

# Mississippi Valley State University

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Dear Prospective MBA Student:

Thank you for your interest in the MBA Program @ MVSU. On this tab, you will find the MVSU Graduate Application, the Form for your 3 Letters of Recommendation, and a copy of the MBA Academic Map. You will need to submit a typed, double-spaced 1-2 page professional statement as to why you would like to be accepted into the MBA Program/your goals in terms of obtaining MBA degree, immunization records, official transcripts from all colleges and universities attended (undergraduate, graduate, and online, if any).

Each of your 3 typed letters of recommendation should have a recommendation form. Both documents must be completed by the same individuals. I personally advise that you return all of your information at one time to ensure that it is processed together.

Please note that your admission packet should be returned to the following address:

Office of Graduate Admissions and Recruitment,

Shearra Hardwick

Mississippi Valley State University

MVSU 7222

14000 Hwy. 82 W.

Itta Bena, MS 38941

Phone: 662-254-3439\*

Email: [shearra.hardwick@mvsu.edu](mailto:shearra.hardwick@mvsu.edu)

***OR***

You may personally deliver the entire packet to:

Office of Graduate Admissions and Recruitment, which is located on the 1<sup>st</sup> Floor of the William Sutton Administration Building

(**Note**: The U.S. Postal Service has changed the way we receive our mail, please send it the exact way it is typed above or we will not receive it.)

**\*NOTE: The entire packet must be postmarked and received by the Office of Graduate Admissions and Recruitment no later than October 15, if seeking admission for Summer Terms I & II and/or Fall semester and by March 15 if seeking admission for Spring semester of the respective current years.**

Should you have any questions, please feel free to contact Dr. Brown (Acting Chair) at 662-254-3609/email: [cbrown@mvsu.edu](mailto:cbrown@mvsu.edu)) and/or Dr. Jimmie Warren (MBA Coordinator) at 662-254-3604/email: [jimmie.warren@mvsu.edu](mailto:jimmie.warren@mvsu.edu). Thank you again for your interest in the MBA program @ The Valley.

*Sincerely,  
Audria Buckner  
Office Manager  
Department of Business Admin  
662.254.3600 (Office)  
662.254.3026 (Fax)  
asbuckner@mvsu.edu*