Mississippi Valley State University
Policy on Policy Management

Mississippi Valley State University (MVSU) operates under the guidance of various policies and procedures that are maintained within the University's administrative, academic, and financial divisions. Many MVSU polices are derived from the Mississippi Institutions of Higher Learning (IHL) policies and bylaws, Mississippi state statutes, and state agency regulations. Other policies are derived from federal agencies, accrediting bodies, and other regulatory entities.

Policy Management

MVSU policies are managed in a decentralized manner within various responsible divisions throughout the University. Each responsible division creates and maintains related internal policies and/or adopts the policies of regulatory agencies to help guide the operation of the division and the University. These written policies are approved through appropriate processes, published in appropriate university documents or regulatory agency documents, made accessible to those affected by the policies, and are implemented and enforced by the institution.

University Policy Committee

MVSU has a University Policy Committee (UPC) consisting of representatives from all major university divisions. The UPC is a standing committee charged with developing and maintaining a centralized process for ensuring ongoing policy review, development, dissemination, and implementation. It is the goal of the UPC to work with existing campus groups to ensure that all divisions regularly review, update, publish, and implement university policies.

Policy Review

Responsible divisions manage the revisions to existing policies through appropriate processes. Most divisions perform annual reviews and updates of internal policy documents. Policy changes in policy documents maintained by external regulatory entities, such as IHL policies and SACSCOC standards, are communicated to the university community by the responsible division as those changes occur. The UPC ensures that each division establishes and follows a policy review cycle.

Policy Publication

A list of current university policy documents, containing policies that impact the broader university community, is available on the MVSU website at http://www.mvsu.edu/university/policies.php. The UPC ensures each division publishes current policy documents to the university website.

Adopted by UPC, March 2016

Policy Implementation

The divisions responsible for reviewing and publishing policies are the same divisions responsible for policy implementation. The actual steps involved in implementing university policies may require the participation of many individuals including employees, students, and other individuals across various units, divisions, and throughout the university community. However, the responsible division still ensures that the appropriate procedures are always followed and documented. The UPC ensures each division has a process for documenting the implementation of university policies.