

**MISSISSIPPI VALLEY STATE UNIVERSITY**  
**FACULTY SENATE MEETING**  
**December 2, 2008**  
**Approved Meeting Minutes**

**Members Present:** Catchings, Kudikyala, Ealey, Misoc, Muriuki, Persaud, Wilkinson, Amadi, Ngwang, Baymon, Showi, Matthews

**Members Excused:** Hoque, Arnold

**Members Absent:** Evans, Ikenga, Greene, Brownlow

**I. Call to Order**

The motion(#1) to call the meeting to order was called by Dr. Catchings and seconded by Dr. Persaud. The motion was approved. The meeting was called to order by Dr. Catchings at 11:10 AM.

**II. Review and adopt minutes from November 4, 2008**

The motion (#2) to adopt minutes with some corrections was called by Dr. Catchings and seconded by Dr. Persaud. The motion was approved. Meeting minutes were adopted with some corrections.

**III. Additions/Adoption of Agenda**

The motion (#3) to adopt the agenda was called by Dr. Catchings and seconded by Dr. Wilkinson. The motion was approved. The agenda was adopted with no additions/deletions.

**IV. Committee Reports**

**A. Administrative/Support Services:** The committee expressed concern that the new Book Order Form is a bit complicated to complete. The old Book Order Form was much simpler to complete.

**B. Handbook:** The faculty hand book is still in the process of being edited. The effort to work with the administration to finalize the document is still an ongoing effort. When finalized, the 2008 version of the handbook will be presented to Dr. Oliver.

**C. Constitution/Bylaws:** The faculty senate still needs to vote on changes/amendments proposed by the committee.

**V. Old Business**

**A. Faculty Concern: Letters to Dr. Osborne**

Dr. Catchings presented a copy of the letter regarding the 2006 Faculty Handbook to Dr. Osborne. This letter was already approved to be sent by the senate.

**B. Tenure/Promotion workshop:** A total of twelve faculty members attended this workshop. Dr. Ealey and Dr. Florian conducted the workshop based on their experience. Dr. Paul's letter of thanks to the faculty senate especially Dr. Ealey and Dr. Florian was presented to the senate.

**C. Agenda for New President – identification of key issues**

December 17, 2008 is being considered as tentative date for the executive committee to meet with Dr. Oliver. This has not yet to be confirmed. January is being considered as a potential month for the full faculty senate to meet with Dr. Oliver.

Dr. Catchings requested the cell phone numbers of executive committee members so that she can contact them the meeting in December.

**VI. New Business**

The meeting in December with Dr. Oliver was considered to be very informal. When requested, the approved list of issues will be presented to Dr. Oliver. Any new issues other than the approved list should be sent to Dr. Catchings by December 10, 2008. Some senate members suggested that the executive committee should consider an agenda for this meeting. The executive committee felt that since this is an informal meeting, the issues can only be discussed if requested. The executive committee will use this meeting to establish a future meeting date some time in January 2009.

**VII. President's comments**

**VIII. Other**

Dr. Catchings requested the senate members to check e-mails regarding faculty senate activities.

**IX. Announcements**

**X. Close**

The motion(#4) to adjourn the meeting was called by Dr. Catchings and seconded by Dr. Persaud. The meeting was adjourned at 12:10 PM.

Submitted by:

*Udai Kudikyala*  
Udai Kudikyala  
Secretary

*Gwendolyn Catchings*  
Gwendolyn Catchings  
President