Mississippi Valley State University Office of Student Records

Request for Academic "Fresh-Start" Form

To apply for academic fresh-start at Mississippi Valley State University, a student must:

- Complete the student information portion of this form;
- Request an academic transcript from Mississippi Valley State University;
- File this form along with the academic transcripts his/her academic department at least three weeks before the registration date;
- Obtain the approval of the academic advisor for academic fresh-start and upon approval;
- Obtain approval from the department chair, dean of the college in which the student is enrolled and Vice-President for Academic Affairs;
- File the form with the Office of Student Records/Registrar. This form will be forwarded to the Office of Student Records from the Office of Academic Affairs.

Upon approval, a final transcript will be created and sent to the student along with a copy of the Request for Academic Fresh-start Form. A copy of the Request for Academic Fresh-Start Form will be returned to the student's academic department.

Student Information

Name	Identification Number	
Major	Classification	
Mailing Address		
Street/Box #	City/State	Zip Code
Telephone Numbers ()	<u>()</u>	
Daytime		Home
College(s) Attended (Most Recent First)	Address	Dates Attended

Semester requested for Academic Fresh-Start Form (e.g. Fall 2002)

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partment Chair	Date	_ College Dean	Date	
	V.P. for Academic Affairs	Date		
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rector of Student Records	Date			
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White – Registrar	Yell	Yellow – Academic Department		