



Request for Bids

Mississippi Valley State University

**THIS IS
NOT AN
ORDER**

14000 Hwy 82-W #7244
Itta Bena MS 38941-1400

Web Address: www.mvsu.edu/purchasing/

Phone No: (662) 254-3319 Fax (662) 254-3314

Bid Title:

Date:

Requester and Requesting Department:

Bid No.

Number of Pages

Change Order:

Term – End of Month

Bids/Proposals – Do not include State or Federal Taxes in your bids/proposals. The University is exempted from these taxes. All order will be placed with successful bidder by Official Purchase Order.

Mississippi Valley State University is considering the purchase of the following item (s). **We ask that you submit your Bids/Proposals in three copies.** Rights are reserved to accept, or reject any and all parts of your bid/proposals. Your bid/proposals will be given consideration if received in this Office on or before the date and time below.

This bid/proposal will be awarded on a line by line basis

This bid/proposal will be awarded on a all or none basis

However, the University reserves the rights to award any and all bids/proposals in the best interest of the University.

Bid/Proposal opening {Date and Time}
Mississippi Valley State University
By: Billy D. Scott Purchasing Agent

Email: bscott@mvsu.edu

NOTE: If you cannot quote on the exact material shown, please indicate any exceptions, giving brand names and complete specifications on any alternate. Mississippi Valley State University reserves the rights to accept any alternate of equal or greater quality or performance. We also reserve the rights to waiver any irregularities that may appear in the Bids/Proposals specifications.

ITEM	QUANTITY	DESCRIPTIONS	UNIT PRICE	TOTAL NET PRICE
<i>Please show Bid/Proposals No. on outside of Envelope</i>				

If checked, Mississippi Valley State University reserves the rights for an additional 60 days to purchase and additional 20% of this bid/proposal at the same cost.

We quote you as above F.O.B – Mississippi Valley State University. Shipment can be made within _____ days from receipt of the order.

<p>Terms:</p> <p>Date:</p> <p>Phone/Fax:</p>	<p style="text-align: center;">Company Quoting</p> <div style="border: 1px solid black; height: 80px; margin: 5px 0;"></div> <p>Official Signature:</p>
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APPENDIX
PROGRAMMING SERVICES – UNITS
Mississippi Valley State University

A. ACTIVE UNITS

There are 695 active Units for nine (9) months of the school year.

These active Units are at the following locations on the Property:

Building	School Year Units
Edna Horton Residence Hall	153
Magnolia Residence Hall	87
New Women’s Residence Hall	49
John A. James Residence Hall	100
William J. Stewart Residence Hall	92
Mapluma Ratcliff Residence Hall	134
New Women’s Residence Hall	49
Magnolia Residence Hall	31
Total	695

B. ACADEMIC/ADMINISTRATIVE UNITS

It is understood and agreed that the active Unit counts in Section A of this Appendix do not include the following academic and administrative Units which are authorized to receive the Programming on a complimentary basis:

- William W. Sutton Administration Building
- Industrial Technical Education Building
- Science and Technology Building
- Fielding L. Wright Building
- Business Education Building
- L.S. Rogers Building
- O.P. Lowe Education Building
- Social Science Building
- Robert W. Harrison Health Education Recreation Complex
- Information Technology Department – Annex I Building
- James Herbert White Library
- Academic Skills Building
- Career Services Center