these processes.

SUMMARY

MVSU has enough full-time faculty to ensure the quality, integrity and review of its academic programs. Full-time faculty, through shared governance, are instrumental in curriculum and program reviews. They have reasonable teaching loads which allow for their participation in a number of curriculum and program review activities. Many curricular improvements, accredited programs, and other quality enhancements can be attributed to the work of full-time faculty.

Distance Learning Programs

The online Master of Business Administration (MBA) is the only distance learning program at MVSU. The University has enough full-time faculty to ensure the quality, integrity and review of the MBA program. Full-time faculty, through shared governance, are responsible for curriculum review and continued accreditation by the Accreditation Council for Business Schools and Programs (ACBSP). The 10 full-time faculty members who teach across the Bachelor's and Master's programs have reasonable teaching loads which allow for their participation in these curriculum and program review activities. The MBA program has assigned an academic program coordinator who facilitates departmental curriculum reviews and student learning outcomes assessment. All full-time faculty participate in research and/or scholarly activities that help keep the curriculum current.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. The number and types of courses offered at each site are based on program availability and student interest. Program courses taught at GHEC and CCC are part of on-campus programs that undergo curriculum and program review by full-time faculty.

Sources

- Academic Program Coordinators
- Appendix 4 Bioinformatics
- Appendix 4 Mathematics
- Curriculum Changes
- Faculty Handbook policies
- MVSU Accredited Programs
- Research and Scholarly Activities
- Research evaluation
- Shared Governance

R - 6.2.c

Program Coordination

For each of its educational programs, the institution:

c. assigns appropriate responsibility for program coordination.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

For each academic degree program, MVSU assigns primary responsibility for program coordinator to Academic Program Coordinators. They are the primary point of contact for matters related to each academic program.Those matters include academic degree program coordination, curriculum development, and review. Each Academic Program Coordinator is academically qualified in the related discipline. Duties essential to this charge are listed in the Faculty Handbook and include the following:

1. Assign courses in consultation with unit faculty,
2. Plan and review the curriculum,
3. Coordinate all assessment activities within the academic unit,
4. Coordinate advisement of students,
5. Coordinate the clearance of graduating students in that major,
6. Coordinate the review of common texts for multi-section courses within the discipline,
7. Prepare and submit changes in curriculum for the majors,
8. Serve on committees for candidates for positions within the discipline,
9. Conduct meetings with faculty in that academic unit; and,
10. Make recommendations to the Department Chair on all other matters pertaining to the curriculum and academic integrity of the specific discipline.

The following Table lists the Academic Program Coordinators for each undergraduate and graduate degree program at MVSU. Each of these individuals is academically qualified to ensure each program contains essential curricular components, has appropriate content and pedagogy, and maintains currency in the degree.

Academic Program Coordinators

Degree Programs	Coordinators	Academic Qualifications
Engineering Technology (BS)	Dr. Daniel Trent	Ph.D., Occupational and Technology Studies, Old Dominion University
Accounting (BS)	Ms. Jessica Barnes	M.S., Accounting, University of Virginia
Business Administration (BS)	Dr. Jimmie Warren and Mr. Naraseeyappa Rajanikanth	Dr. Warren: Doctor of Management in Organizational Leadership and Master of Business Administration in Global Management; University of Phoenix Mr. Rajanikanth: M.S. in Ag. Economics with major in Economics and Finance; 42 graduate semester credit hours; Mississippi State University
Business Administration (MBA)	Dr. Jimmie Warren	Doctor of Management in Organizational Leadership and Master of Business Administration in Global Management; University of Phoenix
Criminal Justice (BS)	Dr. Rochelle Cobbs	Ph.D., Juvenile Justice, Prairie View A&M University
Criminal Justice (MS)	Dr. Sherill Morris-Francis	Ph.D., Juvenile Justice, Prairie View A&M University
Early Childhood Education (BS)	Dr. Teresa Banks	Ed.D., Early Childhood Education, Jackson State University

Elementary Education (BS)	Dr.Theresa Dumas	Ph.D., Elementary Education, Mississippi State University
Master of Arts in Teaching (MAT)	Dr. Kalanya Moore	Ed.D., Early Childhood Education (K-12 Licensure), Jackson State University
Secondary Education (BS)	Dr. Kalanya Moore	Ed.D., Early Childhood Education (K-12 Licensure), Jackson State University
Special Education (MS)	Dr. Chukwuma Ahanonu	Ph.D., Special Education, Utah State University
Elementary Education (MS)	Dr. Theresa Dumas	Ph.D., Elementary Education, Mississippi State University
English (BA)	Dr. John Zheng	Ph.D., English, University of Southern Mississippi
Visual Art (BA)	Mr. Ronald Minks	BFA, MFA, University of Memphis
Music (BA)	Dr. Kimberly Broadwater	D.A., Music, Louisiana State University
Music Education (BMEd)	Dr. Benjamin Arnold	Ph.D., Music , Boston University, Boston, Massachusetts
Health, Physical Education and Recreation-Non-Teaching (BS)	Mr. Harvey Wardell	M. Ed., Physical Education, Mississippi State University
Sport Administration (MS)	Dr. Aaron Livingston and Dr. Gloria Ross	Dr. Livingston: Ph.D., Sport Administration, University of New Mexico; Dr. Ross: Ph.D. , Education Administration and Supervision with Health, Physical Education and Recreation (HPER) Cognate, Jackson State University
Communications (BA)	Dr. Carolyn Gordon	Ph.D., Human Communication Studies, Howard University
Speech (BA)	Ms. Barbara Baymon	M.A., Speech and Theater, Arkansas State University
Convergent Media (MA)	Dr. Esin Turk	Ph.D., Communication, University of Southern Mississippi
Computer Science (BS)	Dr. Qiang He	Ph.D., Computer Science, University of Louisiana at Lafayette
Mathematics (BA)	Dr. Xiaoqin Wu	Ph.D., Mathematics, Mississippi State University
Bioinformatics (MS)	Dr. Abigail Newsome	Ph.D., Biological Science and Molecular Biology, University of Southern Mississippi
Biology (BS)	Dr. Rachel Beecham	Ph.D. in Biology, University of Mississippi
Chemistry (BS)	Dr. William Mahone	Ph.D., Chemistry and Physics, New Mexico State University
Environmental Health (BS & MS)	Dr. Swatantra Kethireddy	Ph.D., Environmental Science, Jackson State University
History (BS)	Dr. Kathryn Green	Ph.D., History, Indiana University-Bloomington
*General Studies (BA)	Dr. Larry Chappell	Ph.D., Political Science, Louisiana State University
Government and Politics (BA)	Dr. Larry Chappell	Ph.D., Political Science, Louisiana State University
Rural Public Policy and Planning (MA)	Dr. Richard Mushi	Ph.D., Public Policy and Administration, Jackson State University
Sociology (BA)	Dr. John Bradford	Ph.D., Sociology, University of Tennessee-Knoxville
Pre-law/Legal Studies (BA)	Dr. Larry Chappell	Ph.D., Political Science, Louisiana State University
Social Work (BSW)	Dr. Catherine Singleton-Walker	Ph.D., Micro Social Work Practice, Jackson State University
Social Work (MSW)	Dr. Cynthia Honore-Collins	Ph.D., Social Work, Jackson State University

*The B.A in General Studies degree is an interdisciplinary degree where students can combine the General Core Curriculum with 2 or 3 major program concentrations to fit their academic interests. The major concentrations are drawn from all the undergraduate degree programs, except teacher education programs and the Bachelor of Social Work. The academic program coordinator for the B.A in General Studies has a Ph.D. in Political Science and is academically qualified to oversee two of the concentrations (Government and Politics and Pre-Law/Legal Studies). Although he is not academically qualified to coordinate all major program concentrations, he works directly with all other academic program coordinators who are academically qualified in their fields. The concentrations in the General Studies program are not determined by the General Studies academic program coordinator. Instead, those concentrations are drawn from the major programs that have oversight by qualified academic program coordinators. Instead of having oversight of the quality and integrity of the curricula for various concentrations, the academic program coordinator for the B.A in General Studies ensures that each concentration follows the guidelines for inclusion in the General Studies program. That is, he ensures the following criteria are met for students in the program, while academic program coordinators ensure the quality and integrity of each concentration.

B.A. in General Studies Guidelines:

Total Hours Required

At least 120 semester hours with passing grades, a 2.00 cumulative overall grade point average, and a 2.00 GPA within each concentration must be completed for the Bachelor of Arts in General Studies degree.

Total Grade Points

A student must attain an overall 2.00 grade point average on all course work taken at the postsecondary level to attain the Bachelor of Arts in General Studies degree.

Advanced Work Requirement

At least 30 of the semester hours applied to the degree program must be at the 300 or 400 level.

Structured Program Concentrations

In structured concentrations, students must take courses as prescribed. In all other concentrations, the student may choose her or his courses in any combination so long as at least 30 hours from among the three selected concentrations is at the 300 level or above.

Distance Learning Programs
MVSU has one online degree program, the Master of Business Administration (MBA). It is housed and administered in the Business Education Building on the main campus. The MBA program falls under the Academic Affairs Division with oversight by the Vice President for Academic Affairs, the Chair of the Business Administration Department, and the MBA Academic Program Coordinator. The MBA Academic Program Coordinator has the primary responsibility for program coordination, curriculum development and curriculum review. Dr. Jimmy Warren currently serves as the Academic Program Coordinator. He has a Doctor of Management in Organizational Leadership from the University of Phoenix.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. The number and types of courses offered at each site are based on program availability and student interest. Program courses taught at GHEC and CCC are coordinated by the qualified Academic Program Coordinators listed above.

Sources

Academic Program Coordinator Faculty Handbook

CR - 8.1

Student Achievement
The institution identifies, evaluates, and publishes goals and outcomes for student achievement appropriate to the institution's mission, the nature of the students it serves, and the kinds of programs offered. The institution uses multiple measures to document student success.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

Mississippi Valley State University (MVSU) identifies, evaluates, and publishes goals and outcomes for student achievement appropriate to the institution's mission, the nature of the students it serves, and the kinds of programs offered. MVSU uses multiple measures to document student success.

IDENTIFYING GOALS AND OUTCOMES FOR STUDENT ACHIEVEMENT

It is the mission of MVSU to provide undergraduate and graduate programs in education, the arts and sciences, and professional studies. The University has a commitment to providing a learner-centered environment that prepares students to become productive citizens and to positively impact their quality of life. MVSU regularly identifies and evaluates student achievement using traditional measures of success according to the different types of programs offered. For undergraduate programs, MVSU has identified retention rates, course completion rates, degree completion, graduation rates, and employment rates as measures of success. For students who require developmental coursework, MVSU monitors intermediate course passage rates. Success for students in teacher education programs is measured using licensure passage rates. For graduate programs, MVSU has identified course completion rates, degree completion, and employment rates as measures of success. The matrix below shows how these student achievement measures are aligned with major components of the MVSU mission statement.

Mission Statement Components and Related Student Achievement Indicators

	Mission Statement Components				
Student Achievement Indicators	**Provide Undergraduate and Graduate Programs**	**Committed to Teaching and Learning**	**Provide a Learner-Centered Environment**	**Prepare Productive Citizens**	**Impact Quality of Life**
Retention Rates		X	X	X	X
Graduation Rates		X	X	X	X
Degree Completion	X				X
Course Completion Rates		X	X	X	X
Praxis II Passage Rates		X	X	X	X
Employment Rates				X	X
Graduate School Rates	X	X	X	X	X

EVALUATING GOALS AND OUTCOMES FOR STUDENT ACHIEVEMENT

MVSU determines success with student achievement through an annual review of institutional effectiveness indicators. The indicators related to student achievement are contained in the annual Student Achievement Report. Each year the office of Institutional Research and Effectiveness prepares an updated Student Achievement Report based on requests from the Institutional Effectiveness Committee. The report compares established targets to actual results for each student achievement indicator. Regardless of whether the targets are met, the Institutional Effectiveness Committee periodically revisits the data and makes determinations about adjusting the targets. The committee disseminates and publishes Student Achievement Reports on the Institutional Research and Effectiveness website so that they can be used by those who impact student success.

At MVSU, students achieve when they successfully complete courses and examinations, are retained through degree completion, and are employed or pursuing graduate studies upon graduation. Correspondingly, student achievement is measured using indicators such as retention rates, graduation rates, course completion rates, Praxis II passage rates, degree attainment, employment rates, and graduate school attendance rates. Each student achievement measure is described and presented below.

UNDERGRADUATE PROGRAMS

Retention Rates

Retention rates are calculated using a formula defined by the U. S. Department of Education. It measures the percentage of first-time, full-time freshmen who re-enroll at the institution the subsequent fall semester. Over the past 10 years, retention rates at MVSU have ranged from 53% to 66%. The average retention rate over the same time period is 60%. The Institutional Effectiveness Committee adopted current retention rate targets from the MVSU 5-Year Strategic Plan. The Strategic Planning Committee members reviewed retention trends and decided it was feasible to increase retention by 15% over a 5-year period or a minimum of 3% each year. The target retention rate for the fall 2016 cohort was 65%. As indicated in Table 1, retention decreased by 1%, so the target was not met for the Fall 2016 cohort.

Retention Rates

Cohort Year	Retention Rate (Fall-to-Fall)
Fall 2012	55%
Fall 2013	60%
Fall 2014	66%
Fall 2015	62%
Fall 2016	61%

Graduation Rates

Graduation rates are calculated using a formula defined by the U. S. Department of Education. It measures the percentage of first-time, full-time freshmen who graduated within 6 years after first entering the institution. Graduation rates ranged from 22% to 35% over the past 10 years. The average graduation rate over this time period is 29%. The Institutional Effectiveness Committee adopted current graduation rate targets from the MVSU 5-Year Strategic Plan. The Strategic Planning Committee members reviewed retention trends and decided it was feasible to increase graduation rates by 15% over a 5-year period or a minimum of 3% each year. The target retention rate for the fall 2011 cohort was 34%. The data in Table 2 shows that the target fell short by %.

Graduation Rates

Cohort Year	Graduation Rate (6-Year)
Fall 2007	26%
Fall 2008	30%
Fall 2009	22%
Fall 2010	31%
Fall 2011	32%

Course Completion Rates

Course completion rates represent the percentage of all courses for which students obtain passing credit. The calculation uses A, B, C, or P (Passing) grades. Not included in the calculation are grades such as D's, F's, W's (Withdrawals), and I's (Incompletes) because these grades either have no credit hour value or they may not be accepted as a passing grade for certain programs. Targets for course completion rates were set at 85% by the Institutional Effectiveness Committee after noticing the upward trend in overall successful course completion. The 2016-2017 Student Achievement Report indicates this target was achieved for both the Fall 2016 and Fall 2017 semesters for undergraduate. Trend data indicate that targets need to be revisited by the Institutional Effectiveness Committee for this indicator.

Undergraduate Course Completion Rates

Term	Undergraduate Courses
Fall 2012	90.06%
Spring 2013	90.86%
Fall 2013	90.21%
Spring 2014	91.05%
Fall 2014	91.02%
Spring 2015	90.24%
Fall 2015	91.49%
Spring 2016	91.54%
Fall 2016	91.62%
Spring 2017	91.04%

Degree Completion

Degree completion is one of many indicators of student success at both the undergraduate and graduate levels. MVSU uses the Board of Trustees of Mississippi Institutions of Higher Learning (IHL) guidelines for student degree completion. IHL sets a threshold of 18 graduates in each program over a 3-year period for undergraduate programs. Programs, such as Mathematics and English, that provide general education courses are exempt from consideration in this measure.

The most recent review of degree completions indicates that 9 undergraduate programs met the threshold of 18 graduates over 3 years, while 9 programs did not. Another 4 programs came within three students of meeting the threshold. Exempt from consideration were 2 new programs and 5 general education related programs.

Undergraduate Degree Completion

Undergraduate Programs	3-Year Total	Outcomes
English	22	Exempt
Mathematics	18	Exempt
History	11	Exempt
Speech	7	Exempt
Chemistry	5	Exempt
Social Work	148	Met
Business Administration	130	Met
HPER Non-Teaching	116	Met
Early Childhood Education	110	Met
Criminal Justice	93	Met
Biology	58	Met
Communications	47	Met
Engineering Technology	43	Met
General Studies (New)	34	Met
Government and Politics	6	NA, New
Pre-Law/Legal Studies	3	NA, New
Secondary Education	17	Not Met
Music	17	Not Met
Accounting	16	Not Met
Computer Science	15	Not Met
Elementary Education	8	Not Met
Sociology	7	Not Met
Environmental Health	4	Not Met
Art	2	Not Met
Music Education	1	Not Met

Graduate School Rates

Graduate school attendance rates are calculated by taking the percentage of undergraduate students who graduated in the spring and who subsequently enrolled in graduate school the following summer or fall semester. This information is tracked using the MVSU membership in the National Student Clearinghouse. The Institutional Effectiveness Committee reviewed baseline data for graduate school attendance rates. A 4-year trend revealed a range from 33.1% to 46.9%. With a current rate of 33%, the committee set a reasonable target of 36% for spring 2016 graduates. That target was met and exceeded by 3%.

Graduate School Rates

Graduating Class	Percent Attending Graduate School
2012	46.9%
2013	33.6%
2014	39.6%
2015	33.1%
2016	39.0%

THE ACADEMIC SUPPORT PROGRAM

Academic Support Course Completion Rates

Academic support courses include intermediate math and English courses that are part of the year-long support program for students who did not meet regular admissions requirements. Course completion rates represent the percentage of all courses for which students obtain passing credit. The calculation uses A, B, C, or P (Passing) grades. Not included in the calculation are grades such as D's, F's, W's (Withdrawals), and I's (Incompletes) because these grades either have no credit hour value or they may not be accepted as a passing grade for certain programs. Targets for course completion rates were set at 85% by the Institutional Effectiveness Committee to align with course completion rates for undergraduate and graduate programs. Data indicates this target not achieved for the intermediate courses. Trend data indicate that targets need to be revisited by the Institutional Effectiveness Committee for academic support courses.

Academic Support Course Completion Rates

Term	Intermediate Courses
Fall 2012	77.80%
Spring 2013	72.93%
Fall 2013	72.12%
Spring 2014	72.49%
Fall 2014	75.73%
Spring 2015	74.42%
Fall 2015	81.78%
Spring 2016	73.60%
Fall 2016	81.51%
Spring 2017	71.77%

TEACHER EDUCATION PROGRAMS

Praxis II Passage Rates (Undergraduate Students, Education Programs)

In a similar fashion, the Institutional Effectiveness Committee reviewed baseline data for licensure passage rates. With a 4-year mean passing rate of 100% on the Praxis II exam, the committee agreed to retain the existing target of 100% each year. The most current Praxis II data from the Teacher Education Department indicates a 100% passage rate for teacher education students who took the Praxis II exam. Therefore, the target was met for this achievement indicator.

Praxis II Passage Rates

Year	Number Tested	Pass Rate
2011-2012	47	100%
2012-2013	9	100%
2013-2014	8	100%
2014-2015	9	100%
2015-2016	6	100%

GRADUATE PROGRAMS

Graduate Course Completion Rates

Course completion rates represent the percentage of all courses for which students obtain passing credit. The calculation uses A, B, C, or P (Passing) grades. Not included in the calculation are grades such as D's, F's, W's (Withdrawals), and I's (Incompletes) because these grades either have no credit hour value or they may not be accepted as a passing grade for certain programs. Targets for course completion rates were set at 85% by the Institutional Effectiveness Committee after noticing the upward trend in overall successful course completion. The 2016-2017 Student Achievement Report indicates this target was achieved for both the Fall 2016 and Fall 2017 semesters for graduate courses. Trend data indicate that targets need to be revisited by the Institutional Effectiveness Committee for graduate courses.

Graduate Course Completion Rates

Term	Graduate Courses
Fall 2012	97.28%
Spring 2013	97.59%
Fall 2013	98.36%
Spring 2014	98.21%
Fall 2014	96.19%
Spring 2015	97.77%
Fall 2015	96.64%
Spring 2016	97.95%
Fall 2016	96.94%
Spring 2017	97.44%

Graduate Degree Completion

Degree complete is one of many indicators of student success at both the undergraduate and graduate levels. MVSU uses the Board of Trustees of Mississippi Institutions of Higher Learning (IHL) guidelines for student degree completion. IHL sets a threshold of 12 graduates in each program over a 3-year period. The most recent review of degree completions indicates 6 programs met the threshold of graduating 12 students over a 3-year period, while 3 programs did not. One additional program was within 2 students of meeting the threshold. Two new graduate programs were not included in determining success with this measure during the reporting period.

Graduate Degree Completion

Graduate Programs	3-Year Total	Outcomes

Social Work, MS	102	Met
Business Administration, MBA	73	Met
Criminal Justice, MS	52	Met
Masters of Arts in Teaching	30	Met
Bioinformatics	18	Met
Environmental Health, MS	12	Met
Sport Administration	0	NA, New
Convergent Media	0	NA, New
Rural Public Policy, MS	10	Not Met
Elementary Education, MS	6	Not Met
Special Education, MS	3	Not Met

UNDERGRADUATE AND GRADUATE PROGRAMS

Employment Rates

Employment rates are self-reported by students as part of the graduation clearance process coordinated by the Office of Career Services. Through the administration of an internally-developed instrument, undergraduate and graduate students indicate whether they are employed full-time, part-time, or self-employed at the time of graduation. The Institutional Effectiveness Committee reviewed baseline data for employment rates. A 4-year trend revealed a range from 50% to 55% . With a current rate of 52%, the Institutional Effectiveness Committee set a reasonable target of 55% for spring 2016 graduates. The employment target was not met.

Employment Rates

Graduating Class	Percent Employed Upon Graduation
2012	50%
2013	52%
2014	55%
2015	52%
2016	47%

MVSU uses many indicators and sources of information to help determine student success and overall institutional effectiveness. The Student Achievement Report is one focused example of how data is used to help with establishing short-term, intermediate, and long-term goals. By tracking retention and graduation rates, MVSU has been able to refine its programs and services that are dedicated to student success. For example, the University now has a Sophomore Year Experience Program that focuses on retaining students beyond the freshmen year with specific programming for sophomore year students. To improve graduation rates, the University has adopted an initiative for students to complete their degrees on time by advising them to take at least 15 credit hours per semester. In terms of course completion rates, MVSU offers an array of support services that include tutoring, library instruction, extended library hours, and writing seminars to support in-class activities.

Additionally, the Teacher Education department provides ongoing seminars that help students prepare for Praxis exams. In terms of graduate school attendance rates, all academic departments and programs encourage students to enroll in graduate programs, medical schools, or other professional schools beyond undergraduate programs. To improve student employment rates, the Career Services Center hosts various employers at its career day programs while academic departments encourage students to pursue career-oriented internships.

PUBLISHING STUDENT ACHIEVEMENT OUTCOMES

MVSU publishes student achievement outcomes in annual Student Achievement Reports on the Institutional Research and Effectiveness website.

Distance Learning Programs

The Master of Business Administration (MBA)is the only distance learning program at MVSU. Student Achievement Results related to MBA students include Course Completion Rates and Degree Completion. The student achievement targets are the same for the MBA program and all other programs. The MBA program met or exceeded the 85% course completion rate target for each reporting semester except Fall 2016.

MBA Online Course Completion Rates

Year	Fall	Spring
2013-2014	*	98.11%
2014-2015	88.57%	95.24%
2015-2016	87.82%	93.92%
2016-2017	82.05%	94.04%

*MBA program was not offered online until Spring 2014.

Graduate Degree Completion

Degree complete is one of many indicators of student success at both the undergraduate and graduate levels. MVSU uses the Board of Trustees of Mississippi Institutions of Higher Learning (IHL) guidelines for student degree completion. IHL sets a threshold of 12 graduates in each program over a 3-year period. The most recent review of degree completions indicates that the MBA program met and exceeded the threshold of graduating 12 students over a 3-year period.

Graduate Degree Completion

Graduate Programs	3-Year Total	Outcomes
Business Administration, MBA	73	Met

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. The number and types of courses offered at each site are based on program availability and student interest.

Because students enrolled at the off-campus cannot earn more than half the credit hours for their respective degree programs at the off-campus sites, they are the same students enrolled at the main campus. This means they are already included in the institutional measures for retention rates, graduation rates, course completion, degree completion, employment rates, and graduate school rates.

Sources

Student Achievement Report 16-17

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Student Outcomes: Educational Programs

The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results in the areas below:

a. student learning outcomes for each of its educational programs

Judgment

☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

MVSU has a clearly defined process for identifying student learning outcomes, assessing the extent to which those outcomes are achieved, and using the results of assessment to make improvements in each degree program. To demonstrate effectiveness, academic program go through an annual assessment process. During this process each program defines its purpose, describes how its purpose is related to the mission of the University, and identifies appropriate student learning outcomes (SLOs). This process is guided by the Director of Academic Assessment, academic program coordinators, and an assessment committee. These individuals work with faculty to develop annual assessment plans and reports. The Director of Academic Assessment also provides feedback as necessary on improving the quality of program outcomes, student learning outcomes, the means of assessing those outcomes, and how those results are used to make improvements.

MVSU uses a report template that allows for the collection of key elements for each academic program. The forms/templates used for assessment plans and assessment reports changed from the 2015-2016 reporting year to the 2016-2017 reporting year. However, each program was given the choice of using either version during the transition year. In essence, the Assessment Plan portion contains the degree program name, assessment period, program mission statement and its alignment with the University mission statement, a faculty involvement section, student learning outcomes, the means of assessment, data collection plan, and criteria for success/benchmarks. The Assessment Report consists of data collection and analysis, benchmarks achieved, and improvements during the academic year.

Units submit Assessment Plans in the fall, collect and analyze data over the fall and spring semester, then submit Assessment Reports the subsequent fall semester. When participating in the assessment process, individual faculty, committee members, and the Director of Academic assessment use an established set of academic assessment guidelines. The guidelines provide specific definitions for each report element designed to achieve a quality assessment report. The Director of Academic Assessment and the assessment committee have adopted best practices in assessment when developing these guidelines. Overall, the report elements provide the framework for identifying expected outcomes, assessing the extent to which it achieves those outcomes, and providing evidence of improvement based on analysis of the results.

IDENTIFYING STUDENT LEARNING OUTCOMES

During the assessment planning process each degree program identifies at least three student learning outcomes to assess for the reporting year. The student learning outcomes indicate what students are expected to know, think or do (knowledge, skills, & dispositions) as a result of successfully completing each program. Some examples of student learning outcomes from the 2016-2017 reporting year include the following: Students will demonstrate a broad range of music repertoire (Bachelor of Science in Music); Students will demonstrate knowledge of basic human communication theory as they relate to speech communication (BA in Speech); Students will be able to design and implement a social research study (BS in Sociology); Students will be able to perform analysis in the management and acquisition of biological data (MS in Bioinformatics); and students will compose a writing portfolio to demonstrate competence in poetics and figurative language and in writing related to jobs (BA in English).

ASSESSING THE EXTENT TO WHICH STUDENT LEARNING OUTCOMES ARE ACHIEVED

The assessment planning process requires each program to identify the means for assessing each student learning outcome (assessment tools). For example, the BSW in Social Work program uses a Field Internship Evaluation Form to assess whether students demonstrate the ability to locate research materials that apply to the client population and/or service delivery. The BS in Criminal Justice program uses their Internship Evaluation Rubric to assess whether students can demonstrate their ability to apply criminological principles to address "real life" criminal justice related problems. The MBA program utilizes the Major Field Test for Master of Business Administration to assess whether students are proficient in the integration of knowledge in the functional areas of business.

The assessment reporting process requires each program to collect and analyze data using the aforementioned assessment tools. The results of analyses indicate whether the benchmarks, or targets, have been achieved. For instance, the BA in History program used a course-embedded rubric to assess whether students were able to identify the thesis of historical scholarship. Program faculty sought to achieve an average instructor score of 3 for thesis identification and 2.5 for supporting evidence identification. However, because the average score for thesis identification was 2.3 and the average score for supporting evidence identification was 2.3, the targets were not met. Still, there is an opportunity during the assessment process to make improvements in the program based on an analysis of these results.

The following table of Assessment Reports by Program presents the Assessment Reports for each degree program for a three-year period. In addition to the programs listed below, MVSU also offers a Bachelor of Arts degree in General Studies. The curriculum for this program includes the general core curriculum and a selection of minors from various degree programs. For any particular minor, a substantial amount of the coursework has to be completed at the 300-400 level. Therefore, assessment for student learning outcomes in these minors occurs as part of each major program.

Assessment Reports by Program

DEGREE	PROGRAM	REPORTS
BS	Accounting	2014-2015, 2015-2016, 2016-2017
BA	Art	2014-2015, 2015-2016, 2016-2017
BS	Biology	2014-2015, 2015-2016, 2016-2017
BS	Business Administration	2014-2015, 2015-2016, 2016-2017
BS	Chemistry	2014-2015, 2015-2016, 2016-2017
BA	Communications	2014-2015, 2015-2016, 2016-2017
BS	Computer Science	2014-2015, 2015-2016, 2016-2017
BS	Criminal Justice	2014-2015, 2015-2016, 2016-2017
BS	Early Childhood Ed.	2014-2015, 2015-2016, 2016-2017
BS	Elementary Education	2014-2015, 2015-2016, 2016-2017
BS	Engineering Technology	2014-2015, 2015-2016, 2016-2017
BA	English	2014-2015, 2015-2016, 2016-2017
BS	Environmental Health	2014-2015, 2015-2016, 2016-2017
BA	*Government & Politics	2014-2015, 2015-2016, 2016-2017
BS	Hlth. Phys. Ed. & Rec.	2014-2015, 2015-2016, 2016-2017
BS	History	2014-2015, 2015-2016, 2016-2017
BS	Mathematics	2014-2015, 2015-2016, 2016-2017
BA/BMEd	Music/Music Education	2014-2015, 2015-2016, 2016-2017
BA	*Pre-Law/Legal Studies	2014-2015, 2015-2016, 2016-2017
BSEd	Secondary Education	2014-2015, 2015-2016, 2016-2017
BSW	Social Work	2014-2015, 2015-2016, 2016-2017
BA	Sociology	2014-2015, 2015-2016, 2016-2017
BA	Speech	2014-2015, 2015-2016, 2016-2017
MS	Bioinformatics	2014-2015, 2015-2016, 2016-2017
MBA	Business Administration	2014-2015, 2015-2016, 2016-2017
MA	*Convergent Media	2014-2015, 2015-2016, 2016-2017
MS	Criminal Justice	2014-2015, 2015-2016, 2016-2017
MS	Elementary Education	2014-2015, 2015-2016, 2016-2017
MS	Environmental Health	2014-2015, 2015-2016, 2016-2017
MA	Rural Public Policy & Planning	2014-2015, 2015-2016, 2016-2017
MSW	Social Work	2014-2015, 2015-2016, 2016-2017
MS	Special Education	2014-2015, 2015-2016, 2016-2017
MS	*Sport Administration	2014-2015, 2015-2016, 2016-2017
MAT	Teaching	2014-2015, 2015-2016, 2016-2017

*This was a new program during the year(s) reports are unavailable.

USING RESULTS TO MAKE IMPROVEMENTS

After collecting assessment reports for each degree program, the Academic Assessment Director prepares an annual assessment report at the institutional level. The Annual Assessment report consists of a benchmark summary indicating the level of achievement for student learning outcomes aligned with key components of the University mission statement. For example in the 2014-2015 report, there were 11 overall benchmarks, throughout all degree programs, that were related to writing proficiency. The results indicate that 82% of those benchmarks were met, helping to achieve the "students will be exceptional communicators" portion of the University mission statement. The annual report also provides a list of improvements that occurred as a result of student learning outcomes assessment. Some examples of improvements made within educational programs include adjusted course assignments, added or deleted courses, redesigned courses, reinforced writing requirements, increased feedback to students, and software purchases.

Overall, institutional effectiveness within educational programs at Mississippi Valley State University is achieved through an annual assessment reporting process.The following institutional-level Academic Assessment Reports, in addition to program-level assessment, help to demonstrate MVSU has a clearly defined process for identifying student learning outcomes, assessing the extent to which those outcomes are achieved, and using the results of assessment to make improvements in each degree program.

Annual Assessment Reports

2013-2014 Annual Report

2014-2015 Annual Report

2015-2016 Annual Report

Distance Learning Programs

MVSU has only one online degree program, the Master of Business Administration (MBA). The MBA program is assessed using the same annual assessment process as other degree programs. More specifically MVSU has a clearly defined process for identifying student learning outcomes, assessing the extent to which those outcomes are achieved, and using the results of assessment to make improvements in the MBA program. The following reports demonstrate the implementation of that process.

DEGREE	PROGRAM	REPORTS
MBA	Business Administration	2014-2015, 2015-2016, 2016-2017

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. The number and types of courses offered are based on program availability and student interest. To date, no courses have been taught at HCC. The courses offered at GHEC and CC are part of existing degree programs that undergo an annual assessment of student learning. As it relates to student learning outcomes assessment, there are no course imbedded assessments in courses offered at these locations.

Sources

Accounting 1415

Accounting 1516

Accounting 16 17

Annual Report 1314

Annual Report 1415

Annual Report 1516

Art 1516

Art 1617

BSW 1415

BSW 1516

BSW 1617

Bioinformatics 1415

Bioinformatics 1516

Bioinformatics 1617

Biology 1415

Biology 1516

Biology 1617

Business Administration BS 1415

Business Administration BS 1516

Business Administration BS 1617

Chemistry 1415

Chemistry 1516

Chemistry 1617

Communications 1415

Communications 1516

Communications 1617

Computer Science 1415

Computer Science 1516

Computer Science 1617

Criminal Justice BS 1415

Criminal Justice BS 1516

Criminal Justice BS 1617

Criminal Justice MS 1415

Criminal Justice MS 1516

Criminal Justice MS 1617

Early Childhood 1415

Early Childhood 1516

- Early Childhood 1617
- Elementary Education BS 1415
- Elementary Education BS 1516
- Elementary Education BS 1617
- Elementary Education MS 1415
- Elementary Education MS 1516
- Elementary Education MS 1617
- Engineering (Applied) Technology 1415
- Engineering (Applied) Technology 1516
- Engineering (Applied) Technology 1617
- English 1516
- English 1617
- English Education 1415
- Environmental Health BS 1415
- Environmental Health BS 1516
- Environmental Health BS 1617
- Environmental Health MS 1415
- Environmental Health MS 1516
- Environmental Health MS 1617
- Government and Politics 1516
- Government and Politics 1617
- HPER 1415
- HPER 1516
- HPER 1617
- HPER Teaching 1516
- History 1415
- History 1516
- History 1617
- MAT 1415
- MAT 1516
- MAT 1617
- MBA 1415
- MBA 1516
- MBA 1617
- MSW 1415
- MSW 1516
- MSW 1617

- Mathematics 1415
- Mathematics 1516
- Mathematics 1617
- Music 1516
- Music 1617
- Music Education 1415
- Political Science 1415
- PreLaw Legal Studies 1516
- PreLaw Legal Studies 1617
- Rural Public Policy 1314
- Rural Public Policy 1415
- Rural Public Policy 1516
- Rural Public Policy 1617
- Secondary Ed_ English 1415
- Secondary Education 1415
- Secondary Education 1516
- Sociology 1415
- Sociology 1516
- Sociology 1617
- Special Education 1415
- Special Education 1516
- Special Education 1617
- Speech 1415
- Speech 1516
- Speech 1617
- academic assessment guidelines

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Program Content
Educational programs (a) embody a coherent course of study, (b) are compatible with the stated mission and goals of the institution, and (c) are based upon fields of study appropriate to higher education.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

MVSU offers educational programs that are compatible with its stated mission, are based upon fields of study appropriate to higher education, and embody a coherent course of study.

THE MISSION AND EDUCATIONAL PROGRAMS
It is the mission of MVSU to offer comprehensive undergraduate and graduate programs in the education, the arts and sciences, and professional studies categories. MVSU currently offers 25 undergraduate programs and 11 graduate programs in those categories. Each program is listed in the tables below.

Undergraduate Programs

Degree	Program
BS	Accounting
BA	Art
BS	Biology
BS	Business Administration
BS	Chemistry
BA	Communications
BS	Computer Science
BS	Criminal Justice
BS	Early Childhood Education
BS	Elementary Education
BS	Engineering Technology
BA	English
BS	Environmental Health
BA	General Studies
BA	Government and Politics
BS	Health, Physical Education and Recreation
BS	History
BS	Mathematics
BA	Music
BMEd	Music Education
BA	Pre Law/Legal Studies
BSEd	Secondary Education
BSW	Social Work
BA	Sociology
BA	Speech

Graduate Programs

Degree	Program
MS	Bioinformatics
MBA	Business Administration
MA	Convergent Media
MS	Criminal Justice
MS	Elementary Education
MS	Environmental Health
MA	Rural Public Policy and Planning
MSW	Social Work

MS	Special Education
MS	Sports Administration
MAT	Teaching (Alternate Route)

EDUCATIONAL PROGRAMS AS APPROPRIATE FIELDS OF STUDY IN HIGHER EDUCATION

The undergraduate and graduate educational programs offered at MVSU are considered appropriate fields of study in higher education. They are common to other programs in higher education in Mississippi and beyond in terms of the types of degrees, length of degree programs, classification of programs, and other characteristics. The types of degrees offered at MVSU include 4-year undergraduate programs as well as graduate programs of varying lengths. The undergraduate programs at MVSU require between 120 and 124 credit hours, including the general core curriculum of 39 to 40 credit hours, while each graduate program requires a minimum of 30 credit hours. The length of these programs is common within the state public institutions of higher learning and other universities across the nation.

The disciplines within each undergraduate and graduate programs are drawn from the U. S. Department of Education's National Center for Education Statistics (NCES) Classification of Instructional Programs (CIP). Designing programs according to the CIP classification ensures comparability in terms of program content and description. MVSU uses the CIP taxonomy to help determine each program's appropriateness to the field of higher education. The following table shows the types of degrees, CIP code for each program, the length of each program in credit hours, and the number of degrees conferred in each program at institutions across the nation (Department of Education, NCES Report, 2014-2015).

MVSU Undergraduate Programs, CIP Codes, Program Length, & National Degrees Awarded

Degree	Undergraduate Programs	CIP Code	*Length of Program in Credit Hours	U.S. Dept. of Ed. Number of Degrees Awarded (2014-2015)
BA	Art	50.0101	121-122	95,832
BA	Communication	09.0902	120-121	90,650
BA	English	23.0101	121-122	45,847
BA	General Studies	24.0102	120	43,647
BA	Government & Politics	45.1001	120-121	166,944
BA	Music	50.0901	120-121	95,832
BA	Pre-Law/Legal Studies	22.0001	121-122	4,420
BA	Sociology	45.1101	120-121	166,944
BA	Speech	23.1304	120-121	45,847
BMEd	Music Education	13.1312	125-128	91,623
BS	Accounting	52.0301	120-121	363,799
BS	Biology	26.0101	120-121	109,896
BS	Business Administration	52.0201	120-121	363,799
BS	Chemistry	40.0501	120-121	30,038
BS	Computer Science	11.0101	120-121	59,581
BS	Criminal Justice	43.0104	121-122	62,723
BS	Early Childhood Education	13.1209	120-121	91,623
BS	Elementary Education	13.1202	120	91,623
BS	Engineering Technology	15.0612	120-121	17,238
BS	Environmental Health	52.2202	120-121	216,228
BS	Health, Physical Education & Recreation	31.0504	121	49,006
BS	History	54.0101	121-122	166,944
BS	Mathematics	27.0101	120-121	21,853
BSEd	Secondary Education	13.1205	121-123	91,623
BSW	Social Work	44.0701	122-123	34,363

*Depending on courses selected in the General Core Curriculum and/or students' concentrations within each program

MVSU Graduate Programs, CIP Codes, Program Length, & National Degrees Awarded

Degree	Graduate Programs	CIP Code	*Length of Program in Credit Hours	U.S. Dept. of Ed. Number of Degrees Awarded (2014-2015)
MA	Convergent Media	09.0903	36	9,581
MAT	Teaching (Alternate Route)	13.1206	33	146,541
MBA	Business Administration	52.0201	30	185,222
MS	Bioinformatics	26.1103	36	14,650
MS	Criminal Justice	43.0103	36	9,643
MS	Elementary Education	13.1202	36	146,541
MS	Environmental Health	51.2202	34-39	102,897
MS	Rural Public Policy and Planning	44.0401	36	46,043
MS	Special Education	13.1001	36	146,541
MS	Sport Administration	31.0504	33	7,639
MSW	Social Work	44.0701	60	46,043

*Depending on students' concentrations within each program

Undergraduate and graduate curricula are developed and maintained by faculty and are consistent with good practices in higher education. MVSU appoints faculty with appropriate credentials to serve as academic program coordinators and to serve on the University Curriculum Committee, as well as departmental curriculum committees. In these capacities, faculty who are experts in their disciplines are charged with developing, reviewing, and approving curricular changes. They are also responsible for ensuring that curricula development is appropriate to the university mission and is aligned with good practices in higher education.

COHERENT COURSE OF STUDY IN EDUCATIONAL PROGRAMS

All educational programs at MVSU embody a coherent course of study. Undergraduate programs consists of the general core curriculum, lower division courses (100-200 level), and upper division courses (300-400 level). The general core curriculum is designed to be completed during the first two years, along with lower division courses in the major. The general core curriculum is a substantial component of each undergraduate degree program requiring a minimum of 30 semester hours. It consists of courses from the humanities/fine arts, social/behavioral sciences, and natural science/mathematics. Lower division courses in each degree program consist of introductory, principles, seminar, service, elective, and foundational courses. Upper division courses consist of core content, advanced topics, recitals, directed teaching, practica, research, and senior project courses. The General Core Curriculum and samples of lower level courses and upper level courses are provided.

General Core Curriculum

English Composition*(EN 101 and 102) -6 hours*

Humanities***History and English*

English Options (EN 201, 202,) History Options (HI 101,102,201, 202 or 215)Students must complete 9 hours of Humanities (3 hours of English Literature and 6 hours of History, or 6 hours of History and 3 hours of English Literature)

Fine Arts*(AR 101 or MU 107 or TH 201)- 3 hours*
Orientation(FY 101)- 1 hour
Social and Behavioral Sciences**-6 hours

Economics, Geography, Political Science,Psychology, Public Administration and Sociology (BA 211, BA 212, ED 102, PS 201, PA 101, PS 205, PS 216, SO 211, SO 212 and SO 213)

Speech*(SP 201)- 3 hours*

Health and Physical Education or ROTC*(HL 101 or PE 102 or MS 101 or MS 102) - 2 or 3 hours*
Natural Science*(SC 151, 152, 261 and 262)- 6 hours*
College Algebra***(MA 111) -3 hours*
Total Hours- 39 or 40 hours

Graduate programs also embody a coherent course of study. First year courses are typically core content courses, all of which include research and knowledge of literature in the discipline. The second year of graduate programs usually contain additional core courses, advanced topics, special topics, research courses, theses, internships, and practica. Samples of year 1 and year 2 graduate courses are provided.

Distance Learning Programs
MVSU has only one online degree program, the Master of Business Administration (MBA). It is the mission of MVSU to offer such a master's level program. A faculty member with appropriate credentials is appointed to serve as the academic program coordinator to facilitate curriculum and program review and development. This faculty member is also responsible for ensuring that curricula development is appropriate to the university mission and is aligned with good practices in higher education. The MBA is considered an appropriate field of study in higher education in that it is a commonly offered degree in other institutions of higher learning in Mississippi and beyond. The MBA program requires 30 credit hours which is the typical length for graduate programs. The MBA program is aligned with the U. S. Department of Education's National Center for Education Statistics (NCES) Classification of Instructional Programs (CIP) to ensure its comparability in terms of program content and description. The MBA program carries a CIP code of 52.0201 which accounts for 185,222 degrees of this type that have been awarded across the nation.

The MBA program embodies a coherent course of study. Courses are designed to cover a range of relevant topics, including research, that provide integrated knowledge of concepts reflecting real-work business environments. MBA courses cover topical areas such as effective human resource utilization, finance, and domestic and international business. A sample of MBA courses is provided.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. The number and types of courses offered are based on program availability and student interest. To date, no courses have been taught at HCC. The courses offered at GHEC and CCC are part of the same programs offered on campus which are appropriate to fields of study in higher education and are based on a coherent course of study.

Sources

MBA Sample of Courses

Samples of UG & GR courses

CR - 9.2

Program Length
The institution offers one or more degree programs based on at least 60 semester credit hours or the equivalent at the associate level; at least 120 semester credit hours or the equivalent at the baccalaureate level; or at least 30 semester credit hours or the equivalent at the post-baccalaureate, graduate, or professional level. The institution provides an explanation of equivalencies when using units other than semester credit hours. The institution provides an appropriate justification for all degree programs and combined degree programs that include fewer than the required number of semester credit hours or its equivalent unit.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative
MVSU offers 25 degree programs based on at least 120 semester credit hours or the equivalent at the baccalaureate level and 11 programs based on at least 30 semester credit hours or the equivalent graduate level.

UNDERGRADUATE PROGRAMS

All undergraduate degree programs at MVSU require a minimum of 120 credit hours, in compliance with Mississippi Institutions of Higher Learning (IHL) Board Policy (Policy 511- Hours to Degree). All public institutions of higher learning in the state of Mississippi are subject to this policy. Institutions beyond the state have similar requirements. The 120 credit hour minimum for undergraduate programs includes a general core curriculum that is also required by IHL (Policy 512 - Core Curriculum). Some programs at MVSU may require more than 120 credit hours when students opt to pursue certain concentrations or minors available within each program. The following tables show the credit hours required for the General Core Curriculum and the credit hours required for each undergraduate degree program.

General Core Curriculum

General Core Curriculum	*Credit Hours Required
English Composition *(EN 101 and 102)*	6
Humanities* *History and English* *English Options (EN 201, 202,) History Options (HI 101,102,201, 202 or 215)Students must complete 9 hours of Humanities (3 hours of English Literature and 6 hours of History, or 6 hours of History and 3 hours of English Literature)*	9
Fine Arts *(AR 101 or MU 107 or TH 201)*	3
Orientation (FY 101)	1
Social and Behavioral Sciences *Economics, Geography, Political Science, Psychology, Public Administration and Sociology (BA 211, BA 212, ED 102, PS 201, PA 101, PS 205, PS 216, SO 211, SO 212 and SO 213)*	6
Speech*(SP 201)*	3
Health and Physical Education or ROTC *(HL 101 or PE 102 or MS 101 or MS 102)*	2/3
Natural Science *(SC 151, 152, 261 and 262)*	6

College Algebra***(MA 111)**	3
Total Hours	39/40

*Depending on course selection from the Health and Physical Education requirement

Length of Undergraduate Programs

(Including General Core Curriculum)

Degree	Undergraduate Programs	*Credit Hours Required
BA	Art	121-122
BA	Communication	120-121
BA	English	121-122
BA	General Studies	120
BA	Government & Politics	120-121
BA	Music	120-121
BA	Pre-Law/Legal Studies	121-122
BA	Sociology	120-121
BA	Speech	120-121
BMEd	Music Education	125-128
BS	Accounting	120-121
BS	Biology	120-121
BS	Business Administration	120-121
BS	Chemistry	120-121
BS	Computer Science	120-121
BS	Criminal Justice	121-122
BS	Early Childhood Education	120-121
BS	Elementary Education	120
BS	Engineering Technology	120-121
BS	Environmental Health	120-121
BS	Health, Physical Education & Recreation	121
BS	History	121-122
BS	Mathematics	120-121
BSEd	Secondary Education	121-123
BSW	Social Work	122-123

*Depending on concentration and General Core Curriculum course selections

GRADUATE PROGRAMS

All graduate programs require a minimum of 30 credit hours, consistent with other public institutions of higher learning in the state of Mississippi and beyond. Some program credit hours exceed the minimum when students pursue certain concentrations that require additional coursework. The following table shows the hours required for each graduate degree program.

Length of Graduate Programs

Degree	Graduate Programs	*Credit Hours Required
MA	Convergent Media	36
MAT	Teaching	33
MBA	Business Administration	30
MS	Bioinformatics	36
MS	Criminal Justice	36
MS	Elementary Education	36
MS	Environmental Health	34-39
MS	Rural Public Policy and Planning	36
MS	Special Education	36
MS	Sport Administration	33
MSW	Social Work	60

*Depending on concentration

Distance Learning Programs

The Master of Business Administration (MBA) is the only distance learning program at MVSU. The MBA program requires a minimum of 30 credit hours. The length of the program is consistent with other public institutions of higher learning in the state of Mississippi and beyond. The following table shows the hours required for the MBA program.

Degree	Graduate Programs	Hours Required
MBA	Business Administration	30

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. The courses offered at GHEC and CCC are part of programs offered on the main campus. Each undergraduate degree requires at least 120 credit hours while graduate degrees require a minimum of 30 credit hours.

Sources

Board policy Hours to Degree and Gen Core

Board policy Hours to Degree and Gen Core (Page 2)

R - 10.2

Public Information
The institution makes available to students and the public current academic calendars, grading policies, cost of attendance, and refund policies.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

MVSU makes all academic calendars, grading policies, cost of attendance, and refund policies available to students and the public.

The **Academic Calendar** provides an annual timetable of all academic activities scheduled for the academic year. It starts with the first summer session and ends with the spring semester. The calendar includes important scheduled events such as the start and end of registration, mid-term and final exams, residence hall openings and closings, financial deadlines, and holidays. The academic calendar is available on the MVSU website and in the academic catalogs which are available online.

Website | Undergraduate Catalog | Graduate Catalog

The MVSU **Grading Policy** describes the assignment of letter grades that can be earned in various courses. The Grading Policy is available via the MVSU academic catalogs which are published online.

Undergraduate Catalog | Graduate Catalog

The MVSU **Cost of Attendance** table shows the annual undergraduate cost of attendance that follows the federal cost of attendance definition. It includes tuition and fees, on-campus room and board (or a housing and food allowance for off-campus students), and allowances for books, supplies, transportation, loan fees, and, if applicable, dependent care. The cost of attendance for MVSU is available via the MVSU website.

Cost of Attendance

The MVSU **Refund (Cancellation) Policy** describes how refunds are applied after the cancellation of classes or services. The Refund policy is available via the MVSU website and in the academic catalogs which are published online.

Website | Undergraduate Catalog | Graduate Catalog

Distance Learning Programs
The Master of Business Administration (MBA) is the only online program at MVSU. Students in the MBA program have the same access to the Academic Calendar, Grading Policy, Cost of Attendance, and Refund (Cancellation) Policy as stated above. These policies are each available online and in the graduate catalog.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. Students enrolled in courses at GHEC and CCC have the same access to the Academic Calendar, Grading Policy, Cost of Attendance, and Refund (Cancellation) Policy as on campus students. These policies are each available online and in the graduate catalog.

Academic Catalog:

Website | Undergraduate Catalog | Graduate Catalog

Grading Policy:

Undergraduate Catalog | Graduate Catalog

Cost of Attendance:

Website

Refund (Cancellation Policy):

Website | Undergraduate Catalog | Graduate Catalog

Sources

- 2017-2019 Graduate Catalog
- 2017-2019 Graduate Catalog (Page 23)
- 2017-2019 Graduate Catalog (Page 28)
- 2017-2019 Graduate Catalog (Page 6)
- 2017-2019 Undergraduate Catalog
- 2017-2019 Undergraduate Catalog (Page 55)
- 2017-2019 Undergraduate Catalog (Page 59)
- 2017-2019 Undergraduate Catalog (Page 8)

R - 10.3

Archived Information
The institution ensures the availability of archived official catalogs, digital or print, with relevant information for course and degree requirements sufficient to serve former and returning students.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

MVSU maintains an archive of academic catalogs with relevant information for course and degree requirements to serve former and returning students. The archived catalogs are available in the Office of Student Records, the Office of Academic Affairs, and on the MVSU website. As stated in the preface of each catalog, undergraduate students starting their collegiate training during the period covered by each catalog are subject to the curricular requirements as specified. Undergraduate requirements extend for a 5-year period from the date of entry, after which, students are required to meet the most current curricular requirements. For graduate programs, students are subject to the most current curricular requirements. Both undergraduate and graduate catalogs are archived for a minimum of 5 years.

Distance Learning Programs

Students in MVSU's only distance learning program, the online Master of Business Administration, has access to the same archived catalogs as students enrolled in other programs. The archived catalogs are available in the Office of Student Records, the Office of Academic Affairs, and on the MVSU website.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. Students enrolled in courses at GHEC and CCC have access to the same archived catalogs as students enrolled in other programs. The archived catalogs are available in the Office of Student Records, the Office of Academic Affairs, and on the MVSU website.

R - 10.5

Admissions Policies and Practices
The institution publishes admissions policies consistent with its mission. Recruitment materials and presentations accurately represent the practices, policies, and accreditation status of the institution. The institution also ensures that independent contractors or agents used for recruiting purposes and for admission activities are governed by the same principles and policies as institutional employees.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

MVSU publishes admissions policies on its admissions website and in online academic catalogs. These policies are available to students enrolled both on and off campus.

Mississippi Valley State University (MVSU) is part of a system of public, state-funded institutions of higher learning (IHLs). It is the mission of all IHLs to improve the quality of life of Mississippians by providing accessible, affordable, quality educational programs to its residents. The specific mission of MVSU is to provide comprehensive undergraduate and graduate programs in education, the arts and sciences, and professional studies. Overall, the admissions standards for MVSU are consistent with the MVSU mission statement and the IHL mission statement in that they both provide access to higher education programs. Admissions policies are available to prospective students via multiple sources including the MVSU website, MVSU undergraduate and graduate catalogs, MVSU recruitment materials, and IHL Policies and Bylaws. The following are admissions standards for various student types.

UNDERGRADUATE ADMISSIONS POLICIES

Undergraduate students are admitted to MVSU, or any of the IHLs, using the same criteria established by the Board of Trustees for State Institutions of Higher Learning. Those criteria are published in the IHL Policies and Bylaws: Policy 601 for Admissions Standards. MVSU publishes these same admissions standards in its 2017-2019 Undergraduate Catalog and on the Admissions website.

Full Admission

Undergraduate admission to the University is consistent with the mission and is administered in accordance with the policies established by the Board of Trustees Institutions of Higher Learning. Regular admission is granted to all undergraduate students who meet one of the following criteria.

1. Complete the College Preparatory Curriculum (CPC) with a minimum of a 3.20 high school GPA on the CPC

2. Complete the College Preparatory Curriculum (CPC) with (a) minimum of a 2.50 high school GPA on the CPC or a class rank in the top 50%, and (b) a score of 16 or higher on the ACT (or the SAT equivalent)

3. Complete the College Preparatory Curriculum (CPC) with (a) minimum of a 2.00 high school GPA on the CPC, and (b) a score of 18 or higher on the ACT (or SAT equivalent)

4. Satisfy the NCAA standards for student-athletes who are "full qualifiers' 'or "academic red shirts" under Division I guidelines.

Full Admission with Academic Deficiencies

Freshman applicants who do not meet the above listed standards may participate in a summer development program. This is a nine-week program offered through Mississippi's eight public universities. Qualified students take course work in reading, composition, and mathematics. This program includes classroom instruction, as well as, computer-assisted tutorials. In addition, the students receive counseling and support needed to participate successfully in the academic and social community of the University. These courses do not count toward graduation. However, with successful completion of the Summer Developmental Program, the students will be able to enroll in freshman courses.

Transfer Student Admissions

Transfer students must either have an associate degree intended for transfer from a regionally accredited institution or have completed the 30 semester hours of designated college coursework outlined below with at least a 2.0 grade point average for admission to the university:

- 6 semester hours of English composition
- 3 semester hours of college algebra or higher mathematics
- 6 semester hours of science (must be laboratory-based)
- 9 semester hours of humanities and fine arts
- 6 semester hours of social or behavioral sciences

Early Admissions

A secondary school student may be offered early admission at the end of the third year in high school if the following criteria are met:

- At least a 3.20 on a minimum of 15 units completed toward the College Preparatory Courses and
- A minimum composite ACT score of 20 or comparable SAT score and recommendation by the applicant's high school principal or counselor.

Dual Enrollment/Dual Admission

MVSU allows high school students to enroll in our dual enrollment program who meet the following criteria: students must have completed a minimum of 14 core high school units; students must have a 3.0 grade point average, on a 4.0 scale, or better in all high school courses, as documented by an official high school transcript; a home-schooled student must submit a transcript prepared by a parent, guardian or custodian with a signed, sworn affidavit to meet the requirement of this paragraph; and students must have an unconditional written recommendation from their high school principal and/or guidance counselor. A home-schooled student must submit a parent, legal guardian or custodian's written recommendation to meet the requirement of this paragraph.

Students may be considered for the dual enrollment program who have not completed the minimum of 14 core high school units if they have a minimum ACT composite score of 30 or the equivalent SAT score, have the required grade point average and recommendations prescribed above. Grades and college credits earned by students admitted to the dual enrollment program will be provided on an MVSU College Transcript only after the students have graduated from high school and have submitted their final official high school transcript to the University. Dual credit will be released to high schools by a request made to the Registrar's Office by the student and/or a parent/guardian.

International Student Admissions

All international students from non-English speaking countries must take and pass the TOEFL before being approved for admission to Mississippi Valley State University. However, a waiver can be granted if any of the following conditions are met: the prospective student must have taken and passed at least two years of English language in his or her country of residence; or the prospective student must have a telephone interview with a representative of the MVSU English Department, Admissions Office, as well as a representative of the MVSU International Program so that those representatives can assess the student's level of proficiency in speaking the English language. If all of those representatives conclude that the prospective student is proficient at speaking English, then the student can be admitted to the University, but must take the TOEFL promptly after arrival on campus.

Admission of International Students:

First year undergraduate applicants must have received a high school diploma with a B average or above, in laboratory science, in social studies, and in mathematics. In addition, freshman applicants are required to submit either the American College Test (ACT) score of 21 or above or the Scholastic Aptitude Test (SAT) score of 970 or above. Transfer applicants who have completed 12 or more hours of university-level academic courses with a B average will not be required to take the ACT or SAT and may be awarded transfer credit. Applicants transferring from U.S. institutions must meet the requirements outlined in the transfer policies. All applicants whose native language is not English are required to submit a TOEFL score of 525. Copies of transcripts, diplomas, and certificates of all previous academic work must be certified and translated into English. The I-20 form, authorizing the student's visa, is sent after the student is accepted.

Adult Learners (Over 21)

Students over the age of 21 may qualify for admission on the first-time entering freshman requirements or may be granted admission without meeting those requirements. Students who do not meet the first-time entering admission requirements may register for a maximum of 12 semester hours (as non-degree students) during a semester. Degree student status may be achieved by meeting regular admission standards or by completing a minimum of 12 semester hours with a "C" average.

Transient Student Admissions

Transient students are students who take classes at Mississippi Valley State University while enrolled at another institution and are not admitted as transfer students. Along with the application for admission, students must provide the Office of Admissions with a "Letter of Good Standing" from their current college or university. Students from other colleges or universities are responsible for determining if these institutions will accept credits earned at Mississippi Valley State University.

Summer Session Admissions

Students enrolled at another college or university may apply for summer session only admission. Such admission carries no commitment for permission to register for either term of the regular academic year. Students from other colleges or universities must be eligible to continue work at their respective institutions and are responsible for determining if these institutions will accept credits earned at Mississippi Valley State University.

Readmission to the University

Students who have previously attended the University and have a break in attendance of one or more terms must file an application for re-admission. Re-admission documents required include an official transcript from each institution attended since leaving MVSU, and, if a degree has been received from another institution, an official transcript showing that degree. Students must meet the minimum admission standards of the University and be in good standing at all institutions attended since leaving MVSU in order to be eligible for re-admission.

Admission to Teacher Education

The Department of Education is responsible for all teacher education programs at Mississippi Valley State University. All students who expect to qualify to teach must be formally admitted to the Teacher Education Program.

GRADUATE ADMISSIONS POLICIES

MVSU also offers 11 graduate degree programs. Admissions standards for graduate programs are unique to each IHL. Those for MVSU are published in the 2017-2019 Graduate Catalog available on the Academic Affairs website and on the Graduate Admissions web page. Applicants seeking admission to graduate programs at Mississippi Valley State University must be admitted to the graduate degree program.

Admission Requirements

Applicants seeking admission to graduate programs at Mississippi Valley State University must be admitted to the University via the degree program. To be eligible for admission to graduate studies, the following requirements must be met:

1. An applicant must hold a bachelor's degree from an accredited college or university.
2. An application must be filed with the Office of Admissions.
3. An official transcript of a conferred undergraduate degree and any transcripts the student is seeking credit for to the intended program of study must be on file in the Office of Student Records/University Registrar
4. An applicant must satisfy a minimum undergraduate cumulative grade point average as required by the admitting department.
5. An applicant must submit three letters of recommendation from persons who are qualified to certify as to your abilities and character.
6. The department of the graduate program applied for must formally accept the student for admission to the graduate program of study. The actual acceptance letter is forwarded by the Office of Admissions.
7. An immunization record must be submitted and/or on file.

International Students

Students from countries where English is not the dominant language must provide evidence of proficiency in the English language with their application for admission to Mississippi Valley State University. Students must present a score of 525 (PBT), 194 (CBT), or 71 (IBT) on the Test for English as a Foreign Language (TOEFL) or 5.5 on the International English Language Testing System (IELTS) and provide evidence of financial support sufficient to support the cost of enrollment for one school year. International students who have completed degrees from a university where English is the official language of instruction, taken and passed two years of English language courses in the country of residence, or has a telephone interview with representatives of MVSU's English and Foreign Languages Department, International Programs and Admissions Office are not required to submit a TOFEL or IELTS score. Students presenting a score of lower than that which is required will be evaluated and admitted conditionally on a case by case basis.

Admission of Undergraduates to Graduate Courses

Undergraduate Mississippi Valley State University students who have completed all required courses thus far and are within six hours of graduation may enroll in a maximum of six semester hours of graduate work. To be eligible to take graduate courses, undergraduate students must have a grade point average of at least 2.50 overall and in their major field.

Re-Admission to the University

All graduate students who withdraw from the University or who have been suspended for academic deficiencies must apply for re-admission by submitting an application to graduate studies. Re-admission is not automatic and does not reinstate the student. The Department must approve all applications for re- admission and reinstate the student.

Non-Degree Seeking Graduate Students

Applicants not seeking an advanced degree from Mississippi Valley State University but wishing to take courses may register as a non-degree seeking student. Non-degree graduate students are permitted to take up to nine hours of graduate study. If a student later chooses to undertake a graduate degree, only nine semester hours taken as a non-degree student may be applied to a program.

A non-degree seeking student, who subsequently seeks full or restricted admission, must complete an application for admission to the University and be accepted based on the recommendation of the program to which the student is seeking admission. A non-degree student must hold a baccalaureate degree from an accredited institution and must submit proof of immunization and an application indicating non-degree status. Non-degree students are not eligible for financial aid and letters of recommendations are not required.

RECRUITMENT MATERIALS

MVSU's recruitment materials and presentations accurately represent the institution's practices, policies, and accreditation status. MVSU is one of 8 public universities governed by the Mississippi Institutions of Higher Learning (IHLs). The IHL Board Policies guide all activities that occur at the IHLs. Admissions standards and guidelines are included in those policies. The MVSU Office of Admissions and Recruitment follows those policies and guidelines in its recruitment practices and its recruitment materials. IHL Admissions policies are accurately represented in recruitment materials. The same information, along with the University's accreditation status, is accurately reflected on the MVSU Admissions website. MVSU's accreditation status can be found by clicking the "Accreditation" link that appears at the bottom of every page on the MVSU website under the University logo.

Recruitment material for academic programs is solicited from and vetted through the academic departments. When information about academic programs needs to be updated the Office of Admissions and Recruitment works closely with the academic department chairs and the Office of Communication and Marketing to ensure its accuracy in publications. The Division of Academic Affairs has created a Recruitment Materials Checklist (see Examples) that accompanies all new requests for updated academic program information.

MVSU does not use independent contractors or external agents to recruit students. All recruiters are full-time employees in the Office of Admissions and Recruitment who are properly trained in admissions policies and procedures. Overall, MVSU follows IHL Admissions policies as they relate to student recruitment and admissions. Recruitment information related to academic programs comes directly from the academic departments. In this way, MVSU ensures that its recruitment materials accurately represent the institution's practices when it comes to admitting students into its academic programs.

Distance Learning Programs
MVSU has only one online degree program, the Master of Business Administration (MBA). Admission policies for the online MBA program are the same as the aforementioned Graduate Admissions Policies. Prospective students may access these policies online in the 2017-2019 Graduate Catalog which is available on the Academic Affairs website. MVSU's accreditation status can be found by clicking the "Accreditation" link that appears at the bottom of every page on the MVSU website under the University logo.

Recruitment material for the MBA program is produced using the same guidelines and practices as other programs. MVSU admissions policies are accurately reflected in recruitment materials and on the MVSU website.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

Students cannot be admitted to a degree program at GHEC, CCC, or HCC. However, they can be admitted to on-campus programs with the majority of courses offered on the main campus. Admission policies for all programs can be found on the MVSU Admissions website, the 2017-2019 Undergraduate Catalog, and the 2017-2019 Graduate Catalog. Both catalogs are available on the Academic Affairs website. MVSU's accreditation status can be found by clicking the "Accreditation" link that appears at the bottom of every page on the MVSU website under the University logo.

Sources

- CPC
- GR Catalog Admissions
- Mississippi IHL Admission Policies
- Recruitment_Checklist_examples
- Recruitment_Materials_Policies_and_Checklist
- UG Catalog Admissions

R - 10.6.a

Distance and Correspondence Education

An institution that offers distance or correspondence education:

a. ensures that the student who registers in a distance or correspondence education course or program is the same student who participates in and completes the course or program and receives the credit.

Judgment

☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

MVSU has a process for demonstrating that the student who registers in an online course is the same student who participates in the course, completes the course, and receives credit for the course by verifying the student's identity. MVSU uses a two-stage process for identifying students in this manner. First, students have to be currently enrolled at MVSU and have an active account on the Banner student information system. Upon admission to the university, every student must present transcripts, immunization records, and other documents to verify their identity. This information is entered into the Banner system and used to manage all student-related interaction including registration, fee assessment, and grade assignments. As stated in the Online Course Policies and Procedures, an active Banner account authenticates students' identification by requiring a secure login and pass code. Students must have an active Banner account before being issued a Blackboard account providing access to online courses. The Blackboard account is a second layer of security that authenticates students' identity. It also requires a login and pass code. Some courses have a third layer of identification that requires exams to be proctored. At proctored exams, students must present photo identification in order to take the exams.

MVSU has only one online degree program, the Master of Business Administration (MBA). The MBA program uses the aforementioned process to verify the identity of students enrolled in the program.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

Students enrolled in courses at GHEC and CCC typically take face-to-face classes that allow faculty to easily determine that the same student who registers in the course is the same student who participates in the course, completes the course, and receives credit for the course. All MVSU students must be currently enrolled and have an active account in the Banner student information system. Upon admission to the university, every student must present transcripts and other records to verify their identity. This information is entered into the Banner system and used to manage all student-related interactions with students including registration, fee assessment, and grade assignments. Faculty have access to the Banner system that includes updated class rosters for all their assigned courses.

Sources

Online Courses Policy Procedures

Verfication of student identity

R - 10.6.b

Distance and Correspondence Education

An institution that offers distance or correspondence education:

b. has a written procedure for protecting the privacy of students enrolled in distance and correspondence education courses or programs.

Judgment

☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

MVSU applies FERPA laws to all students regardless of whether they take courses online or face-to-face. The Office of Student Records maintains the privacy of student records according to the Release of Student Information policy available in the undergraduate and graduate catalogs which are available on the MVSU website.

The Master of Business Administration (MBA) is the only distance learning program at MVSU. The MBA program uses the aforementioned process to protect the privacy of students enrolled in the program. In addition, the University complies with the FERPA laws as stated in the Online Course Policies and Procedures Manual. Students' academic information may not be released, except to parents or guardians, with written permission. The Release of a Student's Records to Parents form must be completed prior to releasing any academic information to parents or guardians. Otherwise, only faculty and other appropriate staff (Registrar, Financial Aid counselors, business office staff, etc.) have password protected access to related students' records in the Banner system. The Banner system and Blackboard system allow restrictions to be placed on access to student information. In Banner, faculty access is limited to academic records, while staff access is limited information pertaining to the role of the individual staff person. The Blackboard system does not contain students' academic, financial aid, student accounts, or other records. Therefore, faculty have only password protected access to coursework, grades, and assignments in online courses. Faculty and staff access to student information on Banner or Blackboard is provided only as needed and upon request by the individual's supervisor. Both faculty and staff have the responsibility of protecting the privacy of student information.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

MVSU applies FERPA laws to all students regardless of whether they take courses on-campus or off-campus. The Office of Student Records maintains the privacy of student records according to the Release of Student Information policy available in the undergraduate and graduate catalogs which are available on the MVSU website. In order to protect the privacy of students' records, faculty assigned to teach off-campus courses have the same restrictions and access to student information as faculty teaching on-campus courses. Faculty and staff access to student information on Banner or Blackboard is provided only as needed and upon request by the individual's supervisor. Both faculty and staff have the responsibility of protecting the privacy of student information.

Sources

- GR Student Privacy
- Online FERPA
- Release of Student Information
- UG Student Privacy

R - 10.6.c

Distance and Correspondence Education

An institution that offers distance or correspondence education:

c. ensures that students are notified in writing at the time of registration or enrollment of any projected additional student charges associated with the verification of student identity.

Judgment

☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

MVSU does not charge additional fees associated with verification of student identity for students enrolled in online programs or courses. All students are notified in advance of all charges related to their enrollment. The Office of Student Accounts publishes tuition, fees and other charges to the Student Accounts website. Students are also sent e-bills stating all current charges for courses and programs in which they have enrolled. Students enrolled in online, off-campus, and face-to-face courses receive the same information.

Some faculty teaching online courses may require students to take exams in proctored environments. The MVSU Online Course Policies and Procedures Manual, prominently displayed under "Important Documents" on the main Blackboard page, informs students about all processes related to taking online courses, including proctoring procedures. Students are notified in writing that if proctoring is required for a course, the student may be responsible for paying proctor fees at their chosen site. These fees are not assessed by MVSU, but may be assessed by the proctoring site selected by the student.

MVSU has only one online degree program, the Master of Business Administration (MBA). The MBA program does not charge additional fees associated with verification of student identity for students enrolled in the program. Students in the MBA program receive the same information as students enrolled in other courses.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. MVSU does not charge additional fees associated with verification of student identity for students enrolled at off-campus sites.

Sources

Tuition and fees

Verfication of student identity (Page 8)

R - 10.7

Policies for Awarding Credit
The institution publishes and implements policies for determining the amount and level of credit awarded for its courses, regardless of format or mode of delivery. These policies require oversight by persons academically qualified to make the necessary judgments. In educational programs not based on credit hours (e.g., direct assessment programs), the institution has a sound means for determining credit equivalencies.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

MVSU has policies and procedures for determining the credit hours awarded for courses and programs. These policies and procedures conform to commonly accepted practices in other Mississippi Institutions of Higher Learning (IHL) institutions and beyond. The University's application of the credit hour policy is consistent with the Mississippi Institutions of Higher Learning (IHL) policy (Policy 506 Course Requirements) which includes a board minimum of 2,250 minutes per three hour course. This policy is also reflected in the current Faculty Handbook (Policy 2.13.04 Class Meetings). In terms of implementation, course schedules are consistent with 50-minutes of direct instruction per week, per credit hour, over 15 weeks, regardless of mode of instruction. Faculty teaching online courses are required to include a measure of equivalency in course syllabi that demonstrates online instructional activities are equivalent to the required 2,250 minutes in the credit hour policy.

To ensure appropriate oversight of policies for determining the amount and level of credit awarded for courses, MVSU relies heavily on its shared governance policy (Faculty Handbook Policy 1.1.5.1) for full-time faculty. The policy states that matters dealing with class scheduling and methods of instruction depend on faculty judgment. Faculty who are academically qualified to teach in their respective disciplines develop the curriculum and also create the schedule of courses for that curriculum. At MVSU, faculty use the University's academic calendar to schedule courses over a fifteen week semester or its equivalent that meets the 2,250 minimum minutes for a three credit hour course.

Distance Learning Programs
The only distance learning program at MVSU is the Master of Business Administration (MBA). The University credit hour policy is applicable to the MBA program. It is consistent with the Mississippi Institutions of Higher Learning (IHL) policy (Policy 506 Course Requirements) which includes a board minimum of 2,250 minutes per three hour semester. This policy is also reflected in the current Faculty Handbook (Policy 2.13.04 Class Meetings). In terms of implementation, course schedules are consistent with 50-minutes of direct instruction per week, per credit hour, over 15 weeks, regardless of mode of instruction. Faculty teaching in the MBA program are required to include a measure of equivalency in course syllabi that demonstrates online instructional activities are equivalent to the required 2,250 minutes in the credit hour policy.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. Credit hours awarded for courses taken at GHEC and CCC follow the same policies and procedures as courses offered at the main campus. They require 2,250 minutes of instruction per 3 credit hour course over a 15 week semester.

Sources

- Credit Hour Equivalencies
- Credit Hour Equivalencies MBA
- IHL Policies and Bylaws
- MVSU Faculty Handbook
- Shared Governance

R - 10.9

Cooperative Academic Arrangements
The institution ensures the quality and integrity of the work recorded when an institution transcripts courses or credits as its own when offered through a cooperative academic arrangement. The institution maintains formal agreements between the parties involved, and the institution regularly evaluates such agreements.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

Mississippi Valley State University ensures the quality and integrity of the work recorded when accepting courses or credits through cooperative academic arrangements. MVSU maintains formal agreements between the parties involved, and regularly evaluates those agreements.

COOPERATIVE ACADEMIC ARRANGEMENTS

When entering into collaborative academic arrangements with other entities or institutions, MVSU ensures the quality and integrity of the courses accepted through those arrangements. MVSU, as a member of the Mississippi Institutions of Higher Learning (IHL), currently participates in a long-standing articulation agreement with the state community and junior colleges. Through this articulation agreement, MVSU and other IHLs, automatically accept transfer credits from the state community and junior colleges. This agreement is reviewed annually as members from each institution come together to review the curricula for continued alignment of transfer credits.

MVSU has one collaborative academic arrangement with Kazakh State Women's Teacher Training University (KSWTTU) in Almaty, Kazahkstan. Students from KWSTTU can earn dual degrees from KWSTTU and from MVSU after transferring credits into selected MVSU programs. It is a one-way program where only students from KSWTTU can earn dual awards. MVSU students may not participate and may not earn dual awards in this program. KSWTTU students are subject to the same transfer requirements as students transferring from any other institution into MVSU programs. The following general transfer of credit procedures apply to students taking courses under the KWSTTU agreement.

GENERAL TRANSFER OF CREDIT

The University provides each approved transfer applicant with an evaluation of previously earned credits. Credits are not evaluated unless they are presented on official transcripts from the transferring institution where these credits were earned. Official records of all previous college work are submitted to the Office of Admissions and Recruitment prior to registration to determine whether the courses meet the University's requirements. Credits from foreign (international) institutions are reviewed for acceptance. International students are responsible for transcripts translated into English and evaluated by an International Student Evaluation Service. The head of the major department, along with faculty in the discipline, determine whether the previously earned credits will apply in the degree program. These transfer credit requirements apply to all collaborative academic arrangements and to transfer credits in general.

EVALUATION OF AGREEMENTS

The articulation agreement with state community colleges is evaluated for accuracy and relevance on an annual basis. Representatives from the community colleges and 4-year universities come together to review the content of the agreement and make revisions as necessary. The results of each review are translated into the most current articulation agreement. The MVSU/KSWTTU agreement allows either university to terminate the agreement at any point with reasonable notice to the other party. Otherwise, the agreement comes up for review at the end of its term. At that point, both universities revisit the agreement for continued need and relevance. Still, to strengthen this process, MVSU has recently adopted a formal institutional process for evaluating collaborative agreements. An example of the most recent evaluation is provided.

DISTANCE LEARNING PROGRAMS

The only distance learning program at MVSU is the online Master of Business Administration (MBA). The general transfer of credit procedure applies to the MBA program. There are no cooperative academic arrangements involving the MBA program.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. MVSU has seamless transfer agreements with these campuses that allow students who have completed associate's degrees at GHEC, CCC, or HCC to seamlessly enroll in MVSU courses taught on their respective campuses. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. The general transfer of credit procedure applies to students enrolled in courses at GHEC and CCC.

Sources

KSWTTU Agreement Evaluation

KSWTTU Agreement SACSCOC

CR - 12.1

Student Support Services
The institution provides appropriate academic and student support programs, services, and activities consistent with its mission.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

Guided by its mission statement, MVSU is committed to excellence in teaching, learning, service, and research-a commitment resulting in a learner-centered environment that prepares critical thinkers, exceptional communicators, and service-oriented, engaged, and productive citizens. MVSU is fundamentally committed to positively impacting the quality of life and creating extraordinary educational opportunities for the Mississippi Delta and beyond. To support those commitments, MVSU provides a comprehensive selection of student support services and programs that are intended to promote student learning and enhance the development of its students. These programs and services are core services found at most institutions of higher learning. Some examples include student counseling, career services, health services, residential life, student support services, academic advising, tutoring, disability services, first year experience, developmental studies, and community service learning. The following Mission Statement Commitments Table, and subsequent descriptions, show how each support service helps to achieve the University mission.

Mission Statement Commitments and Related Student Services

Student Services	Teaching And Learning; Educational Opportunities	Service-Oriented Students	Learner-Centered Environment	Engaged Students	Productive Citizens	Impact On Quality Of Life
Student Leadership and Engagement	X		X	X	X	
Counseling and Student Development					X	X
Career Services			X		X	X
Student Health Services						X
Residential Life			X			X
Student Support Services	X					
Community Service Learning		X	X	X		X
University College	X		X	X	X	X
Academic Advising	X		X			
Disability Services	X		X		X	X
Developmental Studies	X		X			
Early Monitoring Alert Program	X		X			
First Year Experience			X			
Minority Male Initiative Program	X		X	X	X	X
Sophomore Year Experience Program			X			

UNDERGRADUATE STUDENT SERVICES

University College

In support of Mississippi Valley State University's mission to promote academic excellence and student learning, University College facilitates first-year students' acclimation and smooth transition to the university. The initiatives led by University College foster engagement and help students develop academic, social, cultural and life skills essential for success as college students and global citizens. While first year students are the primary focus of University College, many programs and services are made available to sophomores and all students who seek academic support during their journey at Mississippi Valley State University. University College also designs programs and services that ultimately impact retention, increase student engagement, and promote students' academic, social, civic and personal development. The services programs and services under the auspices of University College include academic advising, disability services, and the Summer Developmental Program, Early Monitoring Alert, First Year Experience, Minority Male Initiative, and Sophomore Year Experience programs.

Academic Advising Center

Under the direction and guidance of University College, the mission of the Academic Advising Center is to assist each first year student (between 0-29 credit hours) in developing and implementing an academic plan designed to meet his/her educational, career and life goals. Students are strongly encouraged to take 15 credits each semester and finish in four years to obtain their degree. To achieve this mission, the Academic Advising Center has established the following goals and objectives: 1) teach students about degree requirements utilizing the academic maps designed by the major departments, university policies, procedures, academic support resources, and educational opportunities relevant to their success; 2) provide academic support and guidance to students in the decision making process related to their choice of majors and academic program; 3) promote students' self-responsibility in defining and achieving their educational goals; foster meaningful adviser-advisee relationships that focus on the unique growth and development of each student; 4) assist students in the selection of appropriate courses, other educational/experiential opportunities, and co-curricular programs; and 5) provide students with referrals to appropriate academic resources and student support services.

All first-year incoming freshmen who have not declared a major are advised by a member of the professional advising staff in the Academic Advising Center until their transition to their major department. Upper-class students are advised by a faculty advisor in the department of their major. Students are assigned to their personal Academic Advisor according to their intended major. Through individual appointments, drop-in advising, and advising workshops, our professional advisors help students to make informed decisions about their course selections and assist students in developing meaningful educational plans that are compatible with their life goals.

Summer Developmental Program (SDP)

Mississippi Valley State University provides an opportunity for residents and non-residents of Mississippi who do not meet the regular admission criteria to attend MVSU's Summer Developmental Program. The program is residential based and all participants must reside on campus (unless they have extenuating circumstances that will prevent them from doing so). The SDP is an intensive 9-week summer program that concentrates on high-school subject areas that are essential to their success in their first year college courses. Courses consist of English, mathematics, reading and an academic support laboratory. The format of the program includes classroom instruction, seminars, computer-assisted tutorials, and social/life skills development. Classes are held Monday-Friday accompanied by special activities and events on weekends. Students who successfully complete the program will be eligible to enroll in the fall term at any Institution of Higher Learning (IHL) in the state of Mississippi.

Early Monitoring Alert Program (EMAP)

The philosophy of the Early Monitoring Alert Program is to provide academic enrichment and support to students who are in jeopardy of academic failure and/or academic suspension due to their cumulative grade point average and/or academic completion rate. While there are numerous factors that contribute to a student's performance academically, such as family issues, school climate, medical issues, financial concerns, or difficulty balancing social and academic responsibilities, EMAP has been designed to promote academic success by assisting students with learning the necessary knowledge, skills, and strategies that will enable them to have a successful college experience and to persist through graduation. Components of the EMAP program include the GradesFirst web based monitoring system which provides monitoring and tracking of class attendance and course performance, completion of an Academic Success Achievement Plan, required 10 hours per week of dedicated study time, peer tutoring, peer mentoring, and attendance at academic achievement workshops.

First-Year Experience Program (FYE)

Mississippi Valley State University's First-Year Experience program is the cornerstone of the freshmen's student success and retention initiative. The program is dedicated to ensuring that all first-year students and transfers have a smooth and seamless integration into the academic and campus life of the University. The First- Year Experience Program provides innovative programs and opportunities specifically designed to assist first year students in making a successful transition to a community of higher learning and education. The FYE Program exposes new students to the educational opportunities at MVSU and aids in empowering students to define themselves through personal growth and development, social interaction, career exploration, academic success, community service, and leadership development.

Minority Male Initiative Program (MMI)

The Minority Male Initiative program is a highly focused and culturally sensitive support program designed to increase the retention and academic success of male students, especially African Americans at MVSU. The focus of the initiative is identity development, student persistence, success and graduation. By providing a multi-faceted approach to programming that encourages academic achievement, involvement from male faculty & staff, promotes personal and professional development, and provides opportunities for leadership, male students enrolled at MVSU will be encouraged and motivated to persist to graduation and achieve their goals. Throughout the academic year, the Minority Male Initiative participants will engage in various programs and activities aimed at improving retention and graduation rates while shaping the "complete man". The objectives of the Minority Male Initiative Program are achieved by providing relevant experiences and opportunities for males that will ensure success academically, professionally, and socially.

Sophomore Year Experience Program (SYE)

The Sophomore Year Experience Program is an extension or outgrowth of the First-Year Experience Program. It provides innovative programs and opportunities specifically designed to assist second year students or sophomores in making a successful transition from first year to second year. It is also a very important reason that sophomores often feel as the "Forgotten Student". A 2017 survey by the National Resource Center at the University of South Carolina found that 1in 4 sophomores are experiencing a slump in motivation, grades or satisfaction with college experience. Alexander W. Astin in his seminal work *Four Critical Years* and *What Matters in College* pointed out that "85 percent of students who dropped out of college did so in the first two years." Also, it was shared of how important the environment was in enhancing a students' success.

During the second year, students should move from random exploration of the first year into focused exploration. It's a time when students go about the process of investigating what college has to offer. Helping students' transition to the focused exploration and assisting them through the process is a challenge. It's a time to refocus on new ideas and actively seek understanding of themselves, relationships and their future, which can be a frustrating process. The SYE Program at Mississippi Valley State University aids in empowering sophomore students to define themselves through personal growth and development, social interaction, career exploration, academic success and enrichment, community service, and leadership development.

UNDERGRADUATE AND GRADUATE STUDENT SERVICES

Student Leadership and Engagement

The purpose of the Office of Student Leadership and Engagement is to enhance the academic program of studies and facilitate the overall educational experience of students through the development of and participation in social, cultural, and recreational activities. The Office of Student Leadership and Engagement serves as the major programming agency for student life, and as a resource outlet for student organizations. Student organizations play a key role in programming activities for students. Student Leadership and Engagement offers one of the best opportunities for students to assist with the planning and presentation of activities that will contribute to their intellectual, social, and cultural development through leisure activities. Students' involvement in extracurricular activities complements the academic experience and challenges them to develop and apply organizational and leadership skills that are useful after college. The Office of Student Leadership and Engagement is considered an extension of the classroom and an important part of the students' education.

The Office of Student Leadership and Engagement serves approximately fifty Registered Student Organizations (RSO),as well as student leaders through advisement, and coordinating and planning activities. These sponsored activities include, but are not limited to social events, plays, motivational speakers, seminars and institutes. The Office of Student Leadership and Engagement also assists with University sponsored events such as New Student Orientation, Homecoming Week, Student Government Association elections, and Founder's Week.

Counseling and Student Development

The MVSU Counseling Center is a viable inter-campus agency responsive to the academic, psychological, and social challenges of today's students. The center is designed to assist students in identifying their potential while gaining maximum experience from their University education. In keeping with MVSU's mission, the Counseling Center provides assistance to students in clarifying and realizing educational, career, and personal goals. The primary mission of the Counseling Center is to provide counseling and related services to students at the University. Students are assisted in working through social, emotional and academic issues so that success can be attained during their matriculation at MVSU. Counselors are on hand to provide individual and group counseling, crisis intervention, and referrals to outside agencies, if needed. Their goal is to alleviate distress and promote healthy functioning by providing short-term counseling sessions designed to help students resolve their concerns. All sessions with counselors are strictly confidential and no information will be released without the student's written consent.

Career Services

The Career Services Center (CSC) has a number of programs and services designed to connect students with the people resources, and organizations to assist in the acquisition of a full-time job, internship, or a post-baccalaureate degree. The CSC offers a variety of career development assistance that includes career assessments, choosing a major, resume and cover letter writing, graduate school advising, employment referrals, professional etiquette and mock interviews. The center also coordinates an on-campus recruiting program that includes employer information sessions, student union information booths, classroom presentations, and on-campus interviews. Additionally, CSC hosts annual recruitment fairs, including Graduate and Professional Schools Day (GAPS), Fall and Spring Career Fairs and Teacher Recruitment Day. Students are also provided opportunities to meet with career professionals during the Black Executive Exchange Program (BEEP) and the Youth Motivation Task Force (YMTF) networking conferences.

Student Health Services

The Student Health Center provides students affordable health care, with emphasis on preventative care and health maintenance. MVSU is committed to taking every reasonable precaution to provide a safe, healthy environment for its students. Through the Health Center, the University recommends such medical attention and care as deemed necessary related to student illness and /or accident. Although the Health Center provides educational and preventative health care to the student body of Mississippi Valley State University. Contractual medical services are provided by a licensed physician. Student patients are referred to outside entities as required on an individual basis.

Residential Life

Mississippi Valley State University houses over 1,000 students on its campus. The campus has nine living/learning centers or residence halls including five male halls and four female halls. MVSU makes every effort to make its students' experiences in the residence halls comfortable as well as educationally and socially enjoyable. All facilities feature computer labs, study rooms, snack rooms, internet access, as well as telephone and cable television hookups in each room. All facilities also include lobbies with big screen cable television viewing and comfortable seating for social and educational needs. University housing provides students with an opportunity to experience community living and social relationships that will enhance their productivity in the world beyond the campus. Through residence hall living, the University strives to provide an atmosphere where students may learn and effectively pursue their academic and personal goals. In addition, the Residential Life staff attempts to create a community where ideas are freely discussed, topics of concerns are explored, individuals develop new skills, and a sense of community is fostered among all residents.

Student Support Services

The Student Support Services Program (SSS) is designed to provide supportive services to eligible students (academic, career, and personal) which will enhance their skills and increase their retention and graduation rates. The program fosters an institutional climate supportive of the success of undergraduates who are first generation, low income, or who have a disability. Serving 200 MVSU students selected for the program, Student Support Services includes educational, social, and cultural activities in a motivational and highly supportive network.

ADA/Services for Students with Disabilities (SSD)

University College enforces Section 504 of the Rehabilitation Act of 1973 and the Title II of the Americans with Disabilities Act of 1990 (ADA) which prohibits state and local governments from discrimination on the basis of a disability. The Services for Students with Disabilities (SSD) program is committed to providing an array of services to accommodate students who self-identify with our office as having a documented disability. Disabilities covered by the Acts include, but are not limited to, physical disabilities, chronic medical conditions, learning disabilities, blind and/or low vision, deaf or hard of hearing, and psychological and/or psychiatric. The office is responsible for assessing and coordinating services including appropriate academic and housing accommodations. Services are delivered impartially and effectively to all students and it is our goal to create an accessible environment in which all students with a documented disability can function independently and in a self-determined manner as they accomplish their educational and personal goals. SSD support services include confidential memo of accommodations, extended time to take tests and/or exams, exam proctoring or alternative testing arrangements, audio tape recording of lectures, assistive technology software, priority registration, reduced course loads, peer note takers, and assigned peer tutors.

Community Service Learning

The University's motto is "Live for Service." It clearly defines the role that the Department of Community Service Learning plays in developing collaborative partnerships with various constituents and agencies to provide opportunities for our students to develop an understanding and awareness of the importance of community and civic engagement, along with responsible citizenry. Community Service Learning's mission is intended to support the development of MVSU's service learning programs and community service requirements that benefit both the community served and the students who serve. The University takes its mission seriously and works to ensure that students have excellent opportunities to pursue learning that reveals the truth, promotes compassionate service, and enhances their desire to participate in the creation of a more just and humane world.

Academic Advising

All first-year incoming freshmen who have not declared a major are advised by a member of the professional advising staff in the Academic Advising Center until their transition to their major department. Upper-class students and graduate students are advised by a faculty advisor in the department of their major. Students are assigned to their personal Academic Advisor according to their intended major. Through individual appointments, drop-in advising, and advising workshops, our professional advisors help students to make informed decisions about their course selections and assist students in developing meaningful educational plans that are compatible with their life goals.

Distance Learning Programs
MVSU has no approved off-campus sites and only one online degree program, the Master of Business Administration (MBA). Students in the MBA program have access to student support services appropriate for graduate students. These programs include Counseling and Student Development, ADA Services for Students with Disabilities, and Career Services. Contact information for each service is available via the MVSU Blackboard website. Students may request services via phone call or email. Arrangements are made as requested.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

Students enrolled in courses at GHEC and CCC have access to student support services appropriate for off-campus students. These programs include Counseling and Student Development, ADA Services for Students with Disabilities, and Career Services. Contact information for each service is available via the MVSU Blackboard website. Students may request services via phone call or email. Arrangements are made as requested.

R - 12.4

Student Complaints
The institution (a) publishes appropriate and clear procedures for addressing written student complaints, (b) demonstrates that it follows the procedures when resolving them, and (c) maintains a record of student complaints that can be accessed upon request by SACSCOC.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

MVSU has in place adequate student complaint procedures for addressing written student complaints. Student complaint procedures, both academic and non-academic, appear in the Student Handbook. All process complaint forms and documentation demonstrate that the institution follows its student complaint procedures. Copies of resolved academic complaints are maintained in the Office of Institutional Research and Effectiveness. Non-academic complaints are maintained in the Office of Student Affairs.

ACADEMIC COMPLAINTS
Students may file grievances of an academic nature using the Academic Grievance form available on the Division of Academic Affairs' website. The student should follow the process outlined in the form which allows for the initial filing of the grievance with appropriate follow-up. The following steps outline the academic grievance process.

The student should make the grievance verbally known to his/her instructor. If the grievance cannot be resolved informally, then the student may file a written grievance using the Academic Grievance Form. The faculty member must respond in writing to the student's written grievance by providing a recommendation. If the grievance is not resolved as a result of the faculty member's recommendation, the student may request a meeting with the Academic Department Chair. After reviewing the initial grievance and the faculty's recommendation, the Department Chair will render his/her recommendation. If the grievance is not resolved as a result of the Department Chair's recommendation, the student may request a meeting with the Vice President and Associate Vice President of Academic Affairs. After reviewing the initial grievance, the faculty member's recommendation, and the Department Chair's recommendation, The Vice President of Academic Affairs will render a recommendation or action. The decision of the Vice President of Academic Affairs is final.

NON-ACADEMIC COMPLAINTS

Students may file grievances of a non-academic nature using the procedures outlined in the Student Handbook located on the Students Affairs website. Students may use the following procedure to formally question the application of any University regulation, rule, policy, requirement or procedure, not otherwise covered by a more specific policy or procedure.

Step One: The student should meet with the University decision-maker concerned to discuss the grievance and to attempt to arrive at a solution. This meeting should occur no later than 30 calendar days after the action which resulted in the grievance.

Step Two: If the student's grievance is not resolved at Step One, that student must, within 14 calendar days of the Step One meeting, submit a written grievance to the next level in the University's administrative structure (department chair, director or his/her designee in the administrative unit within which the grievance originated). The grievance must be signed and dated by the student. The name and title of the person to whom the request should be addressed can be obtained from the employee in Step One.

If the student's issue cannot be resolved by the Step Two administrator by telephone call or email correspondence, he or she shall make a reasonable effort to arrange for a meeting with the student and the employee within 14 calendar days from the date that the request is received. If this timeframe cannot be met, the Step Two administrator will notify all parties in writing and determine a mutually agreeable time. The meeting should be informal, with a candid discussion of the problem in an attempt to find a solution. The Step Two administrator may give an oral decision at the close of the meeting, or he or she may choose to take the matter under advisement. Typically, the Step Two administrator will render a final decision within 14 calendar days, informing all parties of the decision in writing.

Step Three: If the student wishes to appeal the Step Two decision, he or she may appeal to the Vice President at the next level in the administrative structure of the University within 14 calendar days from the date of the Step Two written decision. The student may obtain from the employee in Step One or Step Two the name and title of the person to whom the request should be addressed.

The appeal must be in writing, using the appropriate grievance form signed and dated. Upon receiving this written appeal, the Step Three administrator will review all information concerning the grievance and appeal and render a written decision within 14 days from the date of receipt of the appeal. The Step Three administrator's decision is final.

EXAMPLES DEMONSTRATING THE STUDENT COMPLAINT PROCESS
Examples demonstrating how MVSU follows its student grievance procedures when resolving complaints are provided. No non-academic grievances have been filed as of the printing of this report.

RESPONSIBILITY FOR THE MAINTENANCE OF RECORDS

Student complaint procedures, both academic and non-academic, appear in the Student Handbook. Copies of pending complaints are maintained in each academic department while resolved academic complaints are maintained in the Office of Institutional Research and Effectiveness. Non-academic complaints are maintained in the Office of Student Affairs or the Office of Human Resources depending on the nature of the complaint.

ELEMENTS OF COMPLAINT REVIEWS

Academic Complaints

Academic Complaints are filed using an Academic Grievance Form. The form has the following components:

- Student Information (Name, ID Number, Classification, Major, Advisor, Email Address, Phone Number, Home Address)
- Course Name and Number
- Semester
- Nature of the Issue/Concern
- Explanation of the Issue/Concern
- Desired Resolution
- Time, Location, Student Signature and Date
- Recommendation from Faculty
- Time, Location, Faculty Signature and Date

The complaint process could end at this point if the student is satisfied with the faculty recommendation. However, if the student wishes to continue the complaint further, the Department Chair reviews the initial grievance and makes a recommendation utilizing the following components of the form.

- Recommendation from Chair (if complaint goes beyond faculty)
- Time, Location, Chair Signature and Date

The complaint process could end at this point if the student is satisfied with the Department Chair's recommendation. However, if the student wishes to continue the complaint further, the Vice President and Associate Vice President of Academic Affairs review the initial grievance and the Chair's recommendation. They make a recommendation utilizing the following components of the form.

- Recommendation/Action from the Office of Academic Affairs
- Date and Signature of Vice President of Academic Affairs
- Date and Signature of Associate Vice President of Academic Affairs

The accompanying Academic Grievance form is available on the MVSU website.

A student may have a grievance against an instructor which goes beyond a dispute over the grades received on a course. Such grievances might involve allegations that the instructor is harassing students, practicing extortion, not meeting his/her classes or is generally incompetent. For such non-grade oriented grievance, the following components of the grievance must be provided in order to proceed to the next step.

- Date
- Time
- Location
- Length
- Content
- Outcome of the discussion

If the grievance is not resolved at this point, subsequent meetings can be scheduled with the Department Chair, the Vice President for Academic Affairs or the President to render a final decision.

Non-Academic Complaints

Non-Academic complaints are filed using the procedures outlined in the Student Handbook. They are published in the MVSU 2017-2018 Student Handbook which is available to all students on the MVSU website. The components of those complaints include the following elements.

- Name and title of the person to whom the request should be addressed
- Description of the grievance
- Signature
- Date

Distance Learning Programs

MVSU has only one online degree program, the Master of Business Administration (MBA). Students in the MBA program have access to Student Grievance policies and procedures via the Student Handbook which is available to all students online. They may file academic or non-academic grievances using the aforementioned processes. Elements of academic and non-academic complaints for MBA students are the same as for other students. Copies of pending complaints are maintained in each academic department. Resolved academic complaints are maintained in the Office of Institutional Research and Effectiveness. Non-academic complaints are maintained in the Office of Student Affairs.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

Students enrolled in courses at GHEC and CCC have access to Student Grievance policies and procedures via the Student Handbook which is available to all students online. They may file academic or non-academic grievances using the aforementioned processes. Elements of academic and non-academic complaints for off-campus students are the same as for on-campus students. Copies of pending complaints are maintained in each academic department. Resolved academic complaints are maintained in the Office of Institutional Research and Effectiveness. Non-academic complaints are maintained in the Office of Student Affairs.

Sources

- Academic Grievance
- Non-Academic Grievance
- Samples of Academic Student Grievances
- Student Grievance Form Revised 10_17
- Student Handbook 1718 (Page 57)

R - 13.6

Federal and State Responsibilities
The institution (a) is in compliance with its program responsibilities under Title IV of the most recent Higher Education Act as amended and (b) audits financial aid programs as required by federal and state regulations. In reviewing the institution's compliance with these program responsibilities under Title IV, SACSCOC relies on documentation forwarded to it by the U.S. Department of Education.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

Mississippi Valley State University participates in various federal financial aid programs and audits these programs as required by federal and state regulations. Federal and total financial aid disbursements at MVSU are provided below for fiscal years 2014 through 2016.

Federal and Total Financial Aid Dollars Disbursed FY 2014-2016		
Academic Year	**Federal Disbursements**	**Total Disbursements**
2014	$26,424,726	$31,282,643
2015	$27,738,761	$31,819,888
2016	$26,968,250	$31,241,928

COMPLIANCE

MVSU is in compliance with its program responsibilities under Title IV of the 1998 Higher Education Amendments as evidenced by the University's current Eligibility and Certification Approval Report (ECAR) and Program Participation Agreement (PPA) with the United States Department of Education. MVSU's ECAR and PPA are approved through 6/30/2018.

MVSU is eligible to participate in the following Title IV programs and audits these programs as required by federal and state regulations:

- Federal Pell Grant Program, 20 U.S.C. 1070a et seq; 34 CFR Part 690.

- Federal Family Education Loan Program, 20 U.S.C. 1071 et seq; 34 CFR Part 682.

- Federal Direct Student Loan Program, 20 U.S.C. 1087a et seq; 34 CFR Part 685.

- Federal Supplemental Educational Opportunity Grant Program, 20 U.S.C. 1070b et seq; 34 CFR Part 676.

- Academic Competitiveness Grant and National Science and Mathematics Access to Retain Talent Grant Programs, 20 U.S.C. 1070a-1 et seq; 34 C.F.R. Part 691.

- Iraq and Afghanistan Service Grant, 20 U.S.C. 1070d et seq.

- Federal Work Study Program, 42 U.S.C. 2751 et seq; 34 CFR Part 675.

AUDITS

During FY 2014, 2015, and 2016, KPMG, an independent auditing firm, was selected to audit the consolidated financial statements of the Mississippi Institutions of Higher Learning (IHL). All audited reports include the Schedule for Expenditures of Federal Awards, which includes the Student Financial Aid Cluster, and an independent auditor's report on compliance with requirements applicable to each major federal program and internal control over compliance in accordance with OMB Circular A-133. Audit reports and management letters were issued at the consolidated level for IHL system for each fiscal year. During this time, it was the independent auditor's opinions that the IHL System complied, in all material respects, with the requirements that are applicable to each of its major federal programs. MVSU had no findings with questioned costs with respect to financial aid programs. KPMG is currently conducting the FY 2017 audit and a final report is expected be issued in Spring 2018. Through this process, Mississippi Valley State University audits financial aid programs as required by federal and state regulations and is in compliance with this standard.

Distance Learning Programs

The only distance education program at MVSU is the online Master of Business Administration (MBA). MVSU's program responsibilities under Title IV of the 1998 Higher Education Amendments, ECAR, and program participation agreement all apply to the MBA program.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. Still, MVSU's program responsibilities under Title IV of the 1998 Higher Education Amendments, ECAR, and program participation agreement all apply to off-campus sites.

Sources

- 2014 Audit (Page 153)
- 2015 Audit (Page 141)
- 2016 Audit (Page 171)
- MVSU ECAR
- MVSU PPA

R - 13.7

Physical Resources
The institution ensures adequate physical facilities and resources, both on and off campus, that appropriately serve the needs of the institution's educational programs, support services, and other mission-related activities.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

ADEQUATE PHYSICAL FACILITIES

It is the mission of MVSU to offer comprehensive undergraduate and graduate programs in education, the arts and sciences, and professional studies. Within the scope of its mission statement, MVSU offers 25 undergraduate programs and 11 graduate programs. All programs are delivered in the traditional classroom format (face-to-face) with the exception of the Master of Business Administration which is delivered online. MVSU has adequate physical facilities and resources to support both modes of instructional delivery.

The MVSU campus is located in Northwest Mississippi on a 450-acre tract of land that includes 200 acres of campus development. MVSU has a Facilities Management Department with approximately 54 personnel who maintain physical facilities that support the campus' educational programs, support services, and other mission-related activities. In support of educational programs Facilities Management maintains the library and all buildings that house classrooms, lecture halls, laboratories, computer labs, auditoriums, health education facilities, studios, communications facilities, and the band hall. They also maintain facilities that house support services such as administrative and staff offices, residence halls, the cafeteria, laundry, student union, information technology, university police, student health services, and athletic facilities. Overall, the Facilities Management Department maintains 11 academic buildings, 8 residence halls, 5 athletic facilities, and over 50 buildings that support campus operations. They also maintain the sidewalks, streets, parking lots, green space, ponds, and walking trails that complement the academic and support facilities.

To ensure the number of facilities, space, and services are adequate to serve MVSU's educational and support service needs, the Institution periodically commissions a Sightlines review. The Sightlines Profile is used for benchmarking MVSU facilities with a peer comparison group of institutions of similar size, technical complexity, region, geographic location and setting. A 2011 Sightlines Report provided information demonstrating appropriateness and adequacy of the physical plant for MVSU. The report looked at indicators such as density/crowdedness, program space, and energy consumption. The results indicated that the institution has capacity relative to physical plant for an additional 1,800 students, which indicates more than adequate space for the educational program and services. Also, cleanliness of facilities as measured by janitorial services placed the institution above average in relation to the peer comparison group. In Fall 2011, the enrollment at MVSU was 2,452 compared to 2,385 students in Fall 2017. Because the enrollment and physical plant remains relatively the same, MVSU still has facilities, space, and services adequate to serve its educational and support service needs.

MVSU is one of eight public 4-year institutions governed by the Board of Trustees of Mississippi Institutions of Higher Learning (IHL). The maintenance and operation of physical facilities at MVSU are governed by IHL Board Policy 908 for Maintenance Plans. This policy requires that each institution "prepare a maintenance plan...that describes how ongoing maintenance needs will be addressed in the budget year and will include, but not necessarily be limited to, schedules for general maintenance, painting, grounds maintenance and schedules for service contracts for the inspection of mechanical systems." It is through this policy that MVSU operates and maintains its physical facilities and appropriately supports the institution's educational and support needs.

The Facilities Management Department uses a Zone Maintenance Plan to provide a comfortable environment conducive to educational and support activities. The Zone Maintenance Plan is a proactive approach to managing the ongoing maintenance needs of the campus as required by the IHL Board Policy 908 for Maintenance Plans. It operates as a schedule of general maintenance that includes functions such as painting, grounds maintenance, and mechanical system repairs. Facilities Management staff uses the Zone Maintenance Map to schedule routine, recurring maintenance on various facilities. For example, Zone 1 includes Ratcliff Hall, the New Women's Dorm, Magnolia Hall, the Student Union, and the Student Union Annex. Zone 1 is scheduled to receive building services such as building safety inspections and general carpentry services on a quarterly schedule during the months of July through September. This zone also receives technical services such as electricity, plumbing, and equipment repair during the same time period. Custodial services such as deep cleaning, floor buffing, and window cleaning in designated buildings are scheduled on Mondays, Tuesdays and Thursdays. Zone maintenance teams also respond to high priority, or quick calls, that cover situations involving emergencies, endangerment to life safety and building preservation. Quick calls take priority over routine zone maintenance schedules.

ADEQUATE RESOURCES

In FY2014, a second study was conducted by Sightlines showing additional indicators that support the adequacy of facilities management services provided by MVSU. Custodial and grounds staffing was reported at about 41,000 gross square feet (gsf) per FTE staffing and 32,000 gsf/FTE staffing respectively. These staffing patterns are average for all Mississippi IHL's. Due to preventive maintenance on electrical, heating and air conditioning systems, energy consumption at MVSU was one of the lowest within IHL state institutions.

The Operation and Maintenance Budget that supports the Facilities Management Department is adequate to support its operations. The FY 2018 budget of $4,831,097 supports custodial services, maintenance of buildings, maintenance of grounds, utilities, the president's home, and campus projects. It represents 14.02% of all current Education and General expenditures, a 2.3% proportional increase since FY2011. Dollars allocated for operation and maintenance of physical facilities at MVSU ($4.8 million) are comparable to those at MVSU's peer public regional institutions ($4.6-$5.2 million).

Operation and Maintenance Budget as a Percentage of Current Expenditures

Current Expenditures	FY2011 ($)	FY2011 (%)	FY2018 ($)	FY2018 (%)
Operation & Maintenance	$4,347,236	11.72%	$4,831,097	14.02%
Instruction, Academic Support, Student Services, Research, Public Service, Institutional Support, Scholarships and Fellowships	$32,756,578	88.28%	$29,628,903	85.98%
Total Education & General Expenditures	$37,103,814	100.00%	$34,460,000	100.00%

Operation and Maintenance Budgets of Mississippi Public Regional Universities (MVSU Peers)

Mississippi Public Regional Universities (MVSU Peers)	FY 2018 Operation & Maintenance (OM) Budget
Alcorn State University	$5,222,570
Delta State University	$5,170,782
Mississippi University for Women	$4,406,667
Mississippi Valley State University	**$4,831,097**

In addition to Sightlines Assessments, MVSU also uses survey results to determine the adequacy of it's services. Student satisfaction improved from Spring 2016 to Spring 2017 on the maintenance of residence halls, comfort level of residence halls, and the cafeteria (facility) items. As of Spring 2017 approximately two-thirds or more of students were satisfied with the maintenance and comfort levels of facilities. On the Spring 2016 and Spring 2017 Graduating Student survey, satisfaction also improved on the maintenance of classrooms and maintenance of student housing items. These improvements and satisfaction levels indicate that the Zone Maintenance Plan is having a positive impact on facilities management services. The following tables show summaries of the results of the Student Satisfaction Survey and Graduating Student Survey.

MVSU Student Satisfaction Survey

	Spring 2016 (n=227)	**Spring 2017 (n=92)**
How satisfied are you with the following aspects of your college experience at Mississippi Valley State University?	*Very Satisfied, Satisfied, or Somewhat Satisfied*	*Very Satisfied, Satisfied, or Somewhat Satisfied*
Maintenance of Residence Halls	53.54%	62.92%
Comfort Levels of Residence Halls	56.64%	64.04%
Maintenance of Academic Buildings	78.58%	72.73%
Comfort Levels of Academic Buildings	84.76%	83.15%
Cafeteria (facility)	57.74%	65.84%

MVSU Graduating Student Survey

	Spring 2016 (n=128)		**Spring 2017 (n=187)**	
Please rate your level of satisfaction with the following based on your experience at MVSU.	Very Satisfied or Satisfied	Neutral	Very Satisfied or Satisfied	Neutral
Maintenance of classrooms	64.07%	21.88%	68.45%	19.79%
Maintenance of student housing	40.63%	21.88%	51.34%	23.53%

Routine and Preventive Maintenance

Altogether, MVSU operates and maintains physical facilities that appropriately serve its educational and support service needs. This is achieved through appropriate physical facilities, levels of staffing, preventive maintenance planning, zone maintenance, and feedback from students.

DISTANCE LEARNING PROGRAMS

MVSU has only one online program, the Master of Business Administration (MBA). The University has the physical capacity and resources to support the MBA program. This includes a network infrastructure that supports an off-campus Virtual Private Network (VPN) that extends network access to off-campus students in the MBA program. The network infrastructure also includes the necessary servers, routers, firewalls, patch panels, switches, backup media, power supplies, and other interface related equipment to support access to online course software. In terms of enterprise management, MVSU has a license to operate Banner 8 on Oracle database 11G to track admissions and student records and to perform a number of other administrative functions. MVSU also utilizes its website as the primary means of communication with MBA students. It is through the website that MBA students apply to the MBA program, register for courses, complete course assignments in Blackboard, access library resources, and communicate with faculty. The Information Technology Department manages all networking functions and also operates a 24 hour helpdesk for students enrolled in online courses.

In addition to the technological infrastructure, MVSU has a dedicated unit, the Office of Distance and Online Education, which provides administrative oversight for online courses and programs. That office works closely with the Department of Information Technology to provide guidance and technical support to students enrolled in the MBA program.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree programs at these locations. To date, no courses have been taught at HCC. MVSU only utilizes classroom space at these institutions in the evenings. Each home institution ensures its facilities are adequate as per SACSCOC standards. GHEC is a SACSCOC approved off-campus site for Mississippi Delta Community College in Moorhead, Mississippi. CCC and HCC are both SACSCOC accredited institutions that also ensure their facilities are adequate.

In terms of resources, the number and types of courses offered at GHEC and CCC is based on MVSU's programs' resources and student interest as determined by department chairs. They assign faculty as needed for courses.

Sources

- 2016 Graduation Items
- 2016 Satisfaction Items
- 2017 Graduation Items
- 2017 Satisfaction Items
- IHL Policy 908
- Sightlines 2011
- Sightlines 2011 (Page 3)
- Sightlines 2014
- Sightlines 2014 (Page 4)
- Sightlines 2014 (Page 6)
- Zone Maintenance Plan

R - 13.8

Institutional Environment
The institution takes reasonable steps to provide a healthy, safe, and secure environment for all members of the campus community.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

Mississippi Valley State University takes reasonable steps to ensure a healthy, safe, and secure environment for all members of the campus community, including students, faculty, staff, and visitors. The University takes a proactive and effective approach to providing a healthy, safe, and secure environment.

HEALTHY ENVIRONMENT

To provide a healthy environment for students and employees MVSU promotes healthy behaviors and attitudes. The University uses an array of operating polices, programs and services that support a healthy environment. Some of those include services available in the Student Health Center, application of the MVSU student immunization policy, and the recently adopted smoke-free campus policy. These and other policies, programs, and services that support a healthy environment are described below.

Immunization Policy

All students (including transfers) entering Mississippi Valley State University for the first time and enrolling for academic credit must document proof of immunization for measles and rubella. Proof of immunization is documented by obtaining a Certificate of Compliance with Immunization (Form No. 121-C) from the local Mississippi State Board of Health Office. Two doses of measles vaccine are required. International students must have a chest x-ray to screen for tuberculosis, and an interferon gamma release assays (IGRA) performed in the United States prior to the start of classes. For those students not previously vaccinated before entering MVSU, referrals are made to the local Health Department to satisfy this admissions requirement.

Student Health Center Services

The Student Health Center provides students affordable health care, with emphasis on preventative care and health maintenance. Through the Health Center, the University recommends such medical attention and care as deemed necessary related to student illness and/or accident. Although the Health Center provides educational and preventative health care to the student body of Mississippi Valley State University, contractual medical services are provided by a licensed physician. Student patients are referred to outside entities as required on an individual bases.

Student Counseling Services

The MVSU Counseling Center is a viable intercampus agency responsive to the academic, psychological, and social challenges of today's students. The center is designed to assist students in identifying their potential while gaining maximum experience from their University education. In keeping with MVSU's mission, the Counseling Center provides assistance to students in clarifying and realizing educational, career, and personal goals. The primary mission of the Counseling Center is to provide counseling and related services to students at the University. Students are assisted in working through social, emotional and academic issues so that success can be attained during their matriculation at MVSU. Counselors are on hand to provide individual and group counseling, crisis intervention, and referrals to outside agencies, if needed. Their goal is to alleviate distress and promote healthy functioning by providing short-term counseling sessions designed to help students resolve their concerns.

Employee Health and Wellness

The Employee Health and Wellness program is covered under the Blue Cross Blue Shield State Network. This program aims to empower and motivate members of the University community to adopt healthy lifestyles by offering a comprehensive health program that includes awareness, education, preventative services, and employee assistance. A variety of free programs are offered to faculty and staff including monthly blood pressure screenings and physical screenings. The Human Resources Office has partnered with the Mississippi State and School Employee's Health Plan to address wellness needs.

Valley in Motion Initiative

MVSU provides a number of healthy programs and resources through its Valley In Motion Initiative. This initiative incorporates a number of healthy options and activities for students and employees. MVSU encourages the use of its 2 outdoor walking tracks, wellness/exercise center, farmer's market, and bike stations. MVSU has also declared itself a smoke-free campus and has adopted a non-smoking policy for students, employees and all visitors to campus.

SAFE ENVIRONMENT

MVSU provides a safe environment for students and employees by implementing various safety practices. The University uses a variety of strategies to ensure the campus is informed and kept safe in the event of unforeseen emergencies. Other practices are proactive in nature in that they are intended to avoid the occurrence of accidents or harm to students, employees, and visitors. Some of those practices are described below.

Building Managers

A building manager has been identified for each building on campus to act as a liaison between building occupants and the Facilities Management Department and the Police Department. They are responsible for reporting maintenance and safety issues. Building Managers meet periodically to discuss how the program can better serve faculty, staff, and students.

Cell Phone Alert System

The cell phone alert system is used to send emergency warnings and weather alerts using text messages. Messages are sent to community members who have provided their cell phone numbers.

Emergency Sirens

MVSU has three digital emergency sirens strategically placed around campus to maximize the coverage area and ensure no area is unable to hear emergency sirens. These sirens are configured to broadcast messages either globally or using single sirens as needed.

Emergency Web Site

Information is provided to the MVSU community through the Emergency Communications Web site regarding what to do in case of particular types of emergencies such as bomb threat, fire, earthquake, hostage situation, severe weather, and winter storm.

Fire Safety Program

Campus Police and Facilities Management conduct periodic inspections and drills as required by the State Fire Marshal’s Office.

Occupational Safety Programs

MVSU provides workshops and training on occupational safety in various areas such as accident/injury prevention, blood-borne pathogens safety, carpentry safety, custodial equipment and chemical training, electrical safety training, heavy equipment operation, and 15-passenger van driving safety.

Worker’s Compensation Insurance Program

The eight universities constituting the Mississippi Institutions of Higher Learning (IHL) participate in a self-funded worker’s compensation program. The program is designed to provide compensation for medical expenses and loss of wages to faculty, staff, and students who experience an injury or illness while performing job-related duties. The University proactively seeks methods to assist employees in returning to work as soon as possible, even seeking temporary, light-duty, or modified work assignments when needed. Human Resource personnel work directly with Worker's Compensation claims representatives and the injured employee’s supervisor to ensure returning employees are performing duties that fall within the limits prescribed by their medical care provider.

Hazardous Materials Program

The MVSU Facilities Management Department is responsible for regulatory compliance with and enforcement of the U. S. Environmental Protection Agency (EPA) regulations, the U. S. Department of Transportation (DOT) regulations, the Mississippi Hazardous Waste Management (MHWM) regulations, and the Mississippi Department of Environmental Quality (MSDEQ) regulations. Specific responsibilities and authority include the following: (a) responsibility for control and disposal of all hazardous chemical substances, (b) authority to inspect all areas of the campus for compliance with federal and state laws governing the safe use and disposal of all hazardous materials, (c) authority to implement controls for the use and disposal of all hazardous materials, (d) responsibility for providing safety information concerning hazardous materials to all university personnel, and (e) responsibility for maintaining an on-call Haz-Mat Emergency staff around the clock to respond to an actual or eminent emergency, such as a toxic chemical release, fire, or explosion.

Laboratory Safety Program

The Laboratory Safety Program involves the inspection of academic and research labs for compliance with applicable local, state, and federal regulations, as well as University policies and procedures. Services include equipment monitoring, fume hood testing services, training, and consultation on special projects.

Emergency Preparedness and Disaster Response

Campus Police and the Department of Facilities Management are responsible for coordinating University departments and efforts related to emergency preparedness and responses. This also includes functioning as a liaison with local, state, and federal organizations regarding training, grants, and disaster response.

Disaster Resistant University Plan

The University has a Natural Hazard Mitigation Plan that has been submitted to the Mississippi Institutions of Higher Learning (IHL) that is approved by the Federal Emergency Management Agency (FEMA). The purpose of this mitigation plan is to address potential hazards before a crisis, thus possibly preventing injury or loss of life. Some of the mitigation strategies include additional emergency warning sirens, automatic gas shutoff valves, plate glass replacement, and storm shelters.

Campus Emergency Response Team

The University has teams of individuals from various departments who are trained as first responders to a disaster or emergency on campus. The teams will respond to assist in basic first aid, conduct search and rescue, extinguish small fires, triage victims, notify survivors, and assist qualified personnel responding to an event.

Community Interaction

Representatives from the University meet periodically with city, county, ambulance, and hospital personnel to discuss the status of the city, county, and University, as well as the potential impact of future events on each entity. During football season, meetings are held the Wednesdays before each game to discuss parking and traffic issues and to address any safety issues related to the game.

SECURE ENVIRONMENT

University Police Department

The University Police Department is a full-service, law enforcement agency that provides year-round enforcement and security. The departmental mission is to protect and serve the university by promoting and maintaining a safe and secure environment. Officers of the force are vested with the powers and authority to take such action as is necessary to enforce University rules and regulations, including the arrest of violators. The University Police Department is responsible for the general welfare, protection, and security of the students and faculty of the University. In this respect, it is particularly concerned with the following responsibilities; (1) the enforcement of campus regulations governing the parking of automobiles and traffic violations; (2) the maintenance of sound security measures of properties belonging to the University; and (3) the enforcement of rules governing standards of conduct. The University Police Department Web page provides links to the Annual Security and Fire Report, and a number of services and safety tips.

Emergency Phone Numbers

A list of emergency phone numbers to campus and local law enforcement are provided on the University's website.

Crime Prevention

The University Police Department has several crime prevention/safety programs. These programs also provide safety tips on walking, personal safety, driving, and protecting personal property. The University Police Department also provides information related to safety protocols for handling disruptive and/or armed persons. Officers present a variety of security/crime prevention programs on campus.

Security Services

University police provide security for special events such as student social events, athletic events, concerts, commencement, visiting dignitaries, etc. Other services include responding to 911 calls, calls for service, complaints, and providing crime statistics for the campus Student Right to Know Act. The Annual Security and Fire Report is available on the University Police Department web page.

Courtesy Services

Courtesy services provided by University police include automobile key extraction, vehicle jump-starts, pedestrian escorts, fingerprinting, security background checks, and money/financial escorts.

Student Behavioral Intervention Team

The Behavioral Intervention Team exists to address student behavioral concerns that are not addressed by an existing agency of the University. These include threats, aberrant or strange behavior, violent or perceived violent behavior, and repeated threats of suicide or violence against others. The BIT team comprises representatives of the Office of the Vice President for Student Affairs, University Police, Student Housing and Residence Life, University Counseling Center, and ad hoc members as appropriate.

DISTANCE LEARNING PROGRAMS

MVSU has one online program, the Master of Business Administration (MBA). Students in the MBA program are off-campus students who would not typically be affected by efforts to create a healthy, safe, and secure environment. Still, in the event they come to the campus, the above measures for a healthy, safe, and secure environment would apply.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

GHEC is a SACSCOC approved off-campus site for Mississippi Delta Community College in Moorhead, Mississippi while CCC and HCC are both SACSCOC accredited institutions that ensure their campuses are safe and secure, per SACSCOC standards. Health-related services are available to all MVSU students when they are taking courses on the main campus or visiting the main campus. MVSU only utilizes classroom space at GHEC and CCC, typically in the evenings. MVSU students follow the safety and security protocols of each these SACSCOC accredited institutions. Students have access to off-campus coordinators at GHEC and CCC, as well as police phone numbers and websites to help ensure their safety while in classes at these sites. This information is provided to students as part of the "Off-Campus and Online Student Resources" on the Distance Learning website.

Sources

Off-campus resources (Page 4)

R - 14.1

Publication of Accreditation Status
The institution (a) accurately represents its accreditation status and publishes the name, address, and telephone number of SACSCOC in accordance with SACSCOC's requirements and federal policy and (b) ensures all its branch campuses include the name of the institution and make it clear that their accreditation is dependent on the continued accreditation of the parent campus.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

Mississippi Valley State University (MVSU) accurately represents it accreditation status by publishing the name, address, and telephone number of the Southern Association of Colleges and Schools Commission on Colleges in various locations. The statement of accreditation appears on the University's website, in the 2017-2019 Undergraduate Catalog (statement| full document), the 2017-2019 Graduate Catalog (statement| full document), and the MVSU Fact Book (statement| full document). MVSU has no branch campuses for which this standard would apply.

DISTANCE LEARNING PROGRAMS

The Master of Business Administration (MBA) program is the only distance learning program at MVSU. The University accurately represents its accreditation status for students enrolled in the MBA program on the University's website, in the 2017-2019 Undergraduate Catalog (statement| full document), the 2017-2019 Graduate Catalog (statement| full document), and the MVSU Fact Book (statement| full document).

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

The University accurately represents its accreditation status for students enrolled at GHEC and CCC on the University's website, in the 2017-2019 Undergraduate Catalog (statement| full document), the 2017-2019 Graduate Catalog (statement| full document), and the MVSU Fact Book (statement| full document).

Sources

- SACSCOC Statement Factbook
- SACSCOC Statement Graduate Catalog
- SACSOC Statement Undergraduate Catalog

R - 14.3

Comprehensive Institutional Review
The institution applies all appropriate standards and policies to its distance learning programs, branch campuses, and off-campus instructional sites.

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative
MVSU applies all appropriate SACSOC standards and policies to its distance learning programs. MVSU has only one distance learning program, the Master of Business Administration (MBA). MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. For each standard in the 5th year report, the narrative includes a section labeled "Distance Learning Programs" where the standard has been applied to the appropriate aspect of the MBA program and the off-campus sites. Standard 14.3 is a compilation of all such narratives related to distance learning programs at MVSU.

R - 5.4 Qualified Administrative/Academic Officers

MVSU has one online degree program, the Master of Business Administration (MBA). It is housed and administered in the Business Education Building on the main campus in Itta Bena, Mississippi. The MBA program is one of three academic programs in the Department of Business Administration with oversight by the Vice President for Academic Affairs and the Interim Chair of the Business Administration Department. The MBA program is also coordinated by an academically qualified faculty member. Each individual has the appropriate experience to lead academics in their respective positions. Their qualifications are described below.

Dr. Constance G. Bland**,** Vice President for Academic Affairs, provides leadership in the Division of Academic Affairs that includes undergraduate studies, graduate studies, distance and online education, faculty development, library services, international studies, institutional research and effectiveness, and sponsored programs. She has a Master's degree in Computer Science and a Doctoral degree in Computer Engineering from the University of Mississippi. She also has 34 years of experience in higher education as Chair of Department of Mathematics, Computer and Information Sciences, Professor of computer science, grant writer, and principle investigator at Mississippi Valley State University. She has also served as an Instructor of mathematics and computer science at Coahoma Junior College. Dr. Bland provides administrative oversight to all degree programs at MVSU, including the MBA program.

Dr. Curressia Brown, Acting Chair of the Department of Business Administration, provides oversight of faculty, staff and students in Business Administration Department. She is the departmental administrator for the the Bachelor of Science in Business Administration, Bachelor of Science in Accounting, and Master of Business Administration programs. Dr. Brown has 26 years of experience in higher education as former Interim Chair of the Business Administration Department, Dean of College of Professional Studies and Education, and Dean of Graduate Studies at Mississippi Valley State University. She has also served as Assistant professor of business law, Business Ethics, Business Communication, American National Government, Administrative Law, Legal Advocacy, and Constitutional Law I and II at Mississippi Valley State University. She has also served as Instructor of business law and communication law at Rust College and East Central Community College. Dr. Brown has oversight of the MBA program and works closely with Dr. Jimmie Warren, the Academic Program Coordinator to ensure the quality and integrity of the MBA program.

Dr. Jimmie Warren, Academic Program Coordinator and Assistant Professor in the Master of Business Administration Program, serves as the primary point of contact for matters related to the MBA. Those matters include academic degree program coordination, curriculum development, and review. He has a Doctor of Management in Organizational Leadership and Master of Business Administration in Global Management from the University of Phoenix. Dr. Warren works directly with program faculty and the Department Chair to ensure the quality and integrity of the MBA program.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. The number and types of courses offered at each site are based on program resources and student interest as determined by the department chair. The department chairs for each department have appropriate experience and qualifications to lead their departments as presented in Table 3 (Academic Department Chairs). Department Chairs work closely with academically qualified Academic Program Coordinators to determine courses offerings at the off-campus sites.

The academic department chairs are evaluated by the Vice President of Academic Affairs on an annual basis. Academic program coordinators are evaluated by the Department Chairs each year as well.

CR - 6.1 Full-Time Faculty

The institution employs an adequate number of full-time faculty members to support the mission and goals of the institution.

MVSU has no approved off-campus sites and only one online degree program, the Master of Business Administration (MBA). The number of faculty members teaching in the MBA program is adequate to support the mission of the institution and to ensure quality and integrity in the program. The MVSU mission statement indicates a commitment to teaching in a learner-centered environment. The MBA program achieves its learner-centered environment through the use of full-time faculty with teaching loads and assignments that promote high levels of student interaction. There are 6 full-time faculty members that teach across both the undergraduate and graduate programs in Business Administration. All class sizes in the program are categorized as small to medium. Full-time faculty teach over 80% of credit hours in the programs and overload assignments are minimal. Class sizes and courses assignments in the MBA program allow time for meaningful student interactions and ultimately a learner-centered environment.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. The number and types of courses offered at each site are based on program availability and student interest. Courses at GHEC and CCC are taught by a mixture of full-time faculty and adjuncts. Credit hours taught by full-time faculty are included in their regular faculty loads. Data on class sizes (Table 1), faculty-to-student ratios (Table 2), full-time faculty credit hours (Table 3), and overload assignments (Table 4) indicate MVSU has adequate full-time faculty to support its educational programs, even at off-campus sites.

R - 6.2.b Program Faculty

For each of its educational programs, the institution:

b. employs a sufficient number of full-time faculty members to ensure curriculum and program quality, integrity, and review.

The online Master of Business Administration (MBA) is the only distance learning program at MVSU. The University has enough full-time faculty to ensure the quality, integrity and review of the MBA program. Full-time faculty, through shared governance, are responsible for curriculum review and continued accreditation by the Accreditation Council for Business Schools and Programs (ACBSP). The 10 full-time faculty members who teach across the Bachelor's and Master's programs have reasonable teaching loads which allow for their participation in these curriculum and program review activities. The MBA program has assigned an academic program coordinator who facilitates departmental curriculum reviews and student learning outcomes assessment. All full-time faculty participate in research and/or scholarly activities that help keep the curriculum current.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. The number and types of courses offered at each site are based on program availability and student interest. Program courses taught at GHEC and CCC are part of on-campus programs that undergo curriculum and program review by full-time faculty.

R - 6.2.c Program Coordination

For each of its educational programs, the institution:

c. assigns appropriate responsibility for program coordination.

MVSU has one online degree program, the Master of Business Administration (MBA). It is housed and administered in the Business Education Building on the main campus. The MBA program falls under the Academic Affairs Division with oversight by the Vice President for Academic Affairs, the Chair of the Business Administration Department, and the MBA Academic Program Coordinator. The MBA Academic Program Coordinator has the primary responsibility for program coordination, curriculum development and curriculum review. Dr. Jimmy Warren currently serves as the Academic Program Coordinator. He has a Doctor of Management in Organizational Leadership from the University of Phoenix.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. The number and types of courses offered at each site are based on program availability and student interest. Program courses taught at GHEC and CCC are coordinated by qualified Academic Program Coordinators for each degree program.

CR - 8.1 Student Achievement

The institution identifies, evaluates, and publishes goals and outcomes for student achievement appropriate to the institution's mission, the nature of the students it serves, and the kinds of programs offered. The institution uses multiple measures to document student success.

The Master of Business Administration (MBA)is the only distance learning program at MVSU. Student Achievement Results related to MBA students include Course Completion Rates and Degree Completion. The student achievement targets are the same for the MBA program and all other programs. The MBA program met or exceeded the 85% course completion rate target for each reporting semester except Fall 2016.

MBA Online Course Completion Rates

Year	Fall	Spring
2013-2014	*	98.11%
2014-2015	88.57%	95.24%
2015-2016	87.82%	93.92%
2016-2017	82.05%	94.04%

*MBA program was not offered online until Spring 2014.

Graduate Degree Completion

Degree complete is one of many indicators of student success at both the undergraduate and graduate levels. MVSU uses the Board of Trustees of Mississippi Institutions of Higher Learning (IHL) guidelines for student degree completion. IHL sets a threshold of 12 graduates in each program over a 3-year period. The most recent review of degree completions indicates that the MBA program met and exceeded the threshold of graduating 12 students over a 3-year period.

Graduate Degree Completion

Graduate Programs	3-Year Total	Outcomes
Business Administration, MBA	73	Met

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. The number and types of courses offered at each site are based on program availability and student interest.

Because students enrolled at the off-campus cannot earn more that half the credit hours for their respective degree programs at the off-campus sites, they are the same students enrolled at the main campus. This means they are already included in the institutional measures for retention rates, graduation rates, course completion, degree completion, employment rates, and graduate school rates.

R - 8.2.a Student Outcomes: Educational Programs

The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results in the areas below:

a. student learning outcomes for each of its educational programs

MVSU has only one online degree program, the Master of Business Administration (MBA). The MBA program is assessed using the same annual assessment process as other degree programs. More specifically MVSU has a clearly defined process for identifying student learning outcomes, assessing the extent to which those outcomes are achieved, and using the results of assessment to make improvements in the MBA program. The following reports demonstrate the implementation of that process.

DEGREE	PROGRAM	REPORTS
MBA	Business Administration	2014-2015, 2015-2016, 2016-2017

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. The number and types of courses offered are based on program availability and student interest. To date, no courses have been taught at HCC. The courses offered at GHEC and CC are part of existing degree programs that undergo an annual assessment of student learning. As it relates to student learning outcomes assessment, there are no course imbedded assessments in courses offered at these locations.

CR - 9.1 Program Content

Educational programs (a) embody a coherent course of study, (b) are compatible with the stated mission and goals of the institution, and (c) are based upon fields of study appropriate to higher education.

MVSU has only one online degree program, the Master of Business Administration (MBA). It is the mission of MVSU to offer such a master's level program. A faculty member with appropriate credentials is appointed to serve as the academic program coordinator to facilitate curriculum and program review and development. This faculty member is also responsible for ensuring that curricula development is appropriate to the university mission and is aligned with good practices in higher education. The MBA is considered an appropriate field of study in higher education in that it is a commonly offered degree in other institutions of higher learning in Mississippi and beyond. The MBA program requires 30 credit hours which is the typical length for graduate programs. The MBA program is aligned with the U. S. Department of Education's National Center for Education Statistics (NCES) Classification of Instructional Programs (CIP) to ensure its comparability in terms of program content and description. The MBA program carries a CIP code of 52.0201 which accounts for 185,222 degrees of this type that have been awarded across the nation.

The MBA program embodies a coherent course of study. First year courses are typically core content courses, all of which include research and knowledge of literature in the discipline. The second year of graduate programs usually contain additional core courses, advanced topics, special topics, research courses, theses, internships, and practica. Samples of year 1 and year 2 graduate courses are provided.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. The number and types of courses offered are based on program availability and student interest. To date, no courses have been taught at HCC. The courses offered at GHEC and CCC are part of the same programs offered on campus which are appropriate to fields of study in higher education and are based on a coherent course of study.

CR - 9.2 Program Length

The institution offers one or more degree programs based on at least 60 semester credit hours or the equivalent at the associate level; at least 120 semester credit hours or the equivalent at the baccalaureate level; or at least 30 semester credit hours or the equivalent at the post-baccalaureate, graduate, or professional level. The institution provides an explanation of equivalencies when using units other than semester credit hours. The institution provides an appropriate justification for all degree programs and combined degree programs that include fewer than the required number of semester credit hours or its equivalent unit.

The Master of Business Administration (MBA) is the only distance learning program at MVSU. The MBA program requires a minimum of 30 credit hours. The length of the program is consistent with other public institutions of higher learning in the state of Mississippi and beyond. The following table shows the hours required for the MBA program.

Degree	Graduate Programs	Hours Required
MBA	Business Administration	30

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. The courses offered at GHEC and CCC are part of programs offered on the main campus. Each undergraduate degree requires at least 120 credit hours while graduate degrees require a minimum of 30 credit hours.

R - 10.2 Public Information

The institution makes available to students and the public current academic calendars, grading policies, cost of attendance, and refund policies.

The Master of Business Administration (MBA) is the only online program at MVSU. Students in the MBA program have the same access to the Academic Calendar, Grading Policy, Cost of Attendance, and Refund (Cancellation) Policy as stated above. These policies are each available online and in the graduate catalog.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. Students enrolled in courses at GHEC and CCC have the same access to the Academic Calendar, Grading Policy, Cost of Attendance, and Refund (Cancellation) Policy as on campus students. These policies are each available online and in the graduate catalog.

Academic Catalog: Website | Undergraduate Catalog | Graduate Catalog

Grading Policy: Undergraduate Catalog | Graduate Catalog

Cost of Attendance: Website

Refund (Cancellation Policy): Website | Undergraduate Catalog | Graduate Catalog

R - 10.3 Archived Information

The institution ensures the availability of archived official catalogs, digital or print, with relevant information for course and degree requirements sufficient to serve former and returning students.

Students in MVSU's only distance learning program, the online Master of Business Administration, has access to the same archived catalogs as students enrolled in other programs. The archived catalogs are available in the Office of Student Records, the Office of Academic Affairs, and on the MVSU website.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. Students enrolled in courses at GHEC and CCC have access to the same archived catalogs as students enrolled in other programs. The archived catalogs are available in the Office of Student Records, the Office of Academic Affairs, and on the MVSU website.

R - 10.5 Admissions Policies and Practices

The institution publishes admissions policies consistent with its mission. Recruitment materials and presentations accurately represent the practices, policies, and accreditation status of the institution. The institution also ensures that independent contractors or agents used for recruiting purposes and for admission activities are governed by the same principles and policies as institutional employees.

MVSU has only one online degree program, the Master of Business Administration (MBA). Admission policies for the online MBA program are the same as the aforementioned Graduate Admissions Policies. Prospective students may access these policies online in the 2017-2019 Graduate Catalog which is available on the Academic Affairs website. MVSU's accreditation status can be found by clicking the "Accreditation" link that appears at the bottom of every page on the MVSU website under the University logo.

Recruitment material for the MBA program is produced using the same guidelines and practices as other programs. MVSU admissions policies are accurately reflected in recruitment materials and on the MVSU website.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

Students cannot be admitted to a degree program at GHEC, CCC, or HCC. However, they can be admitted to on-campus programs with the majority of courses offered on the main campus. Admission policies for all programs can be found on the MVSU Admissions website, the 2017-2019 Undergraduate Catalog, and the 2017-2019 Graduate Catalog. Both catalogs are available on the Academic Affairs website. MVSU's accreditation status can be found by clicking the "Accreditation" link that appears at the bottom of every page on the MVSU website under the University logo.

R - 10.6.a Distance and Correspondence Education

An institution that offers distance or correspondence education:

a. ensures that the student who registers in a distance or correspondence education course or program is the same student who participates in and completes the course or program and receives the credit.

MVSU has a process for demonstrating that the student who registers in an online course is the same student who participates in the course, completes the course, and receives credit for the course by verifying the student's identity. MVSU uses a two-stage process for identifying students in this manner. First, students have to be currently enrolled at MVSU and have an active account on the Banner student information system. Upon admission to the university, every student must present transcripts, immunization records, and other documents to verify their identity. This information is entered into the Banner system and used to manage all student-related interaction including registration, fee assessment, and grade assignments. As stated in the Online Course Policies and Procedures, an active Banner account authenticates students' identification by requiring a secure login and pass code. Students must have an active Banner account before being issued a Blackboard account providing access to online courses. The Blackboard account is a second layer of security that authenticates students' identity. It also requires a login and pass code. Some courses have a third layer of identification that requires exams to be proctored. At proctored exams, students must present photo identification in order to take the exams.

MVSU has only one online degree program, the Master of Business Administration (MBA). The MBA program uses the aforementioned process to verify the identity of students enrolled in the program.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

Students enrolled in courses at GHEC and CCC typically take face-to-face classes that allow faculty to easily determine that the same student who registers in the course is the same student who participates in the course, completes the course, and receives credit for the course. All MVSU students must be currently enrolled and have an active account in the Banner student information system. Upon admission to the university, every student must present transcripts and other records to verify their identity. This information is entered into the Banner system and used to manage all student-related interactions with students including registration, fee assessment, and grade assignments. Faculty have access to the Banner system that includes updated class rosters for all their assigned courses.

R - 10.6.b Distance and Correspondence Education

An institution that offers distance or correspondence education:

b. has a written procedure for protecting the privacy of students enrolled in distance and correspondence education courses or programs.

MVSU applies FERPA laws to all students regardless of whether they take courses online or face-to-face. The Office of Student Records maintains the privacy of student records according to the Release of Student Information policy available in the undergraduate and graduate catalogs which are available on the MVSU website.

The Master of Business Administration (MBA) is the only distance learning program at MVSU. The MBA program uses the aforementioned process to protect the privacy of students enrolled in the program. In addition, the University complies with the FERPA laws as stated in the Online Course Policies and Procedures Manual. Students' academic information may not be released, except to parents or guardians, with written permission. The Release of a Student's Records to Parents form must be completed prior to releasing any academic information to parents or guardians. Otherwise, only faculty and other appropriate staff (Registrar, Financial Aid counselors, business office staff, etc.) have password protected access to related students' records in the Banner system. The Banner system and Blackboard system allow restrictions to be placed on access to student information. In Banner, faculty access is limited to academic records, while staff access is limited information pertaining to the role of the individual staff person. The Blackboard system does not contain students' academic, financial aid, student accounts, or other records. Therefore, faculty only have password protected access to coursework, grades and assignments in online courses. Faculty and staff access to student information on Banner or Blackboard is provided only as needed and upon request by the individual's supervisor. Both faculty and staff have the responsibility of protecting the privacy of student information.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

MVSU applies FERPA laws to all students regardless of whether they take courses on-campus or off-campus. The Office of Student Records maintains the privacy of student records according to the Release of Student Information policy available in the undergraduate and graduate catalogs which are available on the MVSU website. In order to protect the privacy of students' records, faculty assigned to teach off-campus courses have the same restrictions and access to student information as faculty teaching on-campus courses. Faculty and staff access to student information on Banner or Blackboard is provided only as needed and upon request by the individual's supervisor. Both faculty and staff have the responsibility of protecting the privacy of student information.

R - 10.6.c Distance and Correspondence Education

An institution that offers distance or correspondence education:

c. ensures that students are notified in writing at the time of registration or enrollment of any projected additional student charges associated with the verification of student identity.

MVSU does not charge additional fees associated with verification of student identity for students enrolled in online programs or courses. However, students are assessed a $10 per course online/hybrid fee. All students are notified in advance of all charges related to their enrollment. The Office of Student Accounts publishes tuition, fees and other charges to the Student Accounts website. Students are also sent e-bills stating all current charges for courses and programs in which they have enrolled. Students enrolled in online, off-campus, and face-to-face courses receive the same information.

Some faculty teaching online courses may require students to take exams in proctored environments. The MVSU Online Course Policies and Procedures Manual, prominently displayed under "Important Documents" on the main Blackboard page, informs students about all processes related to taking online courses, including proctoring procedures. Students are notified in writing that if proctoring is required for a course, the student may be responsible for paying proctor fees at their chosen site. These fees are not assessed by MVSU, but may be assessed by the proctoring site selected by the student.

MVSU has only one online degree program, the Master of Business Administration (MBA). The MBA program does not charge additional fees associated with verification of student identity for students enrolled in the program. Students in the MBA program receive the same information as students enrolled in other courses.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. MVSU does not charge additional fees associated with verification of student identity for students enrolled at off-campus sites.

R - 10.7 Policies for Awarding Credit

The institution publishes and implements policies for determining the amount and level of credit awarded for its courses, regardless of format or mode of delivery. These policies require oversight by persons academically qualified to make the necessary judgments. In educational programs not based on credit hours (e.g., direct assessment programs), the institution has a sound means for determining credit equivalencies.

The only distance learning program at MVSU is the Master of Business Administration (MBA). The University credit hour policy is applicable to the MBA program. It is consistent with the Mississippi Institutions of Higher Learning (IHL) policy (Policy 506 Course Requirements) which includes a board minimum of 2,250 minutes per three hour semester. This policy is also reflected in the current Faculty Handbook (Policy 2.13.04 Class Meetings). In terms of implementation, course schedules are consistent with 50-minutes of direct instruction per week, per credit hour, over 15 weeks, regardless of mode of instruction. Faculty teaching in the MBA program are required to include a measure of equivalency in course syllabi that demonstrates online instructional activities are equivalent to the required 2,250 minutes in the credit hour policy.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. Credit hours awarded for courses taken at GHEC and CCC follow the same policies and procedures as courses offered at the main campus. They require 2,250 minutes of instruction per 3 credit hour course over a 15 week semester.

R - 10.9 Cooperative Academic Arrangements

The institution ensures the quality and integrity of the work recorded when an institution transcripts courses or credits as its own when offered through a cooperative academic arrangement. The institution maintains formal agreements between the parties involved, and the institution regularly evaluates such agreements.

The only distance learning program at MVSU is the online Master of Business Administration (MBA). The general transfer of credit procedure applies to the MBA program. There are no cooperative academic arrangements involving the MBA program.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. MVSU has seamless transfer agreements with these campuses that allow students who have completed associate's degrees at GHEC, CCC, or HCC to seamlessly enroll in MVSU courses taught on their respective campuses. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. The general transfer of credit procedure applies to students enrolled in courses at GHEC and CCC.

CR - 12.1 Student Support Services

The institution provides appropriate academic and student support programs, services, and activities consistent with its mission.

MVSU has no approved off-campus sites and only one online degree program, the Master of Business Administration (MBA). Students in the MBA program have access to student support services appropriate for graduate students. These programs include Counseling and Student Development, ADA Services for Students with Disabilities, and Career Services. Contact information for each service is available via the MVSU Blackboard website. Students may request services via phone call or email. Arrangements are made as requested.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

Students enrolled in courses at GHEC and CCC have access to student support services appropriate for off-campus students. These programs include Counseling and Student Development, ADA Services for Students with Disabilities, and Career Services. Contact information for each service is available via the MVSU Blackboard website. Students may request services via phone call or email. Arrangements are made as requested.

R - 12.4 Student Complaints

The institution (a) publishes appropriate and clear procedures for addressing written student complaints, (b) demonstrates that it follows the procedures when resolving them, and (c) maintains a record of student complaints that can be accessed upon request by SACSCOC.

MVSU has only one online degree program, the Master of Business Administration (MBA). Students in the MBA program have access to Student Grievance policies and procedures via the Student Handbook which is available to all students online. They may file academic or non-academic grievances using the aforementioned processes. Elements of academic and non-academic complaints for MBA students are the same as for other students. Copies of pending complaints are maintained in each academic department. Resolved academic complaints are maintained in the Office of Institutional Research and Effectiveness. Non-academic complaints are maintained in the Office of Student Affairs.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

Students enrolled in courses at GHEC and CCC have access to Student Grievance policies and procedures via the Student Handbook which is available to all students online. They may file academic or non-academic grievances using the aforementioned processes. Elements of academic and non-academic complaints for off-campus students are the same as for on-campus students. Copies of pending complaints are maintained in each academic department. Resolved academic complaints are maintained in the Office of Institutional Research and Effectiveness. Non-academic complaints are maintained in the Office of Student Affairs.

R - 13.6 Federal and State Responsibilities

The institution (a) is in compliance with its program responsibilities under Title IV of the most recent Higher Education Act as amended and (b) audits financial aid programs as required by federal and state regulations. In reviewing the institution's compliance with these program responsibilities under Title IV, SACSCOC relies on documentation forwarded to it by the U.S. Department of Education.

The only distance education program at MVSU is the online Master of Business Administration (MBA). MVSU's program responsibilities under Title IV of the 1998 Higher Education Amendments, ECAR, and program participation agreement all apply to the MBA program.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. Still, MVSU's program responsibilities under Title IV of the 1998 Higher Education Amendments, ECAR, and program participation agreement all apply to off-campus sites.

R - 13.7 Physical Resources

The institution ensures adequate physical facilities and resources, both on and off campus, that appropriately serve the needs of the institution's educational programs, support services, and other mission-related activities.

MVSU has only one online program, the Master of Business Administration (MBA). The University has the physical capacity and resources to support the MBA program. This includes a network infrastructure that supports an off-campus Virtual Private Network (VPN) that extends network access to off-campus students in the MBA program. The network infrastructure also includes the necessary servers, routers, firewalls, patch panels, switches, backup media, power supplies, and other interface related equipment to support access to online course software. In terms of enterprise management, MVSU has a license to operate Banner 8 on Oracle database 11G to track admissions and student records and to perform a number of other administrative functions. MVSU also utilizes its website as the primary means of communication with MBA students. It is through the website that MBA students apply to the MBA program, register for courses, complete course assignments in Blackboard, access library resources, and communicate with faculty. The Information Technology Department manages all networking functions and also operates a 24 hour helpdesk for students enrolled in online courses.

In addition to the technological infrastructure, MVSU has a dedicated unit, the Office of Distance and Online Education, that provides administrative oversight for online courses and programs. That office works closely with the Department of Information Technology to provide guidance and technical support to students enrolled in the MBA program.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree programs at these locations. To date, no courses have been taught at HCC. MVSU only utilizes classroom space at these institutions in the evenings. Each home institution ensures its facilities are adequate as per SACSCOC standards. GHEC is a SACSCOC approved off-campus site for Mississippi Delta Community College in Moorhead, Mississippi. CCC and HCC are both SACSCOC accredited institutions that also ensure their facilities are adequate.

In terms of resources, the number and types of courses offered at GHEC and CCC is based on MVSU's programs' resources and student interest as determined by department chairs. They assign faculty as needed for courses.

R - 13.8 Institutional Environment

The institution takes reasonable steps to provide a healthy, safe, and secure environment for all members of the campus community.

MVSU has one online program, the Master of Business Administration (MBA). Students in the MBA program are off-campus students who would not typically be affected by efforts to create a healthy, safe, and secure environment. Still, in the event they come to the campus, the above measures for a healthy, safe, and secure environment would apply.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

GHEC is a SACSCOC approved off-campus site for Mississippi Delta Community College in Moorhead, Mississippi while CCC and HCC are both SACSCOC accredited institutions that ensure their campuses are safe and secure, per SACSCOC standards. Health-related services are available to all MVSU students when they are taking courses on the main campus or visiting the main campus. MVSU only utilizes classroom space at GHEC and CCC, typically in the evenings. MVSU students follow the safety and security protocols of each these SACSCOC accredited institutions. Students have access to off-campus coordinators at GHEC and CCC, as well as police phone numbers and websites to help ensure their safety while in classes at these sites. This information is provided to students as part of the "Off-Campus and Online Student Resources" on the Distance Learning website.

R - 14.1 Publication of Accreditation Status

The institution (a) accurately represents its accreditation status and publishes the name, address, and telephone number of SACSCOC in accordance with SACSCOC's requirements and federal policy and (b) ensures all its branch campuses include the name of the institution and make it clear that their accreditation is dependent on the continued accreditation of the parent campus.

The Master of Business Administration (MBA) program is the only distance learning program at MVSU. The University accurately represents its accreditation status for students enrolled in the MBA program on the University's website, in the 2017-2019 Undergraduate Catalog (statement| full document), the 2017-2019 Graduate Catalog (statement| full document), and the MVSU Fact Book (statement| full document).

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

The University accurately represents its accreditation status for students enrolled at GHEC and CCC on the University's website, in the 2017-2019 Undergraduate Catalog (statement| full document), the 2017-2019 Graduate Catalog (statement| full document), and the MVSU Fact Book (statement| full document).

R - 14.3 Comprehensive Institutional Review

The institution applies all appropriate standards and policies to its distance learning programs, branch campuses, and off-campus instructional sites.

MVSU applies all appropriate SACSOC standards and policies to its distance learning programs. MVSU has only one distance learning program, the Master of Business Administration (MBA). MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC. For each standard in the 5th year report, the narrative includes a section labeled "Distance Learning Programs" where the standard has been applied to the appropriate aspect of the MBA program and the off-campus sites. Standard 14.3 is a compilation of all such narratives related to distance learning programs at MVSU.

R - 14.4 Representation to Other Agencies

The institution (a) represents itself accurately to all U.S. Department of Education recognized accrediting agencies with which it holds accreditation, and (b) informs those agencies of any change of accreditation status, including the imposition of public sanctions. (See SACSCOC's policy "Accrediting Decisions of Other Agencies.")

MVSU has only one online degree program, the Master of Business Administration (MBA). The MBA program is accredited by the Accreditation Council for Business Schools and Programs (ACBSP). This standard is not applicable to the MBA program because ACBSP is not a federally recognized accrediting agency.

R - 14.4

Representation to Other Agencies
The institution (a) represents itself accurately to all U.S. Department of Education recognized accrediting agencies with which it holds accreditation, and (b) informs those agencies of any change of accreditation status, including the imposition of public sanctions. (See SACSCOC's policy "Accrediting Decisions of Other Agencies.")

Judgment
☑ Compliant ☐ Non-Compliant ☐ Not Applicable

Narrative

CS 3.13.A Accrediting Decisions of Other Agencies:

Mississippi Valley State University (MVSU) complies with all polices of the Commission on Colleges, including the policy on Accrediting Decisions of Other Agencies. Because MVSU holds accreditation from more than one U. S. Department of Education recognized accrediting body, the University describes itself in identical terms to each of those accrediting bodies. The Office of Academic Affairs, in conjunction with the Office of Institutional Research and Effectiveness, has prepared an Institutional Summary Form that contains general information about the university. The Institutional Summary is used as an integral part or as an addendum to all program-level accreditation documents. It describes the University by including information related to its purpose, educational programs, governance control, degrees, personnel, and finances.

Program-Level Accreditation Status

MVSU keeps U. S. Department of Education recognized accrediting bodies apprised of changes in each program's accreditation status using the aforementioned Institutional Summary Form. Each recognized programs is required to insert the Institutional Summary information directly into their self-study document, to reference it as an addendum, or to submit it as a separate notification to the accrediting agency. By ensuring that the Institutional Summary Form is a required part of the self-study process for each accrediting agency, MVSU maintains compliance related to the Commission's policy on Accrediting Decisions of Other Agencies.

The following is a table of federally recognized accrediting agencies, programs, date of most recent review, negative actions taken, next reaffirmation dates, and termination/withdrawal information.

Agency	Federally Recognized Agency	Area Accredited	Most Recent Review	Negative Actions Taken	Next Reaffirmation	Termination Or Withdrawal
National Association of Schools of Art and Design	Yes	Art, Bachelor's	2006	None	2019	None
National Association of Schools Music	Yes	Music, Bachelor's	2015	None	Currently Under Review for Reaffirmation	None

The most current Institutional Summary Form submitted relative to this standard contains institutional data as well as accreditation information.

Distance Learning Programs
MVSU has only one online degree program, the Master of Business Administration (MBA). The MBA program is accredited by the Accreditation Council for Business Schools and Programs (ACBSP). This standard is not applicable to the MBA program because ACBSP is not a federally recognized accrediting agency.

MVSU has 3 off-campus instructional sites located at the Greenville Higher Education Center (GHEC) in Greenville, Mississippi, Coahoma Community College in Clarksdale, Mississippi (CCC), and Holmes Community College (HCC) in Goodman, Mississippi. There are no degree programs offered at these sites where students can earn 50% or more of the required credit hours. However, students may take a limited number of courses (up to 25%-49%) toward selected degree program at these locations. To date, no courses have been taught at HCC.

This standard is not applicable to courses offered at the GHEC or CCC because neither site is approved to offer 50% or more of a degree program. Moreover, none of the courses offered at these sites are part of programs that are accredited by federally recognized agencies.

Sources

Accreditation Notification

Institutional Summary Form NASM and NASAD