

# Faculty Senate Approved Minutes

**April 5, 2011, 11:00 a.m. Faculty Senate Office**

## **I. Call to Order**

Senate President Dr. Schreiber called meeting to Order 11:04 am

Members in Attendance: Dr. Wang, D. Vaughn, P. Schreiber, W. Robinson, H. Ray, J. Barnes, L. Garner, A. Newsome, S. McNair, E. McClary, K. Green, M. Felton, E. Evans, B. Peoples - excused

Also in Attendance: Lula Collier, Charles Ruth, Vicki Curry, Mary Alice Young

## **II. Review and adopt minutes from March 1, 2011**

Motion # Ay 10/11-40 made and 2nd, to adopt the minutes of the March 1, 2011, with corrections, Motion made, K. Green, A. Newsome, 2nd motion, Motion carried.

Senate President explained that the list of concerns was attached to this agenda in error. He also explained that the summer school and fall schedule in Banner were wrong or incomplete.

## **III. Old Business**

1. Provost Meeting Report - And when we asked about the increase requested for overload and summer school pay, the Provost asked for the Minutes from the meeting that the Senate Approved the document. The minutes have to be approved and forwarded before increase request can be officially considered by administration.

Concerning the Faculty Evaluation Forms "There is no standard instrument, the problems with the form can't be fixed in this short amount of time so they want to continue to use this form we have now and Dr. Schreiber explained that we have sent a letter to the Provost with CC to the President expressing our concerns and disapproval of using this form, timing and other problems with it.

The Faculty has rejected the new plans for faculty evaluations and the Provost says that the one on the Human Resources page is the one they are using and expect faculty and chairs to complete.

2. Faculty Handbook – Recommendations from Ad-Hoc Committee on Faculty Evaluation - The first objection that was raised was from Lula Collier "The faculty is more concerned of the entire welfare of the faculty and the day to day operations of the university to be required to deal with this issue at this time.

Dr. McNairs' suggestion are that we either

Plan A

Motion to have a vote on the Faculty Handbook as the first item on the agenda at the very beginning of the Provosts meeting. So that a quorum will be present and the vote will be binding.

Plan B would be a called meeting; this should be 11:00 am on a Tuesday. We need to approve a handbook and this means we need to have a vote. "I will chop out the parts of faculty handbook/appendices which are the only parts that faculty have serious reservations about

approving and send to senate representatives to distribute to all members of the faculty. All members of the faculty should read and vote. Those who can't or won't come to the meeting should appoint in writing a representative to exercise their vote by proxy so we can fulfill this obligation and Valley will not get another SACS hit on this failed requirement, as last visit. Motion # Ay 10/11-41 Discuss with Provost the Faculty Senate request A. to a vote on the Faculty Handbook as the first item on the agenda at the very beginning of the next Provosts meeting. So that a quorum will be present and the vote will be binding. Or B. All members of the faculty should read the appendices and vote. Those who can't or won't come to the meeting should appoint a representative in writing to exercise their vote, in advance, by proxy so we can fulfill this obligation and Valley will not get another SACS hit on this failed requirement, as last visit. Motion made, W. Robinson, K. Green 2nd motion carried

3. Survey Proposal requested by faculty and Ad-Hoc Committee for Administration  
Evaluation - The discussion of the proposed Administration Performance Evaluation began when Lula Collier pointed out that, Before the faculty evaluates the Administration they need to understand what the various members being evaluated are expected to achieve i.e.: goals, mission and objectives for determining the level of mission success before we make this evaluation. Suggestion made to Change Wording for the questions 15-19. They should read The performance level of our departments\_\_\_\_\_ to use the same scale, (with one additional category, "Don't have enough information on the goals and objectives of this position to evaluate") as the first 14. On the survey change typos and wording to reflect evaluation scale from previous 14 questions with added category.  
Motion # Ay 10/11-43 made J. Barnes, 2nd L. Garner Change the wording for the questions 15-19. They should read "The performance level of our departments\_\_\_\_\_ to use the same scale as the first 14 questions. On the survey change typos and wording to reflect evaluation scale from previous, 14 questions. Distribute corrected Administration Evaluation form by the end of the week. Motion carried.

#### **IV. New Business**

1. Revised Employment Contract - We need to make a stand as the senate for the faculty about the new contract the administration expects faculty to sign by May 8, 2011.  
Motion # Ay 10/11-44 made W. Robinson, 2nd M. Felton "That if our contract is not the same as contract in our faculty handbook, until we can compare to other contracts of our sister universities or other IHL member schools then new contract should be rejected for it's inconsistencies until they can be corrected. Motion carried
2. Intellectual Property Policy – This is new and not yet approved. Please copy and Pass this out to all Faculty.
3. Late Notices and lack of clarity in Dean Search – Senate members expressed concern that the On Campus visits were not handled very well.  
Motion # Ay 10/11-45 made K. Green 2nd J. Barnes that the "Faculty Senate should write a letter which expresses disapproval that Faculty didn't receive sufficient advance notice on the process of and times of deans candidates interviews.

4. Memos that are circulating on Campus – Dr. Schreiber explained to the Senate that there were three different memos circulating campus that say from all Faculty. He asked if any of these had been submitted to the Faculty Senate or if they were unsolicited. After discussion, it was concluded that these memo's were unsolicited.

#### **V. Other**

1. Dr. Wahomi had a hearing called an evaluation committee, HR, others? This was to address concerns about his undependable attendance and possible other problems. Dr. Schreiber asked that we table this discussion until we can get more information on the process. Affirmed.

#### **VI. Announcements/Comments**

1. Show on Delta Blues geography by Joshua Vincent. Art Department
2. Fulbright speaker Dr. Lewis
3. Research Day

Meeting adjourned, 12:45 pm.