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**ANNUAL PLAN AND REPORT**

**Administrative, Student, and Academic Support Units**

**Unit (Department) Name**:

**Report Year**:

***University Mission Statement****: Through personal connection, Mississippi Valley State University provides quality undergraduate and graduate programs to a diverse community of learners. MVSU’s commitment to teaching, learning, research, and service enables students to achieve their academic and career goals and contributes to the betterment of the Mississippi Delta and beyond.*

**Unit (Department) Mission Statement**:

Unit’s Role in Achieving the **University Mission**: Select one or more with an “X”:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Provides quality undergraduate and graduate programs to a diverse community of learners |  | Committed to service |
|  | Committed to excellence in teaching and learning |  | Enables students to achieve their academic and career goals |
|  | Committed to research |  | Contributes to the betterment of the Mississippi Delta and beyond |

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| **Part I**  **Outcomes Assessment Plan/Report** |
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**Outcome 1 Plan**

1. What is your expected **outcome/objective**?

2. How does this expected outcome/objective align with the **University Strategic Plan**? Select one or more of the following Strategies.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Thriving Graduates: Changes Lives |  | Collaborative and Connected Community: The Campus and the Delta |
|  | Embrace and Elevate the Valley Student Experience |  | Innovative Relationships and Alternative Revenue |
|  | Reimagine Systems in Service to Students |  | Reinvent and Realign |
|  | Employer of Choice |  | Transformative Environments |

3.What **instrument/tool/method** will you use to collect data and measure success with this outcome/objective?

4. **Data collection plan**: “Who” will collect “what specific data”, “where”, “when” and “how”?

5. **Target**: Quantify your outcome/objective.

**Outcome 1 Report**

6.Describe the data you collected in detail. Include an **analysis/interpretation**. Also include tables and graphs if appropriate.

7. **Did you meet your target?** If so, describe how.

8. How has your **unit improved** based on the results of this outcomes assessment?

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**Outcome 2 Plan**

1. What is your expected **outcome/objective**?

2. How does this expected outcome/objective align with the **University Strategic Plan**? Select one or more of the following Strategies.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Thriving Graduates: Changes Lives |  | Collaborative and Connected Community: The Campus and the Delta |  |
|  | Embrace and Elevate the Valley Student Experience |  | Innovative Relationships and Alternative Revenue |  |
|  | Reimagine Systems in Service to Students |  | Reinvent and Realign |  |
|  | Employer of Choice |  | Transformative Environments |  |

3.What **instrument/tool/method** will you use to collect data and measure success with this outcome/objective?

4. **Data collection plan**: “Who” will collect “what specific data”, “where”, “when” and “how”?

5. **Target**: Quantify your outcome/objective.

**Outcome 2 Report**

6.Describe the data you collected in detail. Include an **analysis/interpretation**. Also include tables and graphs if appropriate.

7. **Did you meet your target?** If so, describe how.

8. How has your **unit improved** based on the results of this outcomes assessment?

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**Outcome 3 Plan**

1. What is your expected **outcome/objective**?

2. How does this expected outcome/objective align with the **University Strategic Plan**? Select one or more of the following Strategies.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Thriving Graduates: Changes Lives |  | Collaborative and Connected Community: The Campus and the Delta |  |
|  | Embrace and Elevate the Valley Student Experience |  | Innovative Relationships and Alternative Revenue |  |
|  | Reimagine Systems in Service to Students |  | Reinvent and Realign |  |
|  | Employer of Choice |  | Transformative Environments |  |

3.What **instrument/tool/method** will you use to collect data and measure success with this outcome/objective?

4. **Data collection plan**: “Who” will collect “what specific data”, “where”, “when” and “how”?

5. **Target**: Quantify your outcome/objective.

**Outcome 3 Report**

6.Describe the data you collected in detail. Include an **analysis/interpretation**. Also include tables and graphs if appropriate.

7. **Did you meet your target?** If so, describe how.

8. How has your **unit improved** based on the results of this outcomes assessment?

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| **Part II**  **Accomplishments and Challenges Report** |

1. Describe your greatest accomplishments this year.

2. Describe your greatest challenges and your plans to overcome them.

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| **Part III**  **Budget Implications Report** |

1. Describe any necessary budget adjustments to be recommended in your budget based on Part I Outcomes Assessment and Part II Accomplishments and Challenges: