

**MVSU Faculty Senate Meeting  
Faculty Senate Office  
Minutes  
January 15, 2008  
Approved By Faculty Senate**

Present:

Catchings	Misoc	Nwankwo
Wilkinson	Cathey	Spann
Hoque	Vaughn	Henderson
White	Schreiber	Green
Washington	Ngwang	

Meeting called to order by President at 11:00 a.m. (Packages of information distributed.)  
Quorum (10) present. Meeting proceeds.

A motion was made to accept the minutes with corrections, it was seconded and voted.  
Motion carried.

**Old Business: Memo re meeting with Dr. Hudson: have not heard back**

Body expressed concern as why Dr. Hudson has not met with Faculty Senate. This should have been and is a priority.

Recommendation: If no response by next Tuesday to FS President's original verbal request, FS President to make another request, this time in writing. If still no response, there should be a letter to Dr. Hudson signed by all FS members.

Another suggestion: Just the Executive Committee for FS sign letter.

Motion: (If no response to 2<sup>nd</sup> verbal request) Executive Committee will sign letter to Dr. Hudson requesting a meeting. If unsuccessful, the next letter will be signed by all FS members.  
A motion was made seconded and voted.

Motion carried.

Question as to what is to be discussed in meeting with Dr. Hudson (and Dr. Osborne). Agreed on the following:

1. FS Priority Issues and Concerns for 2007-2008 (as previously developed)
2. Informing him that we will be contacting Dr. Meredith re Presidential search process
3. Voice concern re failure of Dr. Hudson to meet with FS before now
4. Request meeting of full FS with Dr. Hudson to address #1 above
5. Condition of MVSU Website
6. Caps for online courses

Suggestion: Meeting of full FS and Dr. Hudson should not take place on our regular FS meeting day due to the work that we need to do during that time.

**Old Business: Tenure/Promotion**

FS President met with Dr. Osborne re alternates (committee composition). Previously we recommended alternates for that committee. Dr. Osborne has decided against the changes due to legal concerns. He may revert to the original committee.

Suggestion: Information should come directly from Dr. Osborne to insure accuracy and clarity.

Serious Concern: Selective application of tenure/promotion policy as per the handbook.

Comment: According to the handbook, Dr. Osborne can appoint the committee. This may be an area to be corrected in the new handbook.

Urgent concern/suggestion: Call an emergency meeting with Dr. Osborne and Dr. Hudson to clarify Tenure/Promotion committee. We need an official (written) notification from Dr. Osborne (VP Academic Affairs) as opposed to information from FS President.

Comment/Concern: Higher ups have been putting out the word that certain people need not apply.

Faculty Handbook: contains the timeline and dates for tenure/promotion process

Question: Are dates being followed?

Answer: A date has passed due to the extension that was given earlier. Clarification needed.

Comment re Faculty Handbook: A critical document in the tenure/promotion process and we need help completing it ASAP.

Question: Is tenure/promotion applications public?

Answer: No

### **Committee Reports**

QEP: Mr. Felton absent

Assessment: Paul will make brief comments later

FS Committees: have not met yet (reminded to have a meeting soon)

### **New Business** (all referred to committees)

1. Parking issues (Faculty Concerns Committee)
2. Final exam schedule: suggestion to distribute at the beginning of the semester rather than at the end (Academic Support Committee)
3. MVSU website and FS webpage (Executive Committee) (include in meeting with Dr. Hudson and Dr. Osborne)
4. Presidential search involvement (include in meeting with Dr. Hudson and Dr. Osborne)

Comment: FS President usually chairs the University committee for the Presidential search; Ms. Washington previously involved in process.

**SACS: Assessment letter** to FS President from Dr. C. J. Lee (12/12) re faculty duties (distributed to FS for review)

Comment: Should not be making policy; only make recommendations

Concern: Too many duties already; no enforcement procedures for faculty who do not comply; selective application of duties (must be applied universally)

Ad hoc committee to be formed by FS President to review duties.

### **New Business: Online class size (very important)**

Need clarification re size of classes; there should be caps.

Comment: After a certain number of students are enrolled, another section should be added. This could result in a faculty overload and overload pay.

Concern: number of students in reading and writing classes; could explain MAPP results

Comment: Not concerned about too few students; only classes over cap

Comment: Cap should be at 25; some classes as large as 49

No other business.

Meeting adjourned at 12 noon.

Respectfully Submitted;

*Bertha Ealey*

Bertha Ealey, Secretary

*Paul Schreiber*

Paul Schreiber, President