

## **ADMISSIONS POLICIES, REQUIREMENTS, AND PROCEDURES**

### **Admission Requirements – Graduate (Revised 9-7-16)**

Applicants seeking admission to graduate programs at Mississippi Valley State University must be admitted to the University via the degree program.

To be eligible for admission to graduate studies, the following requirements must be met:

1. An applicant must hold a bachelor's degree from an accredited college or university.
2. An application must be filed with the Office of Admissions.
3. An official transcript of a conferred undergraduate degree and any transcripts the student is seeking credit for to the intended program of study must be on file in the Office of Student Records/University Registrar
4. An applicant must satisfy a minimum undergraduate cumulative grade point average as required by the admitting department.
5. An applicant must submit three letters of recommendation from persons who are qualified to certify as to your abilities and character.
6. The department of the graduate program applied for must formally accept the student for admission to the graduate program of study. The actual acceptance letter is forwarded by the Office of Admissions.
7. An immunization record must be submitted and/or on file.

### **Priority Date for Admission**

Admission to a degree program is made in the fall or spring semester. The priority date for fall applications is March 15. The priority date for spring applications is October 15.

### **Admission of Undergraduates to Graduate Courses**

Undergraduate Mississippi Valley State University students who have completed all required courses thus far and are within six hours of graduation may enroll in a maximum of six semester hours of graduate work. To be eligible to take graduate courses, undergraduate students must have a grade point average of at least 2.50 overall and in their major field.

### **Re-Admission to the University**

All graduate students who withdraw from the University or who have been suspended for academic deficiencies must apply for re-admission by submitting an application to graduate studies. Re-admission is not automatic and does not reinstate the student. The Department must approve all applications for re-admission and reinstate the student.

### **Non-Degree Seeking Graduate Students**

Applicants not seeking an advanced degree from Mississippi Valley State University but wishing to take courses may register as a non-degree seeking student. Non-degree graduate students are permitted to take up to nine hours of graduate study. If a student later chooses to undertake a graduate degree, only nine semester hours taken as a non-degree student may be applied to a program.

A non-degree seeking student, who subsequently seeks full or restricted admission, must complete an application for admission to the University and be accepted based on the recommendation of the program to which the student is seeking admission. A non-degree student must hold a baccalaureate

degree from an accredited institution and must submit proof of immunization and an application indicating non-degree status. Non-degree students are not eligible for financial aid and letters of recommendations are not required.