



OFFICE OF THE FACULTY SENATE

President - Elizabeth D. Evans, Ph.D.
Vice President - Joseph Wahome, Ph.D.
Secretary - Tina Rice, Mrs.

Assistant Secretary - Mudlagiri Goli, Ph.D.
Correspondence Secretary - Jiabo Liu, Ph.D.
Parliamentarian - Ronald Minks, Mr.

Faculty Senate Meeting Minutes

December 2, 2014, 11:00am

Senators Attending: Dr. Theresa Dumas, Dr. Deborah Ford, Dr. Mudlagiri Goli, Dr. Kathryn Green, Dr. Cynthia Honore`-Collins, Dr. Elizabeth Evans, Dr. Quiang He, Dr. Mohammad R. Hoque, Dr. Jiabo Liu, Mr. Ronald Minks, Mr. Lemorris Strong (for Dr. Dan Trent), and Dr. Joseph Wahome

- I. Call to Order: Meeting was called to order at 11:09 AM by President of senate Dr. Elizabeth Evans. Dr. Elizabeth Evans informed senators that Dr. Goli would be record (minutes) taker for the meeting.
- II. Review and adopt minutes (November 4, 2014): The Senate adopted the November 4, 2014 minutes with minor modifications.
- III. Old Business
 - a. Faculty Handbook and FS Constitution and Bylaws -- Committee report
 - (1) Dr. Wahome suggested that Faculty senate decision to invite Dr. Bland to a future senate meeting whenever she can make some time.
 - (2) Dr. Evans requested additional volunteers to come forward and be members of the faculty handbook committee. Dr. Goli suggested word format be distributed to the present committee.
 - (3) Dr. Kathryn Green chairs the committee. Other members on the committee are Drs. Elizabeth Evans, Jiabo Liu and M.B. Goli
 - b. MVSU Research Guidelines and Rubric - Committee report: No report
 - c. Tenure and Promotion calendars (AY 2014-15 and AY2015-16) and Checklist
 - (1) Drs. Green and Goli commented on the December date for submission of dossiers.
 - (2) Dr. Evans remarked that she had talked to Dr Bland, VPAA and it was decided the dossiers must be submitted by the chair to VPAA office by January 9, 2015.
 - d. Curriculum/Program Changes: No further action to be taken.
 - e. Faculty salaries and equity issues - Dr. Ford/Dr. Liu: Work continues.

- f. Faculty Issues - Dr. Goli
 - (1) Dr. Goli said, he has raised departmental concerns in writing and will now let the NSEH faculty decide in NSEH meetings, when they feel comfortable to do so.
 - (2) No further action to be taken.
- g. Model for office hours, overloads, etc. - Dr. Wahome
 - (1) Many senators raised concern on this model. Different departments have different settings like laboratory setting to teaching labs etc in science department.
 - (2) One broad policy cannot be used for undergraduate and graduate level classes, in graduate level class they have less numbers of students in the classes.
- h. University Committee membership status - Dr. Wahome
 - (1) A list of committee memberships was distributed.
 - (2) No further action to be taken.

IV. New Business

- a. Faculty Evaluation - Dr. C. Persaud
 - (1) Dr. Persaud discredited the present faculty evaluation instrument, included in the student course evaluation. The present evaluation instrument is substandard and suggestive.
 - (2) Some Chairs take students' evaluations in classes.
 - (3) Chairs are incompetent to comprehend the evaluation method that puts faculty at a disadvantage. It results in bad evaluation on files that hurts faculty when applying for T and P. A Chair can misuse such instruments if he/she is not on good terms with the faculty.
 - (4) Large service classes faculties are at a disadvantage. Dr Green and Mr. Minks agreed.
 - (5) Peer evaluation is missing for many years.
 - (6) The faculty needs a new evaluation method and competent Chairs. Many Senators agreed with many of Dr. Persaud's statements.
- b. Faculty Development Travel Requests - Dr. Ford
 - (1) Dr. Ford suggested the application for USA travel be submitted no later than 30 days prior to travel and for overseas no later than 60 days prior.

V. Matters arising

VI. Announcements/Comments

- a. NCATE accreditation!!!
- b. Full Faculty Working Luncheon, Thursday, 4 Dec 14, at 11:00am, Dining Hall IV
- c. Library Hours: Extended to 12-midnight during finals week
- d. Spring 2015 semester: Encourage students to register early; the President wants to see courses offered at GHEC
- e. President's Open House (new residence): planning for January 2015

- f. Green & White Day (State Capitol) – February 5, 2015
- g. MLK/Black History Program – February 12, 2015

VII. Adjournment: Mr. Minks motioned for adjournment at 12:19pm; seconded by Dr. Ford.