

## Course Syllabus

### MISSISSIPPI VALLEY STATE UNIVERSITY

<b>Instructor</b>	<b>Class Meetings-Location/Time:</b>	<b>Office Location:</b>
Dr. Latonya Garner-Jackson	Thursday 10:40 – 11:40am, CRB 104	CRB 117A
<b>Office Phone:</b>	<b>E-mail Address:</b>	<b>Office Hours:</b>
MCIS Office #: 254-3422 MCIS Fax #: 254-3408	lgarner@mvsu.edu	WCONLINE – MWF 10 – 11am <a href="https://mvsu.mywconline.com/">https://mvsu.mywconline.com/</a> By Appointment

<b>Academic Term and Year</b>	Fall 2022
<b>Course Prefix and Number</b>	CS 191 MA 191
<b>Course Title</b>	Computer Science Seminar Mathematics Seminar
<b>Days, Time, and Location of Class Meeting</b>	Thursday, 10:50am – 11:40am, CRB 104
<b>Credit Hour(s)</b>	One (1)
<b>Instructor's Contact Information</b>	
Name:	Latonya Garner-Jackson
Office Location:	Math & Science Building Office 117B
Office Phone Number:	662-254-3422
E-Mail Address:	<a href="mailto:lgarner@mvsu.edu">lgarner@mvsu.edu</a>
<b>Course Prerequisite:</b>	None
<b>Required textbook(s):</b>	<i>A Lesson Learned</i> by Jeevan Brown. MVSU Bookstore \$26.95.
<b>Catalog Course Description</b>	This academic course is a first- year seminar designed to familiarize first year students with the university's academic expectations, programs, and regulations. Course topics include success skills, campus support services, service-learning requirements, co-curricular experiences, MVSU history, traditions etc.
<b>Course Learning Objectives [CLO]</b>	Students will learn essential skills and tools to become successful in college and beyond.
<b>Program Learning Outcomes [PLO]</b>	Students will learn: <ul style="list-style-type: none"> <li>• How to get off to a strong start in college.</li> <li>• Skills that will help manage and balance personal and academic responsibilities.</li> <li>• Skills to develop and maintain motivation to meet the challenges of college.</li> <li>• Skills to make the most of class time.</li> <li>• Skills to make learning more efficient and effective in college and beyond.</li> </ul>

	<ul style="list-style-type: none"> <li>• Learn how to listen actively in the classroom and taking good notes contributes to success in college.</li> <li>• Develop and apply thinking skills to solve problems, make decisions, and evaluate new information.</li> <li>• Learn tips and strategies for test preparation, coping with test anxiety, and test-taking.</li> <li>• Learn writing and oral presentation skills appropriate for college and future careers.</li> <li>• Explore stress, diet, exercise, sex, alcohol, and drugs, and how these issues affect success in college.</li> <li>• Learn skills to relate with others and live safely in a diverse community.</li> <li>• Learn to assess their work characteristics and develop job search skills.</li> <li>• Learn about the importance of staying abreast of evolving technologies for school and the workplace.</li> <li>• Learn the important role that leaders play in society as well as what effect ethics and responsibility have on behavior as an individual and as a student.</li> </ul>
<p><b>Course Requirements</b></p>	<p><b>Assignments:</b> There are ten (10) assignments. Each assignment is worth up to 50 points.</p> <p><b>Discussions/Participation:</b> There are ten (10) discussions. Each discussion question is worth up to 20 points. See Discussion/Participation Guidelines below.</p> <p><b>Examinations:</b> There are two (2) examinations Midterm and Final for up to 100 points each.</p> <p><b>MVSU Activities/Events:</b> (4) Attend MVSU sponsored events on campus to earn up to 25 points each.</p>
<p><b>The Common Read Experience</b></p>	<p>Common Read Selection: <i>A Lesson Learned</i> by Jeevan Brown.</p> <p><b>The Common Read Experience</b> is designed to introduce you to the academic environment of college. The purpose is to provide you and other first-year students with an enjoyable and positive reading experience, to reinforce the message that reading is an integral part of the college experience and to foster a sense of community among you and other first-year students. This course will include academic expectations based on the content of the Common Read selection.</p>
<p><b>Supplementary Material(s)</b></p>	<p>MVSU Undergraduate Catalog &amp; MVSU Student Handbook</p>
<p><b>MVSU Academic Policy 2.13.04 Class Meetings</b></p>	<p>In compliance with <b>IHL policy</b> and <b>SACSCOC guidelines</b>, the University requires a minimum of 750 minutes per one semester hour course, regardless of course delivery method and may include final examination time.</p>

<p><b>Course attendance policy:</b></p>	<p>This course is designed as discussion, participation, and assignment-based course. For that reason, most of your grade will be determined by the quality of each that you submit.</p> <p>Each student is expected to access the Canvas site daily from a location that is convenient and available (home, office, lab, school, public library, etc.)</p> <p>Regular and punctual attendance are required for all classes and activities earning credit. Students must comply with class attendance policies set by individual professor/instructor and complete all work required for this course. Professors/instructors are obligated to notify students in writing at the beginning of each semester of the policies and procedures on absences and make-up work. When students must be absent from class, they are required to make arrangements satisfactory to the professor/instructor with regard to missed assignments.</p>
<p><b>Submission of Work:</b></p>	<p>The first week begins the first day of the semester. All coursework <b>MUST</b> be completed and successfully submitted by due date and time.</p>
<p><b>Make-up examination policy:</b></p>	<p>Make-up examinations are to be scheduled with the instructor and will only be given to students with an official university's excuse from the Office of Student Affairs.</p>
<p><b>Course Drop/Withdrawal:</b></p>	<p>If for any reason you decide to drop a course or withdraw from the university, please consult with your Academic/Faculty Advisor to do so properly. This is your responsibility.</p>
<p><b>Cheating and plagiarism policy:</b></p>	<p>Cheating in any fashion will not be tolerated, including but not limited to plagiarizing another's words, work, or ideas on individual class assignments.</p> <p>To address the situation of plagiarism, the University has implemented <i>Turnitin</i> to fight plagiarism and improve reading, writing, and research skills. <i>Turnitin</i> is a comprehensive plagiarism prevention system that allows faculty to check all students' work quickly and effectively. Results are based on exhaustive searches of billions of pages from both current and archived instances on the Internet.</p> <p>Plagiarism will result in at least a failing grade for the assignment(s) and/or course.</p>
<p><b>Teaching/Learning Strategies</b></p>	<p>The primary instructional model for this course is collaborative learning. Specifically, the instructor will set course content, course objectives, and methods of classroom assessment. The course will incorporate the following instructional strategies: class discussions, online activities, assigned readings, and/or individual projects. Students are encouraged to actively participate in activities, ask questions, and contribute comments for discussion. Students are also encouraged to offer input regarding instructional strategies and assignments. Most importantly, students are expected to be active learners and ask for clarification when they have questions. To be successful in this class, it is important to read the assigned materials, submit assignments on time, and be prepared to discuss what they have read. The goal of this approach is to develop a safe learning environment that addresses a variety of learning styles, promotes critical thinking, and fosters creativity.</p>

<b>Evaluation Procedures</b>			Evaluations will be conducted at the end of the semester.																																									
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<b>ADA Statement</b>			<p>Mississippi Valley State University is committed to providing reasonable accommodations for students with a documented disability. If you feel you are eligible to receive accommodations for a covered disability (medical, physical, psychiatric, learning, vision, hearing, etc.) and would like to request it for this course, you must be registered with the Services for Students with Disabilities (SSD) program administered by University College. It is recommended that you visit the SSD office located in the Social Science Building to register for the program at the beginning of each semester. For more information or to schedule an appointment, please contact Mrs. Kathy Brownlow via phone at 662-254-3443 or email at <a href="mailto:kbrownlow@mvsu.edu">kbrownlow@mvsu.edu</a>.</p>																																									

### COURSE CALENDAR

Week	Common Read	Topic	Assignments
<b>Week 1</b> Aug 22 <sup>nd</sup> – 26 <sup>th</sup>		Introductions  Course Syllabus  Pre-Test  Email  Required Text <b>\$26.95</b>	Students will complete a short introduction.  Read the course syllabus in its entirety to gain knowledge and understanding of the obligations for this course.  Students will complete a pre-test for assessment.  Activate your MVSU E-mail account immediately. Assistance is available by email at <a href="mailto:helpdesk@mvsu.edu">helpdesk@mvsu.edu</a> or phone at 662.254.3744.  Students will purchase and read the Introduction of <i>A Lesson Learned</i> by Jeevon Brown and prepare for discussion next class session.
<b>Week 2</b> Aug 29 <sup>th</sup> – Sept 2 <sup>nd</sup>	Introduction	Discussion  Assigned Reading  Assignments	Students will engage in a healthy discussion about the Introduction.  Students will read Chapters 1-4 and prepare for discussion next class session.  Students will begin to learn about MVSU History by reading pages 15-21 of the undergraduate catalog. To access the catalog, go to <a href="http://www.mvsu.edu/academics">www.mvsu.edu/academics</a> .  <b>“Preparing for Success in College”</b> Students will learn how to get off to a strong start in their college education.

			<p><b><i>“Becoming a Successful Student”</i></b> Students will learn skills to develop and maintain motivation to meet the challenges of college.</p>
<p><b>Week 3</b> Sept 6<sup>th</sup> – 9<sup>th</sup></p>		<i>Lecture</i>	<i>MCIS Departmental Instruction</i>
<p><b>Week 4</b> Sept 12<sup>th</sup>-16<sup>th</sup></p>	Chapter 1-4	<p>Discussion</p> <p>Assigned Reading</p> <p>Assignments</p>	<p>Students will engage in a healthy discussion about Chapters 1-4.</p> <p>Students will read Chapters 5-6 and prepare for discussion next class session.</p> <p>Students will learn MVSU academic policies, procedures, and regulations by reading pages 31-50 of the undergraduate catalog. To access the catalog; go to <a href="http://www.mvsu.edu/academics">www.mvsu.edu/academics</a>.</p> <p><b><i>“Improving Your Memory and Learning Skills”</i></b> Students will learn skills to make learning more efficient and effective in college and beyond.</p> <p><b><i>“Listening Actively and Taking Good Notes”</i></b> Students will learn how listening actively in the classroom and taking good notes contributes to success in college.</p>
<p><b>Week 5</b> Sept 19<sup>th</sup> – 23<sup>rd</sup></p>	Chapter 5-6	<p>Discussion</p> <p>Assigned Reading</p> <p>Assignments</p>	<p>Students will engage in a healthy discussion about Chapters 5-6.</p> <p>Students will read Chapters 7-8 and prepare for discussion next class session.</p> <p><b><i>“Learning to Think Critically”</i></b> Students will develop and apply thinking skills to solve problems, make decisions, and evaluate new information.</p> <p><b><i>“Developing Test-Taking Skills”</i></b> Students will learn tips and strategies for test preparation, coping with test anxiety, and test-taking.</p>
<p><b>Week 6</b> Sept 26<sup>th</sup> – 30<sup>th</sup></p>	Chapter 7-8	<p>Discussion</p> <p>Assigned Reading</p> <p>Assignments</p>	<p>Students will engage in a healthy discussion about Chapters 7-8.</p> <p>Students will read Chapters 9-12 and prepare for discussion next class session.</p> <p><b><i>MVSU Library Resources</i></b> Students will be introduced to the J.H. White Library via mini-YouTube videos. The videos will cover basic library skills such as finding books and accessing the research databases.</p> <p><b><i>“Presenting Your Best Work”</i></b> Students will learn and practice writing and oral presentation skills appropriate for college and future careers.</p>
<p><b>Week 7</b> Oct 3<sup>rd</sup> – 7<sup>th</sup></p>		<i>Lecture</i>	<i>MCIS Departmental Instruction</i>
<p><b>Week 8</b> Oct 10<sup>th</sup> – 14<sup>th</sup></p>	Exam	Midterm	Instructor will provide more information.

<b>Week 9</b> Oct 17 <sup>th</sup> – 21 <sup>st</sup>	Chapter 9-12	Discussion  Assigned Reading  Assignment	Students will engage in a healthy discussion about Chapters 9-12.  Students will read Chapters 13-14 and prepare for discussion next class session.  <b>“Making Healthy Choice”</b> Students will explore stress, diet, exercise, sex, alcohol, drugs, and how they affect success in college.
<b>Week 10</b> Oct 24 <sup>th</sup> – 28 <sup>th</sup>	Chapter 13-14	Discussion  Assigned Reading  Assignment	Students will engage in a healthy discussion about Chapters 13-14.  Students will read Chapters 15-16 and prepare for discussion next class session.  <b>“Planning for Your Career”</b> Students will learn to assess their work characteristics and develop job search skills by completing the Career Inventory Assessment at <a href="http://www.mynextmove.org">www.mynextmove.org</a>
<b>Week 11</b> Oct 31 <sup>st</sup> – Nov 4 <sup>th</sup>	Chapter 15-16	Discussion  Assignment	Students will engage in a healthy discussion about Chapter 15-16.  <b>“Live, Learning, and Working with Technology Critically”</b> Students will learn about the importance of keeping abreast of evolving technologies for school and the workplace.
<b>Week 12</b> Nov 7 <sup>th</sup> – 11 <sup>th</sup>	Chapter 1-16	Discussion  Assignment	Students will engage in a book review of the Common Read <b><i>A Lesson Learned</i></b> by Jeevan Brown.  <b>“Leadership, Ethics, and Responsibility”</b> Students will learn the important role that leaders play in society as well as what effect ethics and responsibility have on behavior as an individual and as a student.
<b>Week 13</b> Nov 14 <sup>th</sup> – 18 <sup>th</sup>		<i>Lecture</i>	<i>MCIS Departmental Instruction</i>
<b>Week 14</b> Nov 28 <sup>th</sup> – Dec 2 <sup>nd</sup>		Post Test	Students will complete a post test for assessment.
<b>Week 15</b> Dec 5 <sup>th</sup> – 9 <sup>th</sup>	Exam	Final	Instructor will provide more information.

SPECIAL DATES			
Sept 5	Labor Day Holiday Observed, No Classes	Nov 11	Last day to Withdraw from University
Sept 12	Last Day to Drop and Add Classes (Registration Closes)	Nov 21 – 25	Fall Break & Thanksgiving Holiday
Oct 3 – 7	MidTerm Exams	Nov 28 – 30	SENIOR FINAL EXAMS
Oct 10	Online Registration begins for Spring 2022	Dec 5 – 9	FINAL EXAMS
Nov 4	Last day to withdraw from class and receive a grade of “W”	Dec 10	COMMENCEMENT

#### **CANVAS - Distance Education and Online Learning**

##### **Supported Browsers**

Canvas Instructure products support the current and previous major releases of the following browsers:

- Chrome** 102 and 103
- Firefox** 101 and 102 ([Extended Releases](#) are not supported\*)
- Edge** 102 and 103
- Respondus Lockdown Browser** (supporting the latest [system requirements](#))
- Safari** 14 and 15 (Macintosh only)

You can verify that the browser you are currently using is up to date by using the browser checker tool in the link below.

<https://community.canvaslms.com/t5/Canvas-Basics-Guide/What-are-the-browser-and-computer-requirements-for-Canvas/ta-p/66>

Important note: If you need help downloading one of these browsers, The Online and Distance Education Staff will be happy to help you. Submit a helpdesk ticket by emailing [DistanceEd@mvsu.edu](mailto:DistanceEd@mvsu.edu). Please use your MVSU email address to submit your helpdesk ticket. You can also receive assistance by calling 662-254-3913 or 662-254-3624.