

**MISSISSIPPI VALLEY STATE UNIVERSITY**  
**FACULTY SENATE MEETING**  
**October 7, 2008**

**Members Present:** Daphne Matthews, Ben Arnoud, Jim Wilkinson, Chandra Persaud, Mohammed R. Hoque, Emmanuel Ngwang, Udai Kudikyala, Gwendolyn Catchings, Agnes, Muriuki, Bertha Ealey, Elizabeth Evans, Jerome Greene, Emmanuel Amadi, Henrine Stewart, Sam McNair for Showi

**I. Call to Order/Welcome New Members:** Dr. Catchings called the meeting to order at 11:03 AM.

**II. Review and adopt minutes:**

A motion(#1) initiated by Chandra Persaud and seconded by Ben Arnold to adopt the minutes from September 17, 2008 meeting was passed with no corrections. A motion(#2) was initiated by Chandra Persaud and seconded by Ben Arnold to adopt the minutes from September 1, 2008 meeting was passed with one correction.

**III. Old Business**

**A. Election of remaining officers**

- Vice President: A motion (#3) was passed to nominate and elect **Dr. Bertha Ealey** as the Vice President of the FS was initiated by Dr. Persaud and seconded by Dr. Greene.
- **Asst. Secretary:** A motion (#4) was passed to nominate and elect **Dr. Daphne Matthews** as the Assitant to Secretary of the FS was initiated by Dr. Ngwang and seconded by Dr. Evans.
- **Parliamentarian:** A motion (#5) was passed to nominate and elect **Ms. Elizabeth Evans** as the Parliamentarian of the FS was initiated by Dr. Persaud and seconded by Dr. Ealey.
- **Corresponding Secretary:** This position is still open.

**B. Approval of and Assignment of FS Committees**

- Administrative /Support Services Committee:  
Agnes Muriuki  
Emmanuel Ngwang (Chair)
- **Student issues Committee:**  
Jerome Greene (Chair)  
Ben Arnold  
Jim Wilkinson  
Daphne Matthews
- **Faculty Issues**  
Chandra Persaud (Chair)  
Bertha Ealey  
Mohammed R. Hoque  
Emmanuel Amadi  
Henrine Stewart

Emmanuel Ngwang

**C. Faculty Concern:** Dr. Osborn was sent a letter and the response was read to all FS members by Dr. Catchings. The committee had already investigated this issue. They reviewed all the rules regarding the hiring process for Dean of College of Arts and Sciences. Advertisement was posted on website as per requirements. It was posted for sixteen days. It was not posted in any national newspaper. There was a concern that interim president should not appoint the Dean before the President's appointment. A motion (#6) was passed to send a letter to Dr. Osborn to defer appointment of the Dean until the new President is hired. This motion was initiated by Dr. Greene and seconded by Ben Arnold. It was suggested that the faculty handbook should be used by the FS members to verify the procedures of the hiring process. It was said that the FS handbook would not describe the procedures to hire administrators.

**D. Online Course Policy**

The committee had already sent its recommendations to VP of Academic Affairs. A motion(#7) initiated by Dr. Ngwang and seconded by Dr. Greene, to send a letter to Dr. Osborn requesting his immediate response was passed.

**E. Constitutions ByLaws**

A concern was expressed that procedures of FS constitutions bylaws were no being adhered to by administrators (chairs) in selecting their respective FS representatives. Dr. Hoque is required to revise the by laws.

A motion (#8) initiated by Dr. Greene and seconded by Ben Arnold to adopt the same protocols already in place was passed.

**F. Issues and Concerns from 2007-2008**

The FS revisited the list of unresolved issues from previous year. The SSN issue was resolved. The Final Exam schedule issue was resolved. The housing issue was resolved. The issue regarding the list of faculty who need to apply for tenure was resolved. The volley ball issue and the Thompson food issue were also resolved. All the resolved issued are being deleted from the list. The remaining unresolved issues will be addressed by the FS during the current year.

**G. Faculty Handbook Update:** Items of agreement was passed to all FS members and Dr. Evans briefly went over the agreement. The agreement needs general review of faculty and comment. It was pointed out that procedures from the 2004 Faculty Handbook will be applied for tenure/promotion of faculty.

**VIII. New Business**

**A. Faculty Concerns:**

- Parking and bookstore issues will be investigated by the Administrative/Support Services Committee
- Compensation and Promotion Tenure issue will be investigated by the Faculty Issues Committee.

**C. Website:** Faculty Senate news letter will be posted to all faculty

**D. Tenure/Promotion workshops:** FS will coordinate the two workshops for Tenure and Promotion conducted by Dr. Varn. Dr. Persaud, Dr. Catchings and Dr. Ngwang have volunteered to coordinate with Dr. Varn regarding the workshops.

**E. General Studies degree:** Dr. Catchings asked the FS members to comment on offering a General Studies degree at MVSU.

**VI. Other –**

Dr. Catchings and Dr. Persaud have agreed to work with Dr. Hoque to specify policies about selecting FS representatives. Dr. McNair suggested the faculty should be given an opportunity to evaluate the department chair. University College and Mass Communication Dept. have no representatives yet. Dr. Catchings has agreed to contact the departments regarding the representatives.

**VII. Announcements/Comments:**

**VIII. Close**

A motion to adjourn the meeting was passed at 12:08 by Dr. Catchings.

Submitted by:

*Udai Kudikyala*

Udai Kudikyala

Secretary

*Gwendolyn Catchings*

Gwendolyn Catchings

President