

How to Apply for Housing

First-Time Residential Students (Freshmen and Transfers only)

➤ Requirement

Students must be admitted to **Mississippi Valley State University** before completing the residence hall Housing Application/Contract.

Getting Started

Step-by-Step

1. Select the appropriate Housing Application/Contract from the links listed on the ***“Residential Life Forms and Information”*** webpage.
2. Thoroughly read, complete, and submit the Housing Application/Contract either by mail or by fax. (Housing Application/Contract **cannot** be submitted online or e-mailed.) If you are under 18 years of age, please have your parent or guardian sign.
3. A \$75.00 (**non-refundable**) application fee is required to submit the application; Payment can be received by credit card, money order and/or cashier’s check.
 - a. **Credit Card** - call the University’s cashier’s office at 662.254.3313. Once payment has been accepted, a receipt number will be given to confirm payment.
 - b. **Money Order** - mail and make payable to:
Mississippi Valley State University
Office of Residential Life/Student Housing
14000 Highway 82 West MVSU 7238
Itta Bena, MS 38941-1400
 - c. **Cashier’s Check**- mail and make payable to:
Mississippi Valley State University
Office of Residential Life/Student Housing
14000 Highway 82 West MVSU 7238
Itta Bena, MS 38941-1400

- The Office of Residential Life cannot process your application before receiving your \$75.00 (**non-refundable**) application fee. This fee cannot be waived nor added to the students account.
- If you would like to request a specific roommate, it is recommended that both parties complete and submit the Housing Application/Contract along with the \$ 75.00 application fee (per person) at the same time to the Office of Residential Life/Student Housing. **PLEASE NOTE:** the Office of Residential Life does not guarantee a particular room, roommate, or hall. All room assignments are subject to change with written notice.
- Deadline for submitting the Housing Application/Contract for 2015-2016 will be **Wednesday, July 1, 2015.**

- Deadline for cancelling Housing Contract without a cancellation fee is **Tuesday, June 30, 2015.**

A. Cancellation Fees

I.	March 16 – June 30, 2015	\$0.00
II.	July 1- July 31, 2015	\$400.00
III.	August 1- August 15, 2015	\$500.00
IV.	August 16 – October 1, 2015	\$750.00 (petition only, if approved)

Returning Residential Students

- Requirement

Students must be registered (Complete FAFSA) at **Mississippi Valley State University** for the upcoming academic school year before completing the residence hall Housing Application/Contract.

Obtain Housing/Room Assignment

Step-by-Step

1. Select the appropriate Housing Application/Contract from the links listed on the ***“Residential Life Forms and Information”*** webpage. Or by visiting the Office of Residential Life/Student Housing located in the Student Union Annex to receive a Housing Application/Contract. (Housing Application/Contract **cannot** be submitted online or e-mailed.)
2. Thoroughly read, complete, and submit the Housing Application/Contract to the Office of Residential Life **ONLY**.
3. Selecting your room and/or roommate
 - a. If selecting a particular room in a particular residence hall, it is a “first come-first serve” process.
 - b. If you would like to request a specific roommate, it is recommended that both parties complete and submit the Housing Application/Contract at the same time to the Office of Residential Life/Student Housing. **REMEMBER:** The Office of Residential Life does not guarantee a particular room, roommate, or residence hall. **ALL** room assignments are subject to change with written notice.

PLEASE NOTE: The Office of Residential Life cannot process your application if you **are not** a registered student for the upcoming academic school year.

- Deadline for submitting the Housing Application/Contract for 2015-2016 will be **Tuesday, June 30, 2015 at 4:55 pm.**
- Deadline for cancelling Housing Contract without a cancellation fee is **Tuesday, June 30, 2015.**

A. Cancellation Fees

I.	March 16 – June 30, 2015	\$0.00
II.	July 1- July 31, 2015	\$400.00
III.	August 1- August 15, 2015	\$500.00
IV.	August 16 – October 1, 2015	\$750.00 (petition only, if approved)