Department of Mathematics, Computer & Information Sciences MA 111 College Algebra							
Fall 2022 Syllabus							
1	1 Instructor • Dr. Candace Carter Stevens						
2	Email	ccarter@msvu.edu					
3	Phone	• 662.254.3398					
4	Office	• CRB 140 (FLW Ma	th & Science	e Building)			
5	Classroom	ONLINE or CRB 10)4				
6	Student	Office Hours					
	Engagement	Monday	Wedne	esday	Fric	lay	
	Hours	8:00-11:00 (office)	8:00-10	0:00 (office)	8:0	0-10:00 (office)
		12:00-1:00 (wconline	2) 12:00-	1:00 (wconlin	e) 12:	00-1:00 (wconline)
		Email is a goo	d way to get	in contact wi	th me, pr	ovided th	e email is
		professional a	nd courteou	is. Include in	the subje	ct of the	email your
		name, ID, and	the day/tim	e of your clas	SS.		
7	Course	Exponents and ra-			_		• •
	Description	linear and quadra	•	•	-		
		Prerequisites: Un	_				
		Math 17 or Under	_		-		
		would have comp school and have a					_
		portion of the AC					
8	Course				a co-requi	isite ioi ti	iis course.
8	Outcomes	 This course will enable a student to: a. Solve equations or inequalities involving linear and non-linear 					
	Gateomes	systems, polynomial, rational, exponential, logarithmic, or other					
		algebraic functions.					
		b. Develop their critical thinking, technological and mathematical					
		writing skills.					
		c. Develop step-by-step procedure for solving problems.					
		d. Communi	cate mather	natically both	orally an	d in writii	ng.
9	Major Areas of	Number Systems and Fundamental Concepts of Algebra ; Equations and					
	Study	inequalities in one variable; Linear equations and inequalities of two					
		variables; Relation	-	•			-
		Solving systems b	•		tion; Expo	onential a	ind
10	Dec. Seed	Logarithmic Funct		-			
10	Required	Hawkes learning Access code which gives you access to: Add Time and Time and Time are access to:					
	Course Material	a. E-book: College Algebra, 3 rd Edition, by R. Sisson					
	iviateriai	b. HAWKES LEARNING SOFTWARE (Course ID: MVSUCOL)					
		GRAPHING CALCULTOR (preferably, TI 84) Notebook and pencil					
11	Grade	 Notebook and pencil Your points will be assigned as follows: 					
	Distribution	CATEGORY HOME	1	MIDTERM	EXAMS	FINAL	TOTAL
		WORK	-	, TILD I LIKIVI	(1 & 3)	EXAM	PERCENTAGE
		PERCENT 20%	20%	15%	20%	25%	100%
		Your final grade for					
		Grade A	В	C			F
1 0.000 // 0 0 1							

		Point Range 90-100 80-89 70-79 60-69 0-59
		 OVERALL GRADES will be posted to "HAWKES"NOT CANVAS.
12	HOMEWORK	 Graded homework assignments will be assigned for each section and are administered in HAWKES LEARNING. Each HW has unlimited attempts, yet require at least 70% mastery to obtain a 100% score. You must complete homework by the due date to obtain full credit. However, homework can be completed after due date until the end to the semester with a 30% late deduction.
13	Tests	 There are four tests (Exam 1, Midterm, Exam 3, Final Exam). All tests, including the final exam, are conducted online. You may use a calculator during tests. There is only one (1) attempt on each test so please be sure that your internet is working properly before starting.
14	Final Exam	 The final exam is mandatory. A course grade of F will be assigned to any student who fails to take the final exam. The final exam is normally conducted the last week of summer school. The final exam is a comprehensive examination. Students should not bring personal items (backpacks, cell phones, etc) to the testing area. However, students should bring two (2) pencils and a calculator (optional).
15	Calculator	The TI-84 is the recommended calculator for this course.
16	3 x 5 Index Card	You may use one 3 x 5 index card for formulas only for Exams 1 & 3. Formulas only: no reference to hw questions, no worked out examples, no step-by-step procedures, no pictures/diagrams allowed.
17	Crawl-Walk- Run	 This course adheres to a Crawl_Walk_Run pedagogical model. a. Crawl: students read the section prior to the lecture so they are prepared for the lecture. b. Walk: students actively participate and therefore actively learn during lectures c. Run: students achieve content mastery by re-working the in-class problems, studying, and successfully completing assignments. d. Assess: tests provide students the opportunity to demonstrate their mastery of the material. To be successful, students must not skip any phase of the Crawl_Walk_Run Pedagogical Model.
18	Lectures / Class Attendance	 It is imperative that students attend all lectures. Lectures will serve as the foundation for the assigned homework and tests.

		 All lectures will be given face-to-face. However, in the event that classes are held virtually due to COVID-19, then lectures will be given via Big Blue Button CONFERENCES (CANVAS). Students should attend (face-to-face) in class lectures / login (online) to HAWKES/CANVAS @ least 150 minutes per week with the exception of holidays. Failure to do so may result in a decrease in your overall grade by a letter grade.
19	Canvas	 Throughout the semester, the instructor will send e-mail pertaining to the course through Canvas. Canvas e-mail is the official outside-of-class method of communication. Please check Canvas regularly. Students are responsible for any communication the instructor sends via Canvas e-mail. The course syllabus, assignments, lecture notes and announcements will be posted to Canvas
20	HAWKES LEARNING	 Although some assignments will be given on CANVAS ALL OF YOUR GRADES WILL BE POSTED ON HAWKES (NOT CANVAS). So, if you want to know your grade in the class, then check your HAWKES progress report on a regular basis. The e-book and the graded homework assignments are located in the HAWKES LEARNING SOFTWARE. Please see the last page of this syllabus for detailed Hawkes Learning registration instructions. Students who fail to establish a temporary Hawkes Learning access code 20 days after class begin will be penalized, and a permanent Hawkes Learning access code by the university's financial clearance deadline will be withdrawn from the course.
21	Technical Problems	 Internet access is required to reach Canvas and Hawkes. The MA 111 course work can be done on your personal computer which may pose a risk and is beyond the instructor's control. Technical problems such as power outages, HAWKES/CANVAS account issues, internet unavailability, etc. happen. However, YOU are responsible for submitting your work to my online gradebook by the due dates. Therefore, Do Not wait until the last minute to complete your assignments. Technical problems are not an acceptable excuse for work that has not been completed by the due date. For Hawkes technical issues, please contact Hawkes Learning Support at 843.571.2825. Canvas Instructure products support the current and previous major releases of the following browsers: Chrome 102 and 103 Firefox 101 and 102 (Extended Releases are not supported*) Edge 102 and 103 Respondus Lockdown Browser (supporting the latest system requirements)

		Safari 14 and 15 (Macintosh only)
		You can verify that the browser you are currently using is up to date by using the browser checker tool in the link below.
		https://community.canvaslms.com/t5/Canvas-Basics-Guide/What-are-the-browser-and-computer-requirements-for-Canvas/ta-p/66
		Important note: If you need help downloading one of these browsers, The Online and Distance Education Staff will be happy to help you. Submit a helpdesk ticket by emailing DistanceEd@mvsu.edu . Please use your MVSU email address to submit your helpdesk ticket. You can also receive assistance by calling 662-254-3913 or 662-254-3624.
22	Late	• No late assistant will be assessed
22	Late Assignments	 No late assignments will be accepted. However, your lowest two online homework and your lowest 2 quizzes will be dropped at the VERY END of the semester. So regardless of what the excuse is, please do not ask to submit late assignments as the instructor drops the lowest two of the homework and quiz assignments. You must have submitted homework online via HAWKES or Canvas by the due date and time.
		 Late submission due to technical issues, forgetting, etc. etc., will not be accepted. Email submissions will not be accepted. ALSO: Please do not ask your instructor when these lowest assignments will be dropped the instructor will make sure the lowest scores are
		 indeed dropped on homework and quizzes. ALL FOUR EXAMS AND THE FINAL PROJECT WILL COUNT; NONE OF THESE ARE DROPPED.
23	Make-up policy	There will be no extensions for homework and quiz assignments. You have a wide window to complete the assigned homework and quizzes - no exceptions will be made.
		There will be no make-up tests provided. However, students who miss Exam 1, Midterm or Exam 3, due to a serious <u>verifiable</u> circumstance, the zero exam grade will be replaced with the next test grade (see Replacement Policy).
		Students who must miss work due to official University business must make other arrangements beforehand.
24	Replacement Policy	Zeros due to an unexcused absence or academic misconduct will not be replaced.
		 Students who miss an exam but have an official university excuse must turn in and supporting documents within two days of missed work. The missed exam will be replaced with the next exam grade once the instructor verifies the excuse.
25	Academic Honesty	 All forms of academic dishonesty are prohibited at MVSU. A comprehensive description of academic dishonesty and the sanctions available to the professor are described in the MVSU Student Handbook. Students found cheating, in any manner, will be face disciplinary actions.

		5 Labor Day Holiday!							
			_		(WEBTEST)				
			2	Quiz 2.1-2.2	HAWKES				
			31	2.2	HAWKES				
			29	2.1	HAWKES				
			26	1.6	HAWKES				
			20	JOURNAL	CANVAS				
				IOLIDNIAL	(WEBTEST)				
			24	Pre-Test	HAWKES				
			-		(Tutoring)				
				(Tutoring)	WCONLINE				
				WCONLINE	Register for				
				Hawkes Overview	HAWKES				
				Canvas Overview	with				
	Juline	August	22	Syllabus overview	Access code				
	Outline	August	22	Introductions	Register	Eu			
	Administrative Information &				mode	Requir ed			
	Course			Assignments	submission	Time			
29		Month	Date	Lecture/	Homework	Class			
		+	5240816	T		1 -			
28	Bibliography	_	_	, Sullivan, 11th edition,	Pearson, 2020 ISE	BN-13:			
		syllabus	as neede	ed.					
		contains	s guidelin	es and I reserve the right		•			
27	Disclaimer	1		oes not constitute a contr		sity. It			
		Social Science Building Office 105 Telephone: 662-254-3443 Email: kbrownlow@mvsu.edu							
				ability Accommodations					
				alley State University					
				rownlow, ADA Coordinate	• •	Jiitact.			
 condition/disability is qualified should contact t For more information or to schedule an appoint 									
		_		ic health disorders. Stude					
		covered by the ADA may include learning, physical, psychiatric, vision,							
		(ADA) and requires accommodations, he/she should contact the Services for Students with Disability Office to obtain this service. Disabilities							
			-	•		•			
		accommodations for students with a documented disability. If a student has a disability that qualifies under the Americans with Disability Act							
		• Mississi	ppi Valley	State University is comm	nitted to providing r	easonable			
		resources in the university and make appropriate instructional modifications.							
		The student should meet with instructor to ensure access of available resources in the university and make appropriate instructional.							
		during the first week of the course.							
		strategies) should make these special needs known to the instructor							
	Disabilities	 Students having any special needs (handicaps, problems, or any factors that may affect their performance in class or require special instructional 							

1		September	7	2.3	HAWKES
		September	9	2.4	HAWKES
			12	Quiz 2.3-2.4	HAWKES
			12	Quiz 2.3-2.4	(WEBTEST)
			14	Exam 1 Review	HAWKES
			14	Examili Review	(WEBTEST)
			1.0	Even 1	
			16	Exam 1	HAWKES
			10	2.5	(WEBTEST)
			19	2.5	HAWKES
			21	2.6	HAWKES
			13	Quiz 2.5-2.6	HAWKES
					(WEBTEST)
			26	3.1	HAWKES
			28	3.2	HAWKES
			30	Quiz 3.1-3.2	HAWKES
					(WEBTEST)
			3	Midterm Review	HAWKES
					(WEBTEST)
			5	Midterm	HAWKES
					(WEBTEST)
		October	7	Class Project Discussion	CANVAS
			10	3.3	HAWKES
			12	3.4	HAWKES
			14	Quiz 3.3-3.4	HAWKES
					(WEBTEST)
			17	3.6	HAWKES
			19	4.1	HAWKES
			21	Quiz 3.6-4.1	HAWKES
					(WEBTEST)
			24	4.2	HAWKES
			26	4.3	HAWKES
			28	Quiz 4.2-4.3	HAWKES
				Quiz 112 113	(WEBTEST)
			31	5.3	HAWKES
			2	5.4	HAWKES
			4	Quiz 5.3-5.4	HAWKES
		1	4	Quiz 3.3-3.4	(WEBTEST)
		November	7	6.2	HAWKES
		November	9	6.3	HAWKES
					-
			11	9.1	HAWKES
			14	Exam 3 Review	HAWKES
					(WEBTEST)
			16	Exam 3	HAWKES
					(WEBTEST)
ì			18	7.1-7.3	HAWKES
			10	7.1 7.3	TIAVVILLO

	23	Fall Break/Thanksgiving Holiday		
	25			
	28	Wconline TUTORING VERIFICATION	CANVAS	
		Spring 2022 Schedule		
		JOURNAL #2		
	30	Course Evaluation	CANVAS	
	2	Final Exam Review	HAWKES (WEBTEST)	
	5-9	Final Exam	Part I -TBA Part II- HAWKES (WEBTEST)	

^{***} SEE **ANNOUNCEMENTS** IN CANVAS FOR HAWKES STUDENT — Quick Start Guide.***