

Approved Minutes of MVSU Faculty Senate Meeting

February 1, 2011, 11:00 a.m. Faculty Senate Office

I. The meeting was called to order at 11: 08 a.m. by Faculty Senate (FS) President, Paul Schreiber.

Members attending: Ms. Jessica Barnes, Ms. Elizabeth Evans, Dr. Mack Felton, Dr. Latonya Garner, Dr. Kathryn Green, Mr. Emmett McClary, Dr. Samuel McNair, Dr. Abigail Newsome, Dr. Cassie Osborne, Dr. Wayne Robinson, Dr. Paul Schreiber, Ms. Dorothy Vaughn, Dr. Lidong Wang and Ms. Violene Williams

II. A motion was made by K. Green, seconded by E. McClary to approve the minutes of the meeting of January 18 with the amendment to show that the minutes should say “Faculty Senate Agenda” instead of “minutes” and that Dr. Schreiber, Dr. Newsome and Dr. McNair attended the Summit with the National Alumni Association. The motion carried. **Motion AY10/11 - 28**

III. Old Business

1. Provost Meeting Report

FS president P. Schreiber wanted to hold off on discussing the last provost meeting until Dr. Newsome arrives. He discussed that there were two other meetings that he had with the Provost at the end of last semester that included himself, the provost, and the assistant and associate provost as well as the two deans. At this meeting they discussed what his role should be in the upcoming full faculty meeting. Prior to full faculty meeting, he Paul attended another meeting that included himself, the provost, and the assistant and associate provost where they discussed his role in the full faculty meeting. The provost said that full faculty meeting cannot be called by the FS but the FS can call an open meeting. Dr. Schreiber stated that these meetings cleared up the semantics of the FS trying to gather the entire faculty together to discuss important issues.

Most recent provost meeting issues (1/27): At this meeting they discussed the faculty handbook. The next full faculty meeting was going to be on Tuesday February 22nd. The provost wanted to know if we were preparing a vote on the handbook for that meeting but he said he didn't know because it would need to be discussed with the FS first.

Code of ethics and sanctions – Dr. Schreiber told the provost that it wasn't the FS's responsibility. She said that HR should handle these situations. She also mentioned following the chain of command within your department. If it falls outside your department it should go to HR.

Final exam schedule – The provost was going to contact the records office to find out this information. Dr. Schreiber expressed the FS's concern with having this at the beginning of the semester so as to incorporate it into our syllabi.

Top 5 concerns – Dr. Schreiber gave the provost the top 5 concerns from our FS survey that was completed last semester in order to make sure that she had them. They are as follows:

1. Program review – no discussion
2. Post Ayers – moved to New Business
3. Interim and no national hiring policy – The provost said there will not be any interim positions when SACS comes. There are search committees in place now to fill those positions. She stated that when Deans are in place then they will search for Chair positions.
4. Overload and summer school pay – Dr. Schreiber expressed the FS's concern with the \$1,800 and \$1,500 overload and summer school pay. He stated that a previous agreement was made with Dr. Hudson to review this. He stated that this needs to be reviewed again.
5. Recruitment goals – Dr. Schreiber said that the same items that have been previously heard about retention and recruitment were restated. There was a mention of Plato lab (software).

Policy on faculty qualifications – Dr. Schreiber asked us to read this and he is going to present this to the faculty at the 2/22 meeting. Dr. Hill is now collecting policies. If you have departmental policies that relate to other accreditations then please share those with him. They are trying to put all policies under one umbrella.

2. SACS Leadership Team Report – did not meet

3. IHL Meeting

Dr. Schreiber attended the last IHL meeting. Only one item regarding MVSU was discussed and it was the approval of the elevator for the Fine Arts building. There was a presentation on clear channel and broadband channels. They discussed that 10% have to be used for education and the other can be sold. IHL has these broadband lines that MVSU will be able to use outside of MVSU. This is supposed to be in effect by April. Ms. Vaughn mentioned green and white day tomorrow and if we are supposed to be involved. Dr. Felton said only certain departments.

4. Faculty Handbook

Dr. Schreiber highlighted certain areas that he discussed during the faculty meeting. He wants to know what the faculty thinks. Ms. Evans thought the faculty didn't read it but would try to argue if we tried to take it to a vote. The consensus is that we should take it "as it is" and make changes in future meetings. Dr. Schreiber wants to strike the faculty annual review from the handbook to make clearer and will discuss later. In addition, to clarify if the dean reviews the last five years and doesn't find any issues that doesn't mean that the post tenure review is complete and that the faculty will be notified. Dr. Schreiber will add notification of that particular issue. He further discussed post tenure review and its process. A motion was made by Dr. Robinson and seconded by Dr. Green that the FS agrees to call for a note on the faculty handbook (with

exclusions below) from the general faculty on the February 22nd meeting. Exclusions include amendment to post-tenure review process and to strike the annual faculty review. Motion carried. **Motion AY10/11 - 29**

5. Committee Reports – Non of the following committees met

Faculty Concerns

Faculty Handbook

Student Concerns/Curriculum Committee

Administrative Support

Faculty Senate Constitution – Dr. Newsome mentioned that she has a draft of the FS constitution that she will share by email for FS members to review.

6. **Faculty Concerns (Survey)** – These were addressed with the provost in the meeting. FS will concentrate on the top 5 items with provost until we get satisfactory resolution on these items and then will address any other items.

IV. New Business

1. Secretary for March Meeting – Secretarial duties are being rotated as agreed to in the November 30, 2010 FS meeting. Dr. Newsome agreed to be to take the minutes for the March FS meeting on Tuesday, March 1, 2011.
2. Memo to provost about English classes - Dr. Schreiber discussed this with University College about the classes needed. Provost told Dr. Schreiber that one section was opened. Also discussed the ability to have a wait list in Banner and that we should use it. Dr. Felton stated that there were some literature courses that were cancelled due to lack of instructors when there were plenty of students that needed the class. Dr. McNair wants the provost to address us and Dr. Schreiber agrees but not in our regular meeting rather outside of our regular meeting. Possible dates next two Tuesday - 2/8 or 2/15. We also discussed a day in March. Agenda items for that meeting will include course schedule and faculty or teachers for those courses. A motion was made by Dr. Felton and seconded by E. McClary to request the provost to meet with the FS in a special meeting in February. Motion carried. **Motion AY10/11 - 30**
3. Policy on Faculty Qualifications – This was discussed in the provost meeting report
4. Post Ayers Funding – Dr. Newsome met with the provost to find out what the plan was in regards to this? The basic response is that the University is working on it. Dr. Newsome discussed the urgency because some departments are solely dependent on Ayers funds and mentioned that prior to that they were state funded. There is a Triple A team – dean and chairs – meeting to come up with a plan. The provost stated FS maybe could come up with a plan. Dr. Newsome suggests that in the next Full Faculty meeting we create a committee to come up with a plan to propose to the provost. Dr. Schreiber mentioned that IHL is working on a plan and perhaps the legislature as well but that we can't rely on other people. Dr. Osborne mentioned that he heard that a plan was submitted to IHL and wanted to find out if we could see that plan if in fact a plan was submitted. It was also mentioned in the meeting that if you have suggestions then please bring them to the FS.

V. Other

Rumor about 20% budget cuts - Dr. Robinson stated that it is not a rumor that there is a letter. It stated that positions that have not been filled will not be filled that relate to Ayers funds. He stated that this includes salaries and not just staff and that the provost was going to move on this. Dr. Schreiber is going to bring this up in his next meeting with the Provost. Dr. McNair mentioned that there are some positions that are insignificant to the school running but their salaries still exist and are increasing. He said we are too small of a school for an associate provost. Dr. Newsome gave an idea to take a look at pre-Ayers numbers (faculty/student numbers) and during Ayers and see where the money really went and how it is being used. How many VPs did we have before we received Ayers and how many do we have now. It was discussed that staff didn't have contracts and Dr. McNair said he wasn't aware that the staff didn't have contracts. Dr. Schreiber stated he was concerned as well. Dr. Schreiber wants to get access to the letter and bring it to his Provost meeting on Thursday. Dr. Green said that we need to act because if they are going to act on this letter from the bottom up rather than the top down then something needs to be done. There is an agreement that Dr. Schreiber needs to write an official letter about this letter to send out even before his meeting on Thursday Announcement –adjourned 12:01 p.m.

VI. Announcements/Comments –

- Green and White day at the capitol. Choir and students will be in attendance. Classes are not cancelled.
- Graduate student professional workshop – Business of Science – given by Albert Edwards 2/24 at 6 p.m.
- Student recital 11 a.m. 2/4

VII. Close

Dr. Green made a motion to adjourn the meeting, seconded by Dr. Felton. The motion carried and the meeting was adjourned at 12:01 p.m. **Motion AY10/11 - 31**