

MISSISSIPPI VALLEY STATE UNIVERSITY
OFFICE OF STUDENT FINANCIAL AID

**SATISFACTORY ACADEMIC PROGRESS
GRADUATE POLICY**

Mississippi Valley State University students must show measurable academic progress towards a degree. Graduate students are required to earn a 3.00 Cumulative Grade Point Average in major courses of study in order to graduate. Students are required to maintain Satisfactory Academic Progress (SAP) by meeting requirements, both Qualitative and Quantitative Standards, to complete their educational program.

Qualitative Standards

Students must meet the standards for Satisfactory Academic Progress (SAP) as set by the Graduate School. Measurable academic progress must be shown toward completion of degree requirements and students must maintain a cumulative GPA of 3.0 and above.

Quantitative Standards

Students are expected to complete degree requirements within a reasonable time frame. Graduate students pursuing a degree are allowed to attempt up to 150% of the length of their academic program. For example, length of program = $36 \times 150\% = 54$ hours. MVSU graduate programs vary in length. Therefore, an average of the Master's degree programs is used. A graduate student will be allowed to receive financial aid for a second Master's degree up to 96 attempted credit hours.

Incremental progression toward the degree must be made. Therefore, a minimum percentage of hours attempted must be completed. To meet this standard, students must complete 67% of hours attempted. This is calculated by determining the cumulative number of credit hours the student has successfully completed divided by the number of cumulative credit hours the student has attempted.

Grades

All MVSU credit hours attempted are in the Satisfactory Academic Progress calculation. Grades "F", "I", and "W" are not counted as hours completed. However, they are counted as hours attempted. Also, all repeat hours are counted as attempted hours. Passed hours may only be repeated ONCE for Title IV assistance.

Satisfactory Academic Progress Review

Satisfactory Academic Progress (SAP) is measured at the end of each payment period (semester).

Financial Aid Suspension

Students who fail to complete the required hours and maintain the required cumulative GPA will be placed on Financial Aid Suspension. Students who fail to bring the cumulative GPA into compliance and/or complete the required hours, will be considered as not maintaining Satisfactory Academic Progress and will be ineligible for Title IV assistance.

Students placed on financial aid suspension may submit an appeal for reinstatement of aid due to mitigating circumstances that prevent them from maintaining Satisfactory Academic Progress (SAP).

Financial Aid Probation

Probation is an official warning from the university that the student has not maintained his/her academic standing. Students will be placed on Financial Aid Probation for one payment period (semester) after a successful appeal. At the end of the probationary period (semester), the student should have established Satisfactory Academic Progress (SAP).

Appeal Procedures

Students who fail to maintain Satisfactory Academic Progress (SAP) and have been placed on financial aid suspension may submit an appeal due to mitigating circumstances for reinstatement of aid. The appeal must clearly explain what mitigating circumstances caused the student to fail the standards and what has changed that will allow the student to make Satisfactory Academic Progress (SAP). A complete appeal application, due to mitigating circumstances, with supporting documentation must be submitted to the Office of Student Financial Aid. Satisfactory Academic Progress Appeal

Applications received after the first day of class, will not be accepted. SAP Appeal Applications without supporting documentation will be deemed incomplete. The Financial Aid Appeals Committee will render a decision to the student by telephone and/or written notification. **The appeal decision is final.**

Mitigating Circumstances

Mitigating circumstances are unforeseen, special or unusual/traumatic conditions which caused undue hardship. These circumstances may include serious illness or injury relating to the student, death or serious illness of an immediate family member, significant traumatic occurrence that impaired emotional and/or physical health or other documented circumstances.

SAP Appeal Decisions

Reinstatement of Financial Aid will be based on the depth of the appeal statement, documentation received, and the academic record. Filing an appeal **does not** guarantee Financial Aid reinstatement. If your appeal is denied, you will be required to make payment arrangements with the Office of Student Accounts to pay any incurred charges. **You are responsible for all charges incurred during periods of ineligibility.** If your appeal is approved, your financial aid eligibility will be reinstated, and you will be placed on financial aid probation for one semester.

Financial aid will be reinstated for students who reestablish eligibility by maintaining the standards of Satisfactory Academic Progress (SAP). Reinstatement of an Academic Suspension to attend the university **does not** reinstate financial aid.